

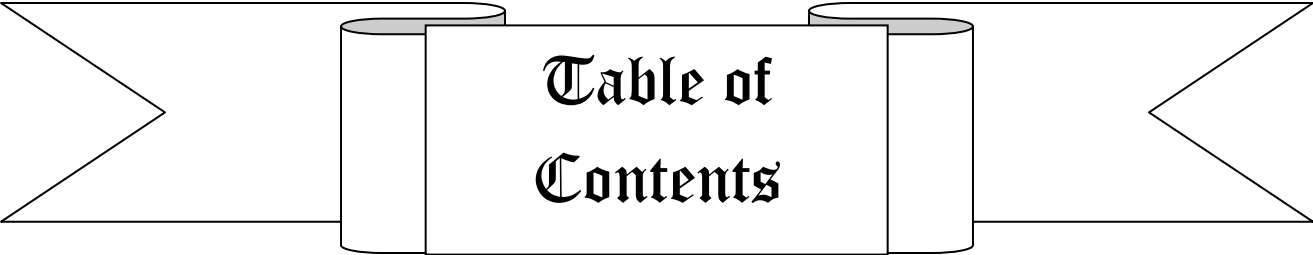


# **TOWN REPORT**

# **2015**

**Annual Report**  
**Of the**  
**Town of Albany, New Hampshire**  
**For the fiscal year ending**  
**December 31, 2015**





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# Town Officers

Office	Officer	Terms
Moderator (2 year term)	Edward Alkalay	2016
Selectmen (3 year term)	Kelly Robitaille	2016
	Cathy Ryan	2018
	John "Jack" Rose (resigned)	2017
	Rob Nadler (appointed)	2016
Town Clerk/Tax Collector (3 year term)	Kathleen Vizard	2018
Treasurer (3 year term)	Mary Leavitt	2018
Road Agent (3 year term)	Curtis Coleman	2018
Cemetery Trustees (3 year term)	Kimberly Guptill, Chairman	2016
	Kelly Robitaille	2017
	Cathy Ryan	2018
Trustees of Trust Funds (3 year term)	Richard VanDyne, Chairman (resigned)	2017
	Kimberly Guptill	2018
	Dorothy Solomon	2016
Supervisors of Checklist (6 year term)	June Johnson	2020
	Daniel Sdankus	2021
	Lisa Robitaille	2016
School Board (3 year term)	Joseph Ferris, Chairman	2017
	Lisa Lynde	2016
	Sara Young-Knox	2018
School Board Clerk	Colleen Cormack	2016
School Board Treasurer	Colleen Cormack	2016
School Board Moderator	Edward Alkalay	2016
Planning Board (3 year term)	Leah Valladares, Chairman	2018
	Peter Carboni	2016
	Tara Taylor	2018
	Adrian Simons	2017
	Rick Hiland	2018
	Joe Ferris	2017
	Kelly Robitaille, Selectmen's Rep.	2016
Conservation Commission (3 year term)	Robert Nadler, Chairman	2018
	Cort Hansen	2018
	Paul Brown (resigned)	2018
	Michael Steward	2017
	Peter Carboni, Planning Board Rep.	2016
	Jack Rose, Selectmen's Rep. (resigned)	2017
	Richard VanDyne, Alternate (resigned)	2017



**Town of Albany, New Hampshire  
Board of Selectmen  
Report for 2015**

2015 proved to be a busy, yet successful year. Unfortunately in November, Jack Rose resigned after almost eight years of service, effective December 31. He and his wife, Camille, would be moving to Georgia to be closer to their family. We accepted his resignation with regret and wished him well. We thank him for his service to the Town of Albany. We sure will miss his support not only in the Selectmen's office but as President of the Historical Society and his overwhelming and never-ending support of the Annual Albany picnics and Children's Christmas parties where Camille would round up numerous donations from local businesses to raffle off and Jack would arrive as Santa with a Sheriff's Deputy as his chauffeur with lights on and sirens blaring.

In January 2016, Rob Nadler was once again appointed to the Board of Selectmen to fill the vacancy left by Jack. He got caught up quickly and everything continues to run smoothly.

Several items in the budget came in under the appropriated amount leaving just over \$51,000 unexpended. The 2015 property tax rate fell by \$1.02 this year. This was due to a decrease in the school budget. The Selectmen voted not to use any of our unreserved fund balance at this time to lower the tax rate, knowing that next year there will be a large increase in the school budget. It will be needed then to offset some of the increase.

Albany made the big news this year! There was an article in the May 23-24 edition of the Wall Street Journal about our town line perambulation with Madison. Check it out at:  
<http://www.wsj.com/articles/some-devoted-new-englanders-went-for-a-stroll-in-1651-and-havent-stopped-since-1432308932?KEYWORDS=perambulation>

The Board successfully sold two pieces of property that had been taken by Tax Collector's deeds. They are back on the tax rolls and will begin to bring in revenue again.

In April, Conway Fire Chief, Steve Solomon performed a safety inspection of town hall and the chapel. Although the list of violations was long, he did not want the town to be dissuaded. It is very typical when a building has not had regular inspections. We are happy to report more than half of the list has been taken care of at little to no cost. The remaining items will be taken up one at a time as funds are available.

Albany signed up for the Eversource Smart Start program. All interior lights were exchanged with high efficiency fluorescent bulbs. All exterior light fixtures were changed to LEDs. Albany will pay our portion of this project by paying what our monthly savings would be over 30 months. Another Eversource program called Municipal High Efficiency Equipment Incentives offered the town a \$500 rebate on the installation of a high efficiency water heater, which was already scheduled to take place. Many thanks to our Town Administrator, Kathy Vizard, for finding these offerings. It saves the town money while becoming more energy efficient.

A few years ago, the town had a security assessment done. One suggestion was a surveillance system. After a few incidents at town hall this year, and another suggestion by the Sheriff's Department, we felt it was time to make our property and employees safer. Pope Security, our security company, submitted a quote for the surveillance system. Town Administrator, Kathy Vizard discovered a grant was available

that would pay 50% of the cost of the project. With that in mind, the Selectmen opted to expand the project from three to six cameras. The cameras have been installed and are working well.

As you may have noticed, there has been a bit of landscaping going on in front of the chapel. The remainder of the large pine tree at the bottom of the driveway has been removed, one side of the rock wall in front of the chapel has been replaced and new grass has been planted. Thank you to Randy Leach for all of his hard work. He will be back in the spring to finish up the wall. A new LED fixture was placed on the chapel to illuminate our flag. The light fixture that was on the removed tree which lit the bottom of our driveway, was moved over to the chapel as well.

Albany's Hazard Mitigation plan is due for an update in 2016. Cathy Ryan is leading the project. We have signed a memorandum of understanding with June Garneau of Mapping & Planning Solutions, who worked with us in 2012 to create the plan. Albany has received a grant to offset June's cost. With June's guidance and Cathy's leadership, this will be completed with ease.

We are happy to announce that Albany's own Steve Parker is now our animal control officer. Thank you Steve for your time and effort. We appreciate it. If a citizen has an issue for the animal control officer, they should contact the Sheriff's Department at 539-2284. They will get in touch with Steve.

Kelly Robitaille planned a public forum with Albany's State Representatives. Although he wanted to plan it for the fall, it took place at Town Hall in February 2016. It was a great success as all three Representatives attended along with 20 or so local officials and members of the public. Mark McConkey, Susan Ticehurst and Ed Butler informed the audience of current legislation they are working on, the process of how legislation is introduced and they spoke to many house bills of interest to the attendees. We thank them for taking the time out of their busy schedules to join us.

Thanks to Jack Rose's due diligence, NHDOT installed a set of "test" rumble strips in the center of Route 16 in Madison. If they prove to be successful in preventing accidents, they may be extended through Albany as Jack had proposed. He felt strongly that if they saved one life, it would be worth listening to the noise they create.

The Selectmen sent a letter to NHDOT restating their continued interest of staying on their ten year plan. A NHDOT project to upgrade Route 16 in Albany to widen shoulders and pavement resurfacing is in the ten year highway plan. It is about a 10 million dollar project scheduled for a construction start in 2023. With the help of the Selectmen and Rob Nadler who is Albany's representative to the Transportation Advisory Committee (TAC) of the North Country Council, Albany's projects remain on the plan.

The Selectmen would like to thank Town Administrator, Kathy Vizard, for her dedication and hard work throughout the year and a great job in producing the town report.

We look forward to another productive year of managing the town's affairs.

Respectfully Submitted,  
Kelly Robitaille, Chairman  
Cathy Ryan, Selectman  
Rob Nadler, Selectman

# Warrant 2016

To the inhabitants of the Town of Albany, County of Carroll, State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall at 1972 NH Route 16, in Albany, New Hampshire, on Tuesday, March 8, 2016 at 10 o'clock in the forenoon to act upon the following subjects hereinafter set forth. Voting on **Article 1 will be by official ballot** and the polls shall be open for balloting at 10 o'clock in the forenoon or as soon thereafter as the Moderator calls the meeting to order, declares a quorum present, and shall not close before 6 o'clock in the evening. The remaining articles of the warrant shall be acted upon at 7:30 o'clock **or** at the closing of the school meeting **or** at the closing of the polls if the meeting shall vote to keep the polls open to a later hour.

**Article 1.** To elect all necessary officials.

**Article 2.** To see if the Town will vote to raise and appropriate the sum of **\$672,856.00** for the municipal operating budget for the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately. [Recommended by Selectmen (3-0-0)]

**Article 3.** To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for deposit into the Revaluation Trust Fund previously established. [Recommended by Selectmen (3-0-0)]

**Article 4.** To see if the Town will vote to raise and appropriate the sum of **\$401.00** for deposit into the Cemetery Expendable Trust Fund previously established. Said funds to be withdrawn from the Town's "Unreserved Fund Balance." This represents the proceeds from the sale of cemetery plots and burial permits in 2015. [Recommended by Selectmen (3-0-0)]

**Article 5.** To see if the Town will vote to raise and appropriate the sum of **\$5,000.00** for deposit into the Cemetery Expendable Trust Fund previously established. [Recommended by Selectmen (3-0-0)]

**Article 6.** To see if the Town will vote to raise and appropriate the sum of **\$25,000.00** for deposit into the Highway Capital Reserve Fund previously established. [Recommended by Selectmen (3-0-0)]

**Article 7.** To see if the Town will vote to raise and appropriate the sum of **\$4,800.00** for the installation of three video cameras to video all town board meetings and the operating expenses for same. [Recommended by Selectmen (2-1-0)]

**Article 8.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$1,500.00** (Fifteen hundred dollars) in support of the Albany Party Group which hosts the Town's annual summer picnic and the annual holiday children's party. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 9.** To see if the Town will vote to raise and appropriate the sum of **\$1,800.00** for the Early Supports & Services Program (birth to 3 years) of Children Unlimited, Inc. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 10.** To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Albany. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 11.** To see if the Town will vote to raise and appropriate the sum of **\$1,433.00** to assist The Mental Health Center at Northern Human Services. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 12.** To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** to support Albany home delivered meals (Meals on Wheels), congregate meals, transportation and program services provided by the Gibson Center for Senior Services, Inc. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 13.** To see if the Town will vote to raise and appropriate the sum of **\$1,126.00** in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 14.** To see if the Town of Albany will vote to raise and/or appropriate the sum of Three Hundred Dollars (**\$300.00**) for the Eastern Slope Airport Authority for its use in operation the Eastern Slope Regional Airport. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 15.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$3,000.00** in support of Blue Loon Public Bus Services. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 16.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$4,000.00** (or the annual Time Warner Cable Franchise Fee Funds from 2016) in



support of the operations of Valley Vision, Channel 3, the Public Education and Government Station in 2016. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**Article 17.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$2,227.00** for the support of White Mountain Community Health Center to help meet the healthcare needs of the uninsured and underinsured residents of the Town of Albany. Submitted by petition. [Recommended by Selectmen (3-0-0)]


**Article 18.** To see if the Town of Albany will vote to urge the next President and Congress fight big money politics and restore government of, by, and for the people by championing the **We the People Agenda** which includes: **Ban Super PACs and overturn Citizen United, expose secret donors and require full transparency, ban bribes from big money lobbyists and government contractors, establish small donor, citizen funded elections, end gerrymandering and modernize voter registration, close loopholes and enforce campaigning finance laws.** To see that New Hampshire State Legislature support concrete legislation to enact the **We the People Agenda.** **The record of the vote approving this article shall be transmitted by written notice from the Selectmen to the NH Congressional Delegation and to Albany's state legislators and to the President of the United States informing them of the instructions from their constituents within 30 days of the vote.** Submitted by petition. [Recommended by Selectmen (0-3-0)]

**Article 19.** To see if the town will vote, pursuant to RSA 80:80, V, to retain and hold for public use, the property identified as 2008 Passaconaway Rd., tax map 11, lot 56, taken by Tax Collector's deed on August 7, 2013, said property to be used as an asset for the Town. Managed for timber, recreation, possible location for a cell tower, another Town Cemetery or other public use. [Recommended by Selectmen (3-0-0)]

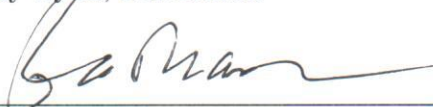
**Article 20.** To see if the Town will vote to advise the Board of Selectmen to not support the purchase of any land in Albany, including the Albany portion of Wonalancet, by the White Mountain National Forest. [Recommended by Selectmen (3-0-0)]

**Article 21.** To act upon any other business that may legally come before this meeting. [Recommended by Selectmen (3-0-0)]

Given under our hands this 17<sup>th</sup> day of February, in the year two thousand and sixteen.

  
\_\_\_\_\_  
Kelly Robitaille, Selectmen Chair

  
\_\_\_\_\_  
Cathy Ryan, Selectman

  
\_\_\_\_\_  
Robert Nadler, Selectman

# 2016 Municipal Budget

	Appropriated 2015	Expended 2015	Unexpended 2015	Proposed 2016	Percent Increase/ of budget	Increase/ Decrease
<b>EXECUTIVE</b>						
Selectmen	12,000.00	11,999.91	0.09	12,000.00	1.78%	0.00%
SS:Med	720.00	918.00	(198.00)	960.00	0.14%	33.33%
	<b>12,720.00</b>	<b>12,917.91</b>	<b>(197.91)</b>	<b>12,960.00</b>	<b>1.93%</b>	<b>1.89%</b>
<b>FINANCIAL ADMINISTRATION</b>						
Town Clerk/Tax Collector	21,851.00	21,851.05	(0.05)	22,004.00	3.27%	0.70%
Deputy Clerk Salary	13,000.00	12,999.91	0.09	13,091.00	1.95%	0.70%
Auditor	8,000.00	7,679.72	320.28	9,000.00	1.34%	12.50%
Treasurer	8,012.00	8,012.00	-	8,068.00	1.20%	0.70%
SS;Med-Tc/Tc, Dpty,Treasurer	3,320.00	3,279.01	40.99	3,454.00	0.51%	4.04%
Trustees of Trust Fund	450.00	450.00	-	450.00	0.07%	0.00%
Cemetery Trustees	1,000.00	1,000.00	-	1,000.00	0.15%	0.00%
Software Support	1,753.00	1,706.00	47.00	3,826.00	0.57%	118.25%
Supplies	1,200.00	1,309.43	(109.43)	1,200.00	0.18%	0.00%
Postage	1,600.00	1,227.66	372.34	1,600.00	0.24%	0.00%
Small Equipment & Maintenance	1,000.00	922.48	77.52	1,000.00	0.15%	0.00%
Recording & Deed Searches	1,000.00	554.40	445.60	800.00	0.12%	-20.00%
Conferences	800.00	503.00	297.00	500.00	0.07%	-37.50%
Travel	750.00	463.46	286.54	500.00	0.07%	-33.33%
	<b>63,736.00</b>	<b>61,958.12</b>	<b>1,777.88</b>	<b>66,493.00</b>	<b>9.88%</b>	<b>4.33%</b>
<b>ELECTION EXPENSES</b>						
Supervisors	575.00	625.00	(50.00)	2,200.00	0.33%	282.61%
Ballot Clerks	200.00	200.00	-	800.00	0.12%	300.00%
Security/Adv/Supplies	700.00	723.50	(23.50)	3,000.00	0.45%	328.57%
Moderator	200.00	200.00	-	800.00	0.12%	300.00%
Election Lunch	250.00	221.50	28.50	1,050.00	0.16%	320.00%
	<b>1,925.00</b>	<b>1,970.00</b>	<b>(45.00)</b>	<b>7,850.00</b>	<b>1.17%</b>	<b>307.79%</b>
<b>TOWN OFFICERS' EXP</b>						
Town Administrator	40,594.00	40,594.00	0.00	40,879.00	6.08%	0.70%
SS;Med	3,250.00	2,855.61	394.39	3,271.00	0.49%	0.65%
Retirement	4,372.00	4,493.54	(121.54)	4,567.00	0.68%	4.46%
RSA Books	450.00	432.31	17.69	433.00	0.06%	-3.78%
Supplies	1,400.00	1,403.21	(3.21)	1,400.00	0.21%	0.00%
Publish Town Report	1,391.00	1,418.71	(27.71)	1,156.00	0.17%	-16.89%
Deed Searches & Recording	200.00	190.43	9.57	200.00	0.03%	0.00%
Bank Service Charges	300.00	598.80	(298.80)	300.00	0.04%	0.00%
Postage	600.00	505.54	94.46	600.00	0.09%	0.00%
Travel	1,000.00	1,076.29	(76.29)	800.00	0.12%	-20.00%
Printing Expenses	200.00	49.80	150.20	200.00	0.03%	0.00%
Small Equipment & Maintenance	1,000.00	697.92	302.08	1,000.00	0.15%	0.00%
Advertisement	400.00	938.10	(538.10)	400.00	0.06%	0.00%
Internet & Telephone	2,600.00	2,695.27	(95.27)	3,500.00	0.52%	34.62%
Software Support	3,700.00	3,555.74	144.26	3,733.00	0.55%	0.89%
Special Town Meeting	500.00	-	500.00	1.00	0.00%	-99.80%
Conferences	1,000.00	678.64	321.36	700.00	0.10%	-30.00%
	<b>62,957.00</b>	<b>62,183.91</b>	<b>773.09</b>	<b>63,140.00</b>	<b>9.38%</b>	<b>0.29%</b>

# 2016 Municipal Budget

	Appropriated 2015	Expended 2015	Unexpended 2015	Proposed 2016	Percent of Budget	Increase/ Decrease
<b>GOVERNMENT BUILDINGS</b>						
Oil Heat/Propane	4,500.00	2,031.15	2,468.85	3,000.00	0.45%	-33.33%
Electricity	1,500.00	1,399.67	100.33	1,500.00	0.22%	0.00%
Chapel Lights	600.00	432.60	167.40	450.00	0.07%	-25.00%
Maintenance/Repairs	6,500.00	5,964.57	535.43	6,500.00	0.97%	0.00%
Security System	1,000.00	1,000.00	-	1,000.00	0.15%	0.00%
Street Lights	800.00	677.81	122.19	700.00	0.10%	-12.50%
Drinking Water	325.00	325.60	(0.60)	325.00	0.05%	0.00%
	<b>15,225.00</b>	<b>11,831.40</b>	<b>3,393.60</b>	<b>13,475.00</b>	<b>2.00%</b>	<b>-11.49%</b>
<b>PLANNING &amp; ZONING</b>						
Secretary Salary	3,500.00	1,425.00	2,075.00	3,500.00	0.52%	0.00%
Technical Advisor	1,000.00			500.00	0.07%	-50.00%
SS;Med	300.00	109.01	190.99	300.00	0.04%	0.00%
Planning Member Attendance	5,500.00	3,675.00	1,825.00	5,500.00	0.82%	0.00%
Legal	4,000.00	-	4,000.00	2,500.00	0.37%	-37.50%
Planning Operating Expenses	1,500.00	662.21	837.79	1,500.00	0.22%	0.00%
Manuals/Resource Material	250.00	23.00	227.00	250.00	0.04%	0.00%
Travel	200.00	-	-	200.00	0.03%	0.00%
Advertising	350.00	180.00	170.00	350.00	0.05%	0.00%
Seminars/Lecture	750.00	-	750.00	750.00	0.11%	0.00%
ZBA Technical Advisor/Secretary	200.00	-	200.00	50.00	0.01%	-75.00%
ZBA Member Attendance	600.00	-	600.00	250.00	0.04%	-58.33%
ZBA Operating Expenses	300.00	31.25	268.75	100.00	0.01%	-66.67%
Conservation Commission attendance	2,940.00	2,415.00	525.00	2,940.00	0.44%	0.00%
Conservation Commission Operating Expenses	2,000.00	1,000.00	1,000.00	1,000.00	0.15%	-50.00%
	<b>23,390.00</b>	<b>9,520.47</b>	<b>13,869.53</b>	<b>19,690.00</b>	<b>2.93%</b>	<b>-15.82%</b>
<b>REGIONAL ASSOCIATIONS</b>						
North Country Council	972.00	971.56	0.44	909.00	0.14%	-6.48%
NH Municipal Association	950.00	950.00	-	980.00	0.15%	3.16%
NH Town Clerks' Assn	25.00	20.00	5.00	20.00	0.00%	-20.00%
NH Tax Collectors' Assn	25.00	20.00	5.00	20.00	0.00%	-20.00%
NH Assessors' Assn	25.00	20.00	5.00	20.00	0.00%	-20.00%
NH Govt Finance Officers' Assn	30.00	25.00	5.00	25.00	0.00%	-16.67%
NH Welfare Assn	35.00	-	35.00	1.00	0.00%	-97.14%
MW Valley Economic Council	300.00	300.00	-	300.00	0.04%	0.00%
International Code Council	125.00	125.00	-	125.00	0.02%	0.00%
NH Conservation Commission Assn	195.00	215.00	(20.00)	1.00	0.00%	-99.49%
	<b>2,682.00</b>	<b>2,646.56</b>	<b>35.44</b>	<b>2,401.00</b>	<b>0.36%</b>	<b>-10.48%</b>
<b>CULTURE &amp; RECREATION</b>						
Library	7,700.00	8,560.00	(860.00)	8,700.00	1.29%	12.99%
Recreation	26,826.00	26,826.00	-	35,308.00	5.25%	31.62%
Patriotic Purposes	100.00	-	100.00	100.00	0.01%	0.00%
Historical Society	400.00	-	400.00	400.00	0.06%	0.00%
	<b>35,026.00</b>	<b>35,386.00</b>	<b>(360.00)</b>	<b>44,508.00</b>	<b>6.61%</b>	<b>27.07%</b>
<b>PUBLIC SAFETY</b>						
Fire & Rescue Services	105,000.00	105,000.00	-	105,000.00	15.61%	0.00%
Fire Wardens	800.00	-	800.00	1.00	0.00%	-99.88%
Carroll County Sheriff Dept.	21,819.00	21,810.00	9.00	21,840.00	3.25%	0.10%
Code Enforcement Officer	3,000.00	993.53	2,006.47	2,000.00	0.30%	-33.33%
SS;Med	240.00	76.01	163.99	160.00	0.02%	-33.33%
Health Officer	2,500.00	2,500.00	-	2,500.00	0.37%	0.00%
Deputy Health Officer	1,250.00	1,250.00	-	1,250.00	0.19%	0.00%
SS;Med	300.00	286.87	13.13	300.00	0.04%	0.00%
	<b>134,909.00</b>	<b>131,916.41</b>	<b>2,992.59</b>	<b>133,051.00</b>	<b>19.77%</b>	<b>-1.38%</b>



# 2016 Municipal Budget

	Appropriated 2015	Expended 2015	Unexpended 2015	Proposed 2016	Percent Increase/ of Budget Decrease	
Assessing	23,000.00	22,815.00	185.00	18,000.00	2.68%	-21.74%
Update Tax Maps	1,000.00	-	1,000.00	1,000.00	0.15%	0.00%
	<b>24,000.00</b>	<b>22,815.00</b>	<b>1,185.00</b>	<b>19,000.00</b>	<b>2.82%</b>	<b>-20.83%</b>
<b>LEGAL</b>	<b>10,000.00</b>	<b>4,232.94</b>	<b>5,767.06</b>	<b>6,500.00</b>	<b>0.97%</b>	<b>-35.00%</b>
<b>EMERGENCY MANAGEMENT</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00%</b>	<b>0.00%</b>
<b>ANIMAL CONTROL</b>	<b>1,500.00</b>	<b>937.50</b>	<b>562.50</b>	<b>1,500.00</b>	<b>0.22%</b>	<b>0.00%</b>
SS;Med	120.00	60.25	59.75	120.00	0.02%	0.00%
<b>CEMETERY MAINTENANCE</b>	<b>3,500.00</b>	<b>3,215.00</b>	<b>285.00</b>	<b>3,500.00</b>	<b>0.52%</b>	<b>0.00%</b>
<b>HIGHWAYS &amp; STREETS</b>	<b>180,000.00</b>	<b>169,485.19</b>	<b>10,514.81</b>	<b>180,000.00</b>	<b>26.75%</b>	<b>0.00%</b>
<b>SOLID WASTE - Albany</b>	50,498.00	50,498.00	-	64,433.00	9.58%	27.60%
- Wonalancet	1,000.00	-	1,000.00	1.00	0.00%	-99.90%
LMWVSWD Representative	350.00	350.00	-	350.00	0.05%	0.00%
	<b>51,848.00</b>	<b>50,848.00</b>	<b>1,000.00</b>	<b>64,784.00</b>	<b>9.63%</b>	<b>24.95%</b>
<b>WELFARE</b>	<b>10,000.00</b>	<b>1,254.99</b>	<b>8,745.01</b>	<b>5,000.00</b>	<b>0.74%</b>	<b>-50.00%</b>
<b>INTEREST/FEES ON TANS</b>	<b>100.00</b>	<b>-</b>	<b>100.00</b>	<b>100.00</b>	<b>0.01%</b>	<b>0.00%</b>
<b>INSURANCE</b>						
Worker's Comp	-	-	-	-		
General Property Liability	3,886.00	3,885.43	0.57	4,000.00	0.59%	2.93%
Health Insurance	21,178.00	20,562.55	615.45	22,668.00	3.37%	7.04%
Dental Insurance	1,061.00	953.76	107.24	1,414.00	0.21%	33.27%
Disability Insurance	755.00	754.08	0.92	692.00	0.10%	-8.34%
	<b>26,880.00</b>	<b>26,155.82</b>	<b>724.18</b>	<b>28,774.00</b>	<b>4.28%</b>	<b>7.05%</b>
<b>TOTAL</b>	<b>660,528.00</b>	<b>609,335.47</b>	<b>51,192.53</b>	<b>672,856.00</b>	<b>100.00%</b>	<b>1.87%</b>
<b>Special Articles 2016</b>						
#3 Deposit to Reval Trust Fund	3,000.00					
#4 Deposit to Cemetery TF	401.00				*	
#5 Deposit to Cemetery TF	5,000.00					
#6 Deposit Highway Capital Res.	25,000.00					
#7 Video cameras & operating exp.	4,800.00					
#8 Albany Party Group	1,500.00					
#9 Children Unlimited	1,800.00					
#10 Tri-County Community Action	4,000.00					
#11 Northern Human Services	1,433.00					
#12 Gibson Center	2,500.00					
#13 Starting Point	1,126.00					
#14 Eastern Slope Airport	300.00					
#15 Carroll County Transit	3,000.00					
#16 Valley Vision	4,000.00					
#17 WM Community Heath Center	2,227.00					
<b>Total Articles 2016</b>	<b>60,087.00</b>	<b>-</b>				
<b>2016 Total Gross Budget</b>	<b>732,943.00</b>					
<b>*Total Tax Raised in 2016 Less from Surplus &amp; Capital Reserve</b>				<b>732,542.00</b>		

# **Town of Albany**

## **2015 Town Meeting Minutes**

### **March 10, 2015**

At 7:15 p.m., the Albany Annual Town Meeting was called to order by Moderator Edward Alkalay.

**Article 1.** To elect all necessary officials.

<b>Selectman (3 Years):</b>	Cathy Ryan 58 votes
<b>Town Clerk/Tax Collector (3 Years):</b>	Kathleen Vizard 42 votes
<b>Treasurer (3 Years):</b>	Mary Leavitt 78 votes
<b>Road Agent (3 Years):</b>	Curtis Coleman 60 votes
<b>Trustee of Trust Funds:</b>	Kimberly Guphill 70 votes
<b>Cemetery Trustee:</b>	Cathy Ryan 75 votes
<b>Supervisor of Checklist (6 Years):</b>	Dan Sdankus 71 votes

**Article 2.** To see if the Town will vote to raise and appropriate the sum of **\$659,169.00** for the municipal operating budget for the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately. [Recommended by Selectmen (3-0-0)]

**The Deputy Town Clerk/Tax Collector line item was increased to \$13,000. The article passed as amended in the amount of \$660,528.00**

**Article 3.** To see if the Town will vote to raise and appropriate the sum of **\$3,000** for deposit into the Revaluation Trust Fund previously established. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 4.** To see if the Town will vote to appropriate the sum of **\$15,000.00** for the statistical update of assessing data. Said funds to be withdrawn from the Revaluation Trust Fund previously established. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 5.** To see if the Town will vote to raise and appropriate the sum of **\$101.00** for deposit into the Cemetery Expendable Trust Fund previously established. Said funds to be withdrawn from the Town's "Unreserved Fund Balance." This represents the proceeds from the sale of cemetery plots and burial permits last fiscal year. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 6.** To see if the town will vote to raise and appropriate the sum of **\$5,000** to complete last year's remaining upgrades of Albany cemeteries and

to cut back overhanging trees. Said funds to be withdrawn from the Cemetery Expendable Fund previously established. [Recommended by Selectmen (3-0-0)]

**The article was amended to increase the amount to \$6,333.00. The article passed as amended.**

**Article 7.** To see if the Town will vote to raise and appropriate the sum of **\$4,937.00** for the purchase of ClerkWorks, Town Clerk software system. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 8.** To see if the Town will vote to raise and appropriate the sum of **\$600.00** to be used for the perambulation of the Albany and Madison town lines. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 9.** To see if the Town will vote to raise and appropriate the sum of **\$25,000.00** for deposit into the Highway Capital Reserve Fund previously established. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 10.** To see if the Town will vote to raise and appropriate the sum of **\$2,500** to purchase and install a Rinnai energy efficient hot water heater. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 11.** To see if the Town will vote to raise and appropriate the sum of **\$635.00** to purchase a Public Address system for the town hall. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 12.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$1,500.00** (Fifteen hundred dollars) in support of the Albany Party Group which hosts the Town's annual summer picnic and the annual holiday children's party. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 13.** To see if the Town will vote to raise and appropriate the sum of **\$1,800.00** for the Early Supports & Services Program (birth to 3 years) of Children Unlimited, Inc. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 14.** To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Albany.

Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 15.** To see if the Town will vote to raise and appropriate the sum of **\$1,433.00** to assist The Mental Health Center at Northern Human Services.

Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 16.** To see if the Town will vote to raise and appropriate the sum of **\$2,500.00** to support Albany home delivered meals (Meals on Wheels), congregate meals, transportation and program services provided by the Gibson Center for Senior Services, Inc. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 17.** To see if the Town will vote to raise and appropriate the sum of **\$1,238.00** in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 18.** To see if the Town of Albany will vote to raise and/or appropriate the sum of Three Hundred Dollars (**\$300.00**) for the Eastern Slope Airport Authority for its use in operation the Eastern Slope Regional Airport.

Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 19.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$3,000.00** in support of Carroll County Transit's Senior and General Public Transportation. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 20.** To see if the Town of Albany will vote to raise and appropriate the sum of **\$8,000.00** (or the annual Time Warner Cable Franchise Fee Funds from 2014 and 2015) in support of the operations of Valley Vision, Channel 3, the Public Education and Government Station in 2015. Submitted by petition. [Recommended by Selectmen (3-0-0)]

**The article was amended by decreasing the amount to \$4,000.00. The article passed as amended.**

**Article 21.** To see if the Town of Albany will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars **(\$2,500.00)** to purchase audio & video equipment and WEB Site fees for the purpose recording Town Board, Committee, Commission meetings and other Town events. Submitted by petition. [Recommended by Selectmen (0-1-2)]

**The article was amended to read, to see if the Town of Albany will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to purchase audio & video equipment and fees for the purpose of recording and viewing the Town Board, Committee, Commission meetings and other town events on Valley Vision or any other non-politically owned and operated site. The article was passed over.**

**Article 22.** To see if the town will vote to authorize the Planning Board to create a Capital Improvements Program pursuant to RSA 674:5, said program to prepare and amend a recommended program of municipal capital improvements projects projected over a period of at least 6 years. (Majority Vote Required) [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 23.** To see if the Town will vote to advise the Board of Selectmen to not support the purchase of any land in Albany, including the Albany portion of Wonolancet, by the White Mountain National Forest. [Recommended by Selectmen (3-0-0)]

**The article passed as read.**

**Article 24.** Resolved that the State of New Hampshire provide a comprehensive meaningful system of funding for State Education needs. To see if the Town will vote to ask our governor and our state legislators to reform state funding for education with that reform to be directed to significant reduction of property taxes. The record of the vote approving this article shall be transmitted by written notice from the Select Board to the governor and state legislators informing them of the instructions from their constituents within 30 days of the vote. [Recommended by Selectmen (3-0-0)]

**The article passed as read with 11 yes votes and 8 no votes.**

**Article 25.** To act upon any other business that may legally come before this meeting. [Recommended by Selectmen (3-0-0)]

**Moderator Ed Alkalay thanked Leah Valladares for handing the microphone to speakers in the audience.**

**Buzz Coleman also thanked Leah, saying he appreciated being able to hear everyone's comments.**

**Bill Lake spoke of the Planning Board report.**

**Chairman Kelly Robitaille thanked everyone for coming to town meeting and added the Planning Board is still looking for up to three more alternates.**

**Kathy Carrier would like to see the town meeting posted on the marquis at town hall.**

**Moderator Ed Alkalay said there had been tension over the past year and he is pleased to have had good discussions at town meeting. It is a positive thing and he encourages people to go to the Selectmen and work with them. He would like to keep discussions open.**

**At 10:15 p.m., the meeting adjourned.**

**Respectfully Submitted,**

**Kathleen Vizard  
Albany Town Clerk**

# Treasurer's Report

## 2015

General Fund Checking Account Balance January 1, 2015		\$572,949.89	
Revenues from Local Sources:			
From Tax Collector:			
Taxes	\$1,207,321.56		
Interest & Penalties	\$14,513.72		
Redemptions	\$43,478.43		
Yield Taxes	\$23,792.90		
Gravel Taxes	\$205.96		
<b>Subtotal from Tax Collector:</b>		\$1,289,312.57	
From Town Clerk:			
Motor Vehicle Permits	\$216,321.13		
Title Fees	\$256.00		
Mailer Fees	\$246.00		
Town Clerk Decal Fees	\$2,514.00		
State Motor Vehicle Fees	\$37,851.46		
Dog Licenses	\$377.50		
Vital Statistic Fees	\$455.00		
Notary Fees	\$15.00		
UCC Filing/Searches	\$75.00		
Flex Benefit	\$192.32		
Voter checklist	\$435.00		
<b>Subtotal from Town Clerk</b>		\$258,738.41	
From Other Local Sources:			
Permits, Fees & Licenses	\$5,268.21		
Interest on Bank Account	\$157.73		
Reimbursements	\$1,609.48		
Transfer Cemetery Trust Fund	\$6,333.00		
Transfer Revaluation Trust Fund	\$15,000.00		
Rent of Town Hall	\$375.00		
Sale of Municipal Property	\$22,319.27		
Overpayment of Taxes	\$2,377.36		
Purchase Tax Lien	\$42,783.18		
<b>Subtotal from Other Local Sources:</b>		\$96,223.23	
<b>Revenues from Outside Sources:</b>			
From State of New Hampshire			
Highway Block Grant	\$35,467.29		
Room & Meals Tax Shared	\$35,249.21		
From Forest Lands:			
Yield Tax Deposit/Bond	\$14,457.35		
State & Forest Payment in Lieu of Taxes	\$105,333.00		
<b>Subtotal from Outside Sources</b>		\$190,506.85	
<b>Total Revenues from all sources:</b>			\$2,407,730.95
<b>Less Selectmen's Orders</b>			\$1,915,611.86
<b>Checking Account Balance 12/31/15</b>			\$492,119.09
<b>Online Property Tax Account Balance 12/31/15</b>			\$5,330.59
<b>Online Motor Vehicle Account Balance 12/31/15</b>			\$100.00
<b>Total Account Balances</b>			\$497,549.68



# Summary of Inventory

December 31, 2015

## VALUE OF LAND ONLY:

### TOTAL TAXABLE LAND:

Current Use Land:	169,649	
Residential Land:	34,152,200	
Commercial/Industrial Land:	4,385,300	
Tax Exempt & Non Taxable Land:	50,555,500	
Total Taxable Land:		38,707,149

## VALUE OF BUILDINGS:

Residential:	56,972,200	
Manufactured Housing:	1,925,000	
Commercial/Industrial:	10,080,100	
Tax Exempt & Non Taxable Building	1,551,600	
Total Taxable Buildings:		68,977,300

PUBLIC UTILITIES:	1,261,400
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TOTAL VALUE BEFORE EXEMPTIONS:	108,945,849
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ELDERLY EXEMPTIONS:	142,600
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## NET TAXABLE VALUATION:

Local School Tax:	108,803,249
State School Tax:	107,541,849

Total Gross Tax:	1,276,712
Less Veterans' Credits:	18,478

Net Taxes Assessed:	1,258,234
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(amount committed to Tax Collector)

Information taken from the MS-1  
Total Gross tax/vet cred/net taxes assessed  
taken from end of Tax Collector's Warrant

## *Summary of Payments* *2015*

<b>Total Disbursements:</b>	<b>\$ 1,918,922.86</b>
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**Less Non-municipal Budget Disbursements:**

Albany School District	\$ (974,524.00)
Carroll County Taxes	\$ (148,466.00)
Conway Village Fire District Taxes	\$ (1,065.00)
Transfer Yield Tax Deposits	\$ (22,676.53)
Buy Tax Lien	\$ (42,783.18)
Less Vital, MV & Animal Control Fees paid to State of NH	\$ (38,323.48)
Less Overpayments Returned	\$ (4,027.36)
Abatement	\$ (525.00)
Returned remainder of article #8 to Cemetery Trust Fund	\$ (1,190.88)
<b>Sub-total:</b>	<b>\$ 685,341.43</b>

**Less Special Articles:**

#3 Transfer to Revaluation Trust Fund	(3,000.00)
#4 Statistical Update-Assessing	(15,000.00)
#5 Transfer to Cemetery Trust Fund	(101.00)
#6 Upgrade Albany Cemeteries	\$ (5,411.96)
#7 Purchase ClerkWorks software	\$ (4,287.00)
#8 Perambulate Madison/Albany	\$ (300.00)
#9 Deposit Highway Capital Reserve	\$ (25,000.00)
#10 Rinnai water heater	\$ (2,500.00)
#11 Purchase PA system	\$ (635.00)
#12 Albany Party Group	\$ (1,500.00)
#13 Children Unlimited	\$ (1,800.00)
#14 Tri-County Community Action	\$ (4,000.00)
#15 Northern Human Services	\$ (1,433.00)
#16 Gibson Center	\$ (2,500.00)
#17 Starting Point	\$ (1,238.00)
#18 Eastern Slope Airport Authority	\$ (300.00)
#19 Carroll County Transit	\$ (3,000.00)
#20 Valley Vision	\$ (4,000.00)

<b>BALANCE: MUNICIPAL BUDGET EXPENDITURES</b>	<b>\$ 609,335.47</b>
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<b>UNEXPENDED BALANCE:</b>	<b>\$ 51,192.53</b>
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# Schedule of Town Owned Property

As of December 31, 2015

Town Property	Assessment
Town Hall Land	61,300.00
Town Hall building	281,700.00
Chapel	7,600.00
Albany Covered Bridge	385,000.00
Jewell Cemetery	11,000.00
Hammond Cemetery	25,500.00
Moody Cemetery	23,400.00
Passaconaway Cemetery	24,500.00
Smith Cemetery	21,800.00
Town Hall: Furniture & Equipment	32,314.00
Chapel: Furniture & Equipment	6,000.00
Town Forest	829,700.00
Previously deeded property	382,000.00
Total	2,091,814.00

## Land Acquired Through Tax Collector's Deed

Last Known Owner	Parcel ID	Assessment
Potter, Benjamin	Map 12 Lot 23	110,300.00
Blaser Property Services, LLC	Mat 12 Lot 16	305,600.00

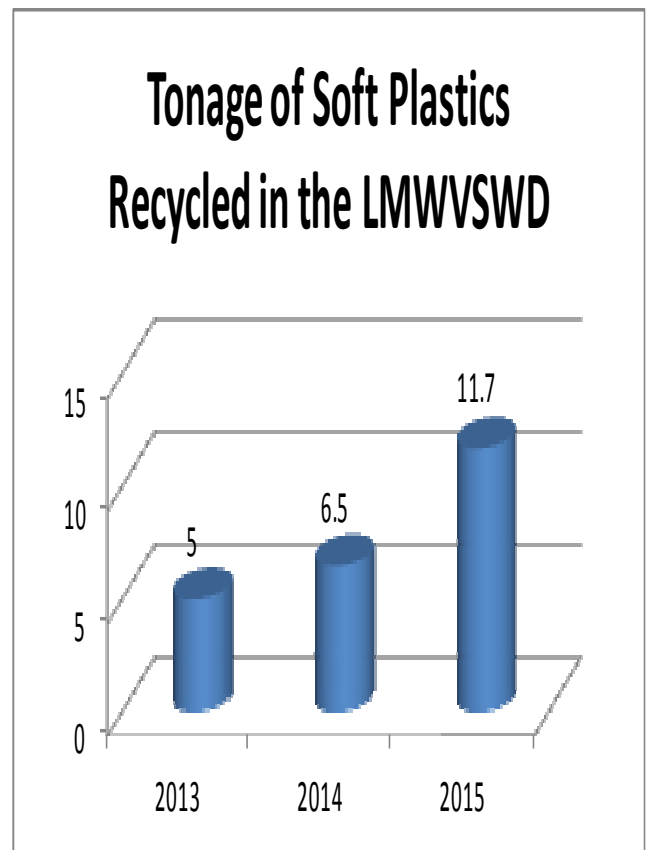
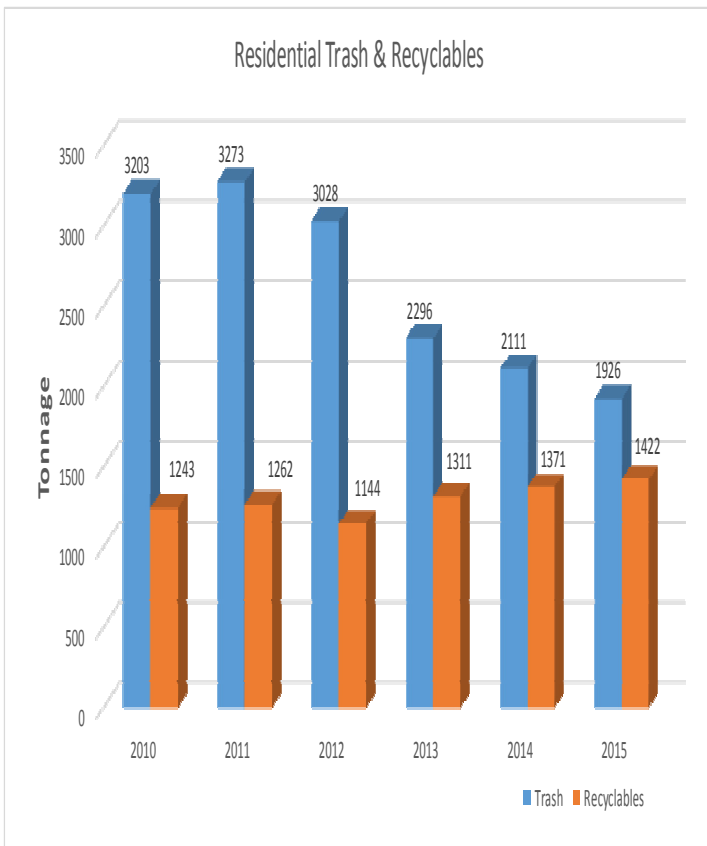
To the residents of Albany,

After several years of a dormant district, The Lower Mount Washington Valley Solid Waste District was fully revived in 2012. The district is made up of 1 rep from Albany, 1 from Eaton and 3 from Conway. Albany chairs this district board and has worked to be more present and represented than in years past. It is often said "There is no away" and the members of this board, who look at both the transfer station and the landfill are painfully aware of both the economic and environmental costs associated with waste. It is always our first recommendation to reduce waste in the first place and reuse whenever possible. Single use, disposable material is a dark and expensive path we hope everyone will rethink. By reducing our waste and recycling all that we can, we not only actively participate in saving all of us thousands of dollars in tax money, but we are helping to protect resources that future generations will surely need.

I am happy to report that we are making progress as you will see in the graphs. I am also hopeful that the people of Albany will continue to start, grow or improve their recycling programs at home or at work as we find ways to educate the public on what material can be recycled. For example, soft plastic has been added to the list of categories. So all those air pillows, bubble wrap, bags inside cracker boxes, wrapping around bulk items like toilet paper, wood pellet or mulch bags can all now be conveniently recycled at The Conway Transfer Station. Phase I of the landfill lasted 8 years. Phase II has lasted 15 years. It is our hope that continuing to increase recycling education and enforcement will result in Phase III lasting 25 years or more. Only time will tell.

Feel free to contact me anytime at [colcormack@hotmail.com](mailto:colcormack@hotmail.com) and I will respond.

Thank you,  
Colleen Cormack  
LMWVSWD, chair



## Solid Waste Disposal Costs 2016

	Equalized Value	% of Cost	Total Cost	Cost Share
<b>Albany</b>	<b>104,194,063.00</b>	<b>6.36</b>	<b>1,013,244.00</b>	<b>50,498.00</b>
Conway	1,435,109,366.00	87.59	1,013,244.00	738,944.00
Eaton	99,192,677.00	6.05	1,013,244.00	51,582.00

Operating Budget 2015	743,277.00
Administrative	66,559.00
Capital Reserve	332,000.00
Sub-total	1,141,836.00
Less Revenue	-128,592.00
<b>Total 2015 Cost</b>	<b>1,013,244.00</b>

## Recreation Costs 2016

	Equalization Value	% of Cost	Total cost	Cost Share
<b>Albany</b>	<b>104,194,063.00</b>	<b>6.77</b>	<b>521,623.00</b>	<b>35,309.00</b>
Conway	1,435,109,366.00	93.23	521,623.00	486,314.00

Operating Budget 2015	522,203.00
Community Building	59,576.00
<b>Total Recreation Expense</b>	<b>581,779.00</b>
<b>Minus Revenue</b>	<b>(77,226.00)</b>
<b>Capital Imp. Total</b>	<b>17,070.00</b>
	<b>521,623.00</b>

## Tax Rate Comparisons

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Municipal</b>											
Local School	2.68	1.69	1.13	2.96	2.16	2.72	3.05	2.07	1.74	1.44	2.99
State School	7.39	5.55	5.88	4.88	5.60	4.76	4.15	5.36	6.60	7.78	5.18
County	2.31	2.32	2.22	2.13	2.12	2.34	2.50	2.49	2.46	2.47	2.22
	0.73	0.76	0.78	0.90	0.99	1.07	1.06	1.05	1.11	1.08	1.36
<b>Total</b>	13.11	10.32	10.01	10.87	10.87	10.89	10.76	10.97	11.91	12.77	11.75
<b>Conway Village Fire District</b>	5.41	3.62	2.37	3.32	1.80	1.99	3.40	3.61	3.09	2.82	3.31

***Town of Albany***  
***Town Clerk Report***  
***2015***

	<b>REVENUE</b>		
	<b>2015</b>	2014	2013
Motor Vehicle Permits	216,321.13	\$190,376.00	\$167,824.80
Dog Licenses	377.50	\$528.50	\$588.00
Dog Fines	0.00	\$100.00	\$0.00
Vital Records	365.00	\$230.00	\$195.00
Marriage Licenses	90.00	\$135.00	\$0.00
JP/Notary Public Fees	10.00	\$10.00	\$15.00
State Filing Fees	0.00	\$0.00	\$0.00
UCC Fees	75.00	\$120.00	\$75.00
Voter Checklist	375.00	\$180.00	\$175.00
<b>Total Town Clerk Revenue</b>	<b>\$217,613.63</b>	<b>\$191,679.50</b>	<b>\$168,872.80</b>
	<b># RECORDS PROCESSED</b>		
	<b>2015</b>	2014	2013
Motor Vehicle Permits	1762	1,645	1,690
Dog Licenses	49	81	89
Marriage Licenses	2	3	0
Marriage Certificates	6	7	0
Birth Certificates	4	1	9
Death Certificates	18	10	7



## Town Clerk/Tax Collector's Report 2015

In April, DeAnn and I headed to Hampton for our annual Tax Collector's Spring Workshop. We were updated on new legislation and court cases brought forth in 2014. The Town Clerk Association held the combined Lakes Region/White Mountain Spring Workshop in June. Updates were given by the Department of Safety, Secretary of State's office and their Vital Record Department. September and October brought the Town Clerk conference as well as the Tax Collector conference. It is always the perfect opportunity to network with other Town Clerks and Tax Collectors.

As reported last year, the Department of Safety, who used to supply the Town Clerk office with computers and printers to process motor vehicle registrations, titles and license plates, has decided they will no longer support their aging computers. They have also told towns to use their own internet connection instead of their Fairpoint lines. In transferring the internet lines over proved to be quite the task. First we contacted Time Warner Cable to obtain a static IP address, increase the internet speed and they installed an additional cable outlet. We also had to replace our old router and install a firewall protection appliance. Tom from ComputerPort worked with the state's IT Department to make all of the technical changes for us. Many thanks to Tom for helping us out. Unfortunately, this all came with a cost to the town. In addition to the hardware and labor, our monthly internet fees were increased. It is a fee we must incur in order to continue registering vehicles.

In July, we transitioned into our new Clerkworks software. It has made the process of registering a vehicle easier and quicker on our side. The software also offers dog licensing. No more handwritten licenses for Albany! Are you wondering how much it will cost to register or renew your motor vehicle registration? You can get an estimate online! You can also renew a registration, renew a dog license or request a vital record. Visit the Albany website at [albanynh.org](http://albanynh.org), scroll to the bottom of the homepage and click on the appropriate link. Don't forget! You can pay or view your property taxes online too. Coming soon! Credit and debit cards will be accepted at the window. In this age of electronic payments, we are starting to catch up with the times.

This year property taxes were due December 18. As of December 31, 89% of 2015 property taxes have been collected.

Please don't forget, dog licenses expire on April 30. Bring in your copy of their rabies certificate to get a new license. If the license is just a renewal and the dog's rabies certificate is current, you may renew it online. The fees will stay the same: a dog that is not neutered \$9.00, a neutered dog \$6.50, senior citizens age 65 and over, the first dog's fee is \$2.00; then the normal fee will apply to any additional dog(s). After May 31, a \$1.00 per month late fee will be added.

The Town Clerk/Tax Collector's office will be closed on the following dates:

Monday, May 30, Memorial Day  
Monday, July 4, Independence Day  
Monday, September 5, Labor Day  
Monday, October 10, Columbus Day  
Monday, December 26, Christmas  
Monday, January 16, 2017, Martin Luther King Jr. Day  
Monday, February 20, 2017, President's Day

Any unforeseen closings will be posted on Albany's website at [albanynh.org](http://albanynh.org) or you may call 447-2877.

Regards,  
Kathleen Vizard  
Town Clerk/Tax Collector  
[townclerk@albanynh.org](mailto:townclerk@albanynh.org)

# Tax Collector's Report 2015

## DEBITS

### Uncollected Taxes at the beginning of the year

	2015	2014	2013	2012+
Property Taxes		\$138,517.96	\$0.00	\$0.00
Land Use Change Taxes		\$0.00	\$0.00	\$0.00
Timber Yield Taxes		\$0.00	\$572.48	\$0.00
Excavation Tax		\$0.00	\$0.00	\$0.00
This Year's New Credits		\$0.00	\$0.00	\$0.00

### Taxes Committed This Fiscal Year

Property Taxes	\$1,258,234.00	\$0.00	\$0.00	\$0.00
Land Use Change Taxes		\$0.00	\$0.00	\$0.00
Timber Yield Taxes		\$23,792.90	\$0.00	\$0.00
Excavation Taxes		\$205.96	\$0.00	\$0.00

### Overpayment Refunds

Credits Refunded	\$2,427.36	\$0.00	\$0.00	\$0.00
Interest-Late Taxes	\$51.95	\$6,044.38	\$0.00	\$0.00
<b>TOTAL DEBITS</b>	<b>\$1,260,713.31</b>	<b>\$168,561.20</b>	<b>\$572.48</b>	<b>\$0.00</b>

## CREDITS

### Remitted to Treasurer

Property Taxes	\$1,110,652.89	\$99,046.03	\$0.00	\$0.00
Land Use Change Taxes		\$0.00	\$0.00	\$0.00
Timber Yield Taxes		\$23,792.90	\$0.00	\$0.00
Interest & Penalties	\$51.95	\$6,044.38	\$0.00	\$0.00
Excavation Taxes		\$205.96	\$0.00	\$0.00
Converted to Liens (Principal Only)		\$39,471.93	\$0.00	\$0.00

### Abatements Made

Property Taxes	\$2,421.00	\$0.00	\$0.00	\$0.00
Land Use Change Taxes		\$0.00	\$572.48	\$0.00
Timber Yield Taxes		\$0.00	\$0.00	\$0.00
Excavation Taxes		\$0.00	\$0.00	\$0.00

### Uncollected Taxes--End of Year

Property Taxes	\$147,587.47	\$0.00	\$0.00	\$0.00
Land Use Change Taxes		\$0.00	\$0.00	\$0.00
Timber Yield Taxes		\$0.00	\$0.00	\$0.00
Excavation Taxes		\$0.00	\$0.00	\$0.00
<b>TOTAL CREDITS</b>	<b>\$1,260,713.31</b>	<b>\$168,561.20</b>	<b>\$572.48</b>	<b>\$0.00</b>

# Tax Collector's Report 2015

	2015	2014	2013	2012+
<b>DEBITS</b>				
<b>Unredeemed &amp; Executed Liens</b>			\$28,400.44	\$27,558.44
Unredeemed Liens Beginning of FY		\$0.00	\$0.00	\$32,381.63
Liens Executed During FY		\$42,783.18	\$0.00	\$0.00
Interest & Costs Collected		\$552.75	\$2,984.93	\$8,190.96
<b>TOTAL LIEN DEBITS</b>		\$43,335.93	\$31,385.37	\$35,749.40
<b>CREDITS</b>				
<b>Remitted to Treasurer</b>				
Redemptions		\$15,110.63	\$12,039.72	\$16,328.08
Interest & Costs Collected		\$552.75	\$2,984.93	\$8,190.96
Abatements of Unredeemed Liens		\$128.08	\$120.95	\$3,990.87
Liens Deeded to Municipality		\$5,527.73	\$1,384.32	\$1,870.15
Unredeemed Liens End of FY		\$22,016.74	\$14,855.45	\$5,369.34
<b>TOTAL LIEN CREDITS</b>		\$43,335.93	\$31,385.37	\$35,749.40

# Town of Albany

## Vital Records

### 2015

#### Resident Birth Report

<u>BIRTH DATE</u>	<u>CHILD'S NAME</u>	<u>PLACE OF BIRTH</u>	<u>FATHER</u>	<u>MOTHER</u>
01/09/15	Kendal Sky Blaney	North Conway	Alexander Blaney	Danielle Ferren
01/10/15	Caleb David Flynn	North Conway	John Flynn	Mary Lunn
01/23/15	Murphy Rogers Scolaro	North Conway	Mathew Scolaro	Robin Kohrs
08/10/15	Emmett Riley Sutton	North Conway	Timothy Sutton	Joya Sutton
09/19/15	Malachi Sander Hartford	North Conway		Ashley Doherty

#### Resident Marriage Report

<u>DATE</u>	<u>GROOM</u>	<u>BRIDE</u>	<u>PLACE OF MARRIAGE</u>	<u>TOWN OF ISSUANCE</u>
03/17/15	David M. Trott Albany, NH	Jeran V. Heath Albany, NH	Center Conway	Albany
05/08/15	Bryan A. Sawyer, Sr. Albany, NH	Brooke A. Hooper Albany, NH	Eaton	Albany
12/20/15	John P. Flynn Albany, NH	Mary S. Lunn Albany, NH	Albany	Conway

#### Resident Death Report

<u>DATE</u>	<u>DECEDENT</u>	<u>PLACE OF DEATH</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S MAIDEN NAME</u>
01/15/15	Irving Nutter, III	Albany	Irving Nutter, Jr.	unknown
01/15/15	Nancy Hempel	Ossipee	Paul Hempel	Shirley Simpson
06/19/15	James Minutoli	Conway	John Minutoli	Anna Swistek
08/06/15	Richard Thompson	Albany	Albert Thompson	Mary Murphy
12/03/15	Claire Boucher	North Conway	Harry Simpson	Bessie Pomeroy

# Albany Planning Board

## 2015 Annual Report

In 2015, the Planning Board reviewed and approved applications for a site plan review resulting in a new business, a boundary line adjustment, and a minor subdivision.

Members of the Board spent a great deal of time and effort researching when, how and what authority was granted. The Planning Board was granted the authority for the regulation of land subdivisions and boundary line adjustments; and the regulation of site plan review for non-residential and multi-family housing developments as well as recommending zoning ordinances. The research done also discovered that the Board shall consist of seven (7) board members. This discovery resulted in the two (2) alternate members becoming full board members.

The Board also revised and updated its rules of procedure and increased the Application fees to better reflect the actual costs of processing an application. The Board is in the final stages of revising the site plan review regulations and they will be completed in 2016.

Speaking of 2016, the planning board has been charged with establishing a capital improvement plan that will be presented to the Town Selectmen. A subcommittee has been formed to produce a plan in order to assist in forecasting future needs of the Town's infrastructure, such as roads, bridges, cemetery, and building capital improvements.

The Board would welcome anyone interested in participating in Planning Board functions to join us at our regularly schedule meetings on the second Monday of every month at 7pm at the Town Hall.

We are very fortunate to have a great team that offers a variety of experience that balances out the Planning Board. In closing, I would like to send a big thank you to my fellow board members for their dedication, time, guidance and support. This year has been a learning experience for me and I am looking forward to working with everyone again in 2016.

Warmest Regards,

Leah Valladares, Chair-Albany Planning Board

### Members

Tara Taylor-Vice Chair  
Kelly Robitaille – Select Board Representative  
Cathy Ryan – Select Board - Alternate  
Peter Carboni  
Adrian Simons  
Joe Ferris  
Rick Hiland

### Alternates

Seeking members

## **Albany, NH - Capital Improvements Program (CIP) – 2015**

At the 2015 Albany Town Meeting, the legislative body voted to approve Warrant Article 22, “To see if the Town will vote to authorize the Planning Board to create a Capital Improvements Program (CIP) pursuant to RSA 674:5, said program to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years”.

The Planning Board appointed a subcommittee of two Planning Board members to organize and to work on the CIP but due to the fact that it got a late start in the year, spent time organizing, requesting and gathering information, and developing an inventory of town assets.

The Capital Improvements Program, also known by the acronym CIP, bridges the gap between short and long range planning and spending, between the visions of the master plan and the fiscal realities of improving and expanding community facilities.

The main purpose of the CIP is to aid the Board of Selectmen in their consideration of the annual budget and is only a recommendation.

The CIP classifies projects according to the urgency and need for realization, and contains a recommended time sequence for implementation. The CIP contains the estimated cost of each project, as well as the sources of revenue. The program is based on information submitted by the various departments of the Town and takes into account public facility needs indicated by the prospective development shown in the master plan of the municipality or as permitted by other municipal land use controls.

The Committee is currently inventorying the Town’s cemeteries, roads, bridges, buildings, and other assets.

In 2016 we will be adding 2-3 members of the public to participate in the Capital Improvement Program and we are looking for volunteers to fill those positions.

Respectfully submitted,

Rick Hiland – Chairman / Planning Board member  
Leah Valladares – Secretary / Planning Board Chairperson  
Kathy Vizard – Town Administrator  
Kathy Vizard – Town Clerk / Tax Collector  
Curtis Coleman – Road Agent  
Cathy Ryan – Cemetery Trustee / Selectman  
Kelly Robitaille – Cemetery Trustee / Selectman  
Rob Nadler – Conservation Commission / Selectman

# **Lora Johnson Pierce Scholarship Fund**

**January 1, 2015 to December 31, 2015**

<b>Savings Account Balance 1/1/15</b>		<b>\$4,917.70</b>
<b>Income:</b>	Interest	\$3.30
<b>Total Income</b>		<b>\$3.30</b>
<b>Expenses:</b>	Scholarships Paid	(\$1,000.00)
<b>Bank Charge:</b>		(\$6.00)
<b>Total Expense</b>		<b>(\$1,006.00)</b>
<b>Savings Account Balance 12/31/15</b>		<b>\$3,915.00</b>
<b>Certificate of Deposit</b>	2205154	\$23,462.34
	2434453	\$1,262.84

## **Albany Civic Group**

**January 1, 2015 to December 31, 2015**

<b>Income:</b>	Interest	\$0.23
	Turkey Supper	\$1,308.00
	No Bake Sale	\$95.00
	Donation	\$375.00
<b>Total Income</b>		<b>\$1,778.23</b>
<b>Expenses:</b>	Advertising-Supper	(\$45.00)
	Bank charge	(\$13.00)
	State Report	(\$25.00)
	Turkey Supper supplies	(\$675.00)
<b>Total Expense</b>		<b>(\$758.00)</b>
<b>Beginning Bank &amp; Cash Balance</b>		<b>\$2,232.71</b>
	Income	\$1,778.23
	Expenses	(\$675.00)
<b>End Balance</b>		<b>\$3,335.94</b>



# Albany Cemeteries

2015 has been a productive year for the Albany Cemeteries:

- We have continued trimming trees that have grown up on around the parameters of the Cemeteries. There is still more work to be done. We need to ensure the safety of the head stones and visitors.
  - We are still working and thinking of solution for Canada Street Cemetery for a parameter because the burials are placed right on the borders and tree roots make it impossible to place wood fencing into the ground. We will be looking at options at our future Cemetery Committee meetings.
1. **Jewell Cemetery** – AKA Wonalancet. Located near trail heads parking off of Ferncroft Road in southwest corner of Albany. **VERY LIMITED PLOTS**
  2. **Moody Cemetery** – AKA Webster or Village. Located on west side of Drake Hill Road toward the northerly end.
  3. **Hammond Cemetery** – Located on west side of Drake Hill Road, approximately one mile south end (Tamworth end) of road.
  4. **High Street Cemetery** – AKA Ayer or Smith. Located off Passaconway Road on High Street. On left side of High Street, northbound.
  5. **Canada Street Cemetery** – AKA Farnham. Located off the northerly side of Passaconway Road approximately three miles east of the U.S.F.S. Covered Bridge campground.
  6. **Covered Bridge Cemetery** – Located at the Covered Bridge Campground entrance on Passaconway Road on the east side of the covered bridge.
  7. **Passaconway Cemetery** – AKA Russell. Located on north side of Route 112 (Kancamagus Highway) 13 miles from Conway at the U.S.F.S. Russell-Colbath historical site.

Discussions of planning for the future have been a large part of our goals which include safety, availability of plots, maintenance which include: trees, roads, plots and head stones. We are not a perpetual care cemetery so we have to guess and prepare for our financial needs next year and plan a budget, then write a warrant article each year, hoping that an emergency doesn't happen that would take our budget or worse have to wait a year to obtain funds and wait 3 months more to fix the emergency.

We are proposing a new type of warrant article. In essence we are hoping to appropriate \$5,000.00 every year. The funds would be held in an account. If funds accumulate to \$25,000.00 then extra **funds would be refunded back to the Town.** Every expense would be invoiced and we would provide the information in our Annual Reports: What was done, who did the work, and dollar amount.

**This fund will only be used for:**

Tree removal/Trims	Filling in concaved plots
Moss removal and replanting of seed	Head stone repair/replacement
Fence purchase/maintenance/repair	
Forestry of High Street and Hammond Cemeteries if more plots are needed	
To purchase property for future Cemeteries (In the future)	

Finally, in closing, we want to thank the Veterans for replacing all of the flags on our Veterans and disposing of the old flags, Randy Leach from LCR Landscaping for taking such good care of our Cemeteries this year. He has kept his contract amount the same for the past 3 years. Thank you Randy!

I would like to thank the Committee Members Kelly Robitaille and Cathy Ryan. They are very helpful and they care about the cemeteries.

Respectfully Submitted,  
Kimberly Guptill

## **Conservation Commission Report 2015**

The Albany Conservation Commission has had a productive year. The board is working with The White Mountain National Forest, New Hampshire Division of Forest and Lands and The Conway Village Fire District on a burn plan for the fields when conditions permit. A prescribed burn will help us reclaim the fields and improve the soil.

We plan to have a short connector trail from the north/west end of the forest to a new pull-off parking area on Rt. 112 in 2016. The original parking area at the gated access point will be completed with gravel grading and signage this spring. All the labor and materials will be donated at no cost to the town for both projects.

Commemorative signs were added to the Town Forest fields honoring Ray Burton for his help in establishing the Town Forest.

We now have two farms signed up to farm the town fields. Colton Dow of Littlefield Farm, and The Richardson family from the Grandview Farm. Much of the field has been tilled and planted with cover crops this fall with further work planned for spring 2016. The Upper Saco Land Trust continues to support the town in developing the farming plans.

The Conservation Commission is working with the US Forest Service and NH Fish and Game Department to provide an access road and potential storage area for farm equipment at no cost to the town.

This past spring we cleared most of the brush in the center field area and contracted for additional brush mowing to reclaim part of the fields.

The Albany Town Forest hosted the annual Albany Town picnic for the fourth time this past July, gathering in the scenic fields by the Swift River. It was a great picnic with about 75 attending on a beautiful day in the tent next to the Swift River.

The Town Forest is open to all visitors for non-motorized day use. No camping or fires are permitted in the Town Forest. The Conservation Commission welcomes both ideas for the Town Forest and volunteers for trail work.

In 2015, longtime CC members Paul Brown, Dick Van Dyne and Jack Rose all resigned due to their moving out of town. We thank them for many years of service on the board.

Our meetings are held the first Tuesday of the month at 6:00 in the Town Hall.

Albany Conservation Commission

Rob Nadler, Chair  
Cort Hansen, Secretary  
Peter Carboni Planning Board Representative  
Mike Steward

## **Albany Conservation Fund 2015**

Beginning Balance 1/1/15		\$9,476.13
Income:		
Interest	\$2.76	
Total Income:		\$2.76
Expense:	\$50.00	
Total Expense:		(\$9,000.00)
Account balance 12/31/15		\$478.89
Opened CD 7205902	\$9,000.00	
Interest	\$23.77	
Account Balance 12/31/15		\$9,023.77



## **Town of Albany Report**

**on the**

### **Mt. Washington Valley Economic Council**

At its recent Annual Meeting, the MWV Economic Council reviewed and celebrated its 25<sup>th</sup> Anniversary of growing and diversifying economic development in the Valley. It was a festive event with congratulatory video greetings from Senators Jeanne Shaheen and Kelly Ayotte.

Let me try to summarize some of the 25- year highlights:

#### **Job Creation**

Over 55 new jobs created at the Tech Village.

Over 100 local jobs created and 450 retained through MWVEC loans.

#### **Grant Money**

\$4.7 million invested in the Valley from Federal/State grant money.

#### **Revolving Loan Fund**

Over \$5.7 million loaned to 83 local businesses.

#### **Business Education**

Over 2,700 business owners and non-profits attended the Boot Camp training.

Over 2,500 business persons attended Eggs and Issues Programs.

Over \$1.5 million contributed back to local economy through free SCORE business counseling.

#### **Local Tax Advantage**

\$1.4 million worth of tax credits purchased by 33 local businesses.

With the Tech Village road now extended 550 feet, four highly desirable lots are now available for development for office or light manufacturing space. These prospects continue to motivate and commit the MWV Economic Council staff and Directors to successful business development in the Valley. It is a privilege to be part of that effort on behalf of the Town of Albany.

Rob Nadler

MWV Economic Council

# **Conway Fire Department Report to the Town of Albany**

The Conway Fire Department responded to 127 emergencies in the Town of Albany during 2015. These break down as follows.

Building Fires/ Fires in Buildings	3
Brush/ Grass/ Forest Fires	4
Illegal Burns	4
Fire Alarm Activation (No Fire)	17
Other Fire Calls	11
Hazardous Materials Releases	2
Motor Vehicle Accidents	18
Emergency Medical Services	59
Wilderness Rescue	3
Swift Water Rescue	2
Weather Related Calls	4

We had a few large, personnel intensive, calls in Albany this year including extrication of injured hikers from Mt. Chocorua two days in a row, two swift water rescues- one of which involved carrying a young victim over lower falls under high water conditions to save him. On the EMS side, we had a cardiac arrest save in Albany this year as well.

Our personnel, both career staff and call staff, are a dedicated group and work hard for you everyday. When they are not on calls, they are doing paperwork, training, and performing maintenance on the building and equipment. Please join me in saying thank you to them for all they do.

Stephen Solomon, Chief  
Conway Fire Department



## ANNUAL REPORT FROM EXECUTIVE COUNCILOR JOSEPH KENNEY, DISTRICT ONE

January 2016

As I start my 3rd year of service to you and the State of New Hampshire in Council District 1, I am grateful and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Governor and Council called for a Special Legislative Session on November 18<sup>th</sup> to address the statewide heroin and opioid crisis. A Joint Legislative Task Force on Heroin and Opioid Epidemic was formed and will make recommendations to the Governor and Legislature in the upcoming session.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I will continue to work with the various public and private partners to move this project forward. Additionally, I continue to work with the county and regional economic development councils and executive directors on present and future economic opportunities to grow businesses in the District.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Kelly Ayotte, Congresswoman Annie Kuster and Congressman Frank Guinta in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions has been completed. The Executive Council approved the final draft and submitted it to the Governor on December 16<sup>th</sup>. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or [bwatson@dot.state.nh.us](mailto:bwatson@dot.state.nh.us).

The 2016 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, Medicaid expansion, and maintaining a good business climate. Again, be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Maggie Hassan, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liaison or at (603) 271-2121. A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm).

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address if you'd like to added to the list at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov).

Contact my office any time I can be of assistance to you.

Serving you,

Joe



## 2015 Annual Report

As the regional planning commission serving the 51 municipalities and 25 Unincorporated Places of northern New Hampshire, North Country Council (NCC) continued to provide a wide range of services in 2015. Some of the highlights:

- Drop-in office hours around the region increased opportunities to provide assistance.
- Revolving loan fund helped several area businesses keep their doors open and workers employed.
- Traffic count program enabled municipalities, businesses, and NHDOT to monitor trends and evaluate future needs.
- Administration of payments for volunteer driver program enabled many residents to access medical appointments and other basic needs.
- Assistance with day-to-day planning and zoning questions, master plans, zoning and regulation updates, and review of development proposals such as the Balsams redevelopment gave local officials and volunteer boards access to professional planning expertise.
- Staff support for the Connecticut River Joint Commission Local River Subcommittees enabled review and input on proposals such as the future plans of the Conte Refuge and Northern Pass.
- Assistance to businesses with disaster preparedness won a NADO Innovation Award.
- Advocacy on behalf of North Country communities resulted in inclusion of the region's top highway needs in the Ten Year Plan being presented to the Legislature.
- Development of plans for the region's scenic byways ensured continued designation of these important tourism resources under the state program.
- Training for transfer station operators increased efficiency and compliance with state rules.
- Collection of household hazardous wastes meant fewer toxic materials entering the region's groundwater.

The Council is comprised of Representatives from each member community. We look forward to hearing from your community's Representatives about emerging issues and needs that our staff should be focusing on in the coming years.



# Albany, NH



## Community Contact

**Town of Albany**  
**Kathleen Vizard, Town Administrator**  
**1972-A NH Route 16**  
**Albany, NH 03818**

## Telephone

**(603) 447-6038**

## Fax

**(603) 452-5633**

## E-mail

**contact@albanynh.org**

## Web Site

**www.albanynh.org**

## Municipal Office Hours

**Selectmen: Monday through Thursday, 9 am - 4 pm,**  
**Friday 9 am - 12 noon; Town Clerk, Tax Collector: Monday,**  
**Wednesday, 8 am - 12 noon, Tuesday, 4 pm - 7 pm**

## County

**Carroll**

## Labor Market Area

**Conway, NH-ME LMA, NH part**

## Tourism Region

**White Mountains**

## Planning Commission

**North Country Council**

## Regional Development

**Mount Washington Valley Economic Council**

## Election Districts

### US Congress

**District 1**

### Executive Council

**District 1**

### State Senate

**District 3**

### State Representative

**Carroll County Districts 3, 7**

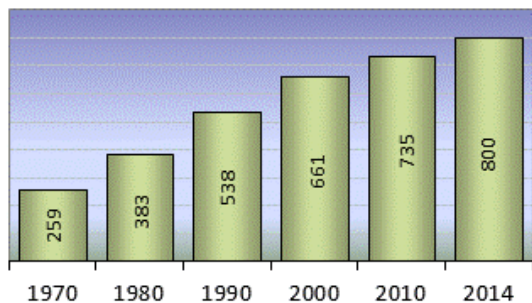
**Incorporated: 1766**

**Origin:** One of the grants made to soldiers who fought the French at Louisbourg, Nova Scotia, in 1745, this town was first chartered in 1766 as Burton, to honor General Jonathan Burton of Wilton. In 1833, the town was incorporated and renamed Albany, probably in recognition of the charter of the New York City to Albany New York railroad in that same year. Mount Chocorua, Mount Paugus and the southeastern corner of the White Mountain National Forest are within Albany's borders. Also located in Albany is the Albany Bridge, a 120-foot covered bridge spanning the Swift River, built in 1858.

**Villages and Place Names:** Ferncroft, Passaconaway, Paugus Mill

**Population, Year of the First Census Taken:** 170 residents in 1790

**Population Trends:** Population change for Albany totaled 654 over 54 years, from 146 in 1960 to 800 in 2014. The largest decennial percent change was a 77 percent increase



between 1960 and 1970, though the numeric change was only 113. The 2014 Census estimate for Albany was 800 residents, which tied with Newington, ranking 198th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2014 (US Census Bureau):** 10.6 persons per square mile of land area. Albany contains 75.4 square miles of land area and 0.4 square miles of inland water area.



Economic & Labor Market Information Bureau, NH Employment Security, January 2016. Community Response Received **5/21/2015**

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.



MUNICIPAL SERVICES			
Type of Government		Selectmen	
Budget: Municipal Appropriations, 2015		\$659,169	
Budget: School Appropriations, 2015		\$1,317,948	
Zoning Ordinance		1982/13	
Master Plan		2014	
Capital Improvement Plan		No	
Industrial Plans Reviewed By		Planning Board	
Boards and Commissions			
Elected:	Selectmen		
Appointed:	Planning; Zoning; Conservation		
Public Library	No Library		
EMERGENCY SERVICES			
Police Department		Subcontracted out	
Fire Department		Subcontracted out	
Emergency Medical Service		Subcontracted out	
Nearest Hospital(s)		Distance	Staffed Beds
Memorial Hospital, North Conway		11 miles	25
UTILITIES			
Electric Supplier		Eversource Energy	
Natural Gas Supplier		None	
Water Supplier		Private wells	
Sanitation		Private septic	
Municipal Wastewater Treatment Plant		Subcontracted out	
Solid Waste Disposal			
Curbside Trash Pickup		Private	
Pay-As-You-Throw Program		No	
Recycling Program		Mandatory	
Telephone Company		Time Warner	
Cellular Telephone Access		Yes	
Cable Television Access		Yes	
Public Access Television Station		Yes	
High Speed Internet Service:	Business	Yes	
	Residential	Yes	
PROPERTY TAXES		(NH Dept. of Revenue Administration)	
2014 Total Tax Rate (per \$1000 of value)		\$12.77	
2014 Equalization Ratio		102.6	
2014 Full Value Tax Rate (per \$1000 of value)		\$12.92	
2014 Percent of Local Assessed Valuation by Property Type			
Residential Land and Buildings		85.2%	
Commercial Land and Buildings		13.3%	
Public Utilities, Current Use, and Other		1.5%	
HOUSING		(ACS 2010-2014)	
Total Housing Units		557	
Single-Family Units, Detached or Attached		467	
Units in Multiple-Family Structures:			
Two to Four Units in Structure		16	
Five or More Units in Structure		0	
Mobile Homes and Other Housing Units		74	

DEMOGRAPHICS		(US Census Bureau)	
Total Population		Community	County
2014	800		47,623
2010	735		47,818
2000	661		43,918
1990	538		35,526
1980	383		27,929
1970	259		18,548
Demographics, American Community Survey (ACS) 2010-2014			
Population by Gender			
Male	419	Female	381
Population by Age Group			
Under age 5			60
Age 5 to 19			171
Age 20 to 34			49
Age 35 to 54			298
Age 55 to 64			88
Age 65 and over			134
Median Age			43.8 years
Educational Attainment, population 25 years and over			
High school graduate or higher			91.5%
Bachelor's degree or higher			23.4%
INCOME, INFLATION ADJUSTED \$		(ACS 2010-2014)	
Per capita income			\$25,746
Median family income			\$72,708
Median household income			\$62,083
Median Earnings, full-time, year-round workers			
Male			\$50,179
Female			\$42,500
Individuals below the poverty level			16.4%
LABOR FORCE		(NHES – ELMI)	
Annual Average		2004	2014
Civilian labor force		359	373
Employed		344	352
Unemployed		15	21
Unemployment rate		4.2%	5.6%
EMPLOYMENT & WAGES		(NHES – ELMI)	
Annual Average Covered Employment		2004	2014
Goods Producing Industries			
Average Employment		n	15
Average Weekly Wage		n	\$ 696
Service Providing Industries			
Average Employment		n	92
Average Weekly Wage		n	\$ 412
Total Private Industry			
Average Employment		59	107
Average Weekly Wage		\$ 500	\$ 452
Government (Federal, State, and Local)			
Average Employment		5	5
Average Weekly Wage		\$ 269	\$ 361
Total, Private Industry plus Government			
Average Employment		64	112
Average Weekly Wage		\$ 483	\$ 447
If “n” appears, data do not meet disclosure standards.			

**EDUCATION AND CHILD CARE**

Schools students attend: **Grades K-12 are tuitioned to Conway**  
 Career Technology Center(s): **Mt. Washington Valley CTC (Conway)**

District: **SAU 9**  
 Region: **6**

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools				
Grade Levels				
Total Enrollment				

Nearest Community College: **White Mountains; Lakes Region**  
 Nearest Colleges or Universities: **Granite State College-Conway**

2015 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)      Total Facilities: **0**    Total Capacity: **0**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
A J Coleman & Sons	Construction company	190	
Discount Beverage II	Convenience store	12	1989
Profile Subaru/RV	Car, motorcycle, RV sales, service	10	
Albany Service Center	Garage	6	1970

## Employer Information Supplied by Municipality

**TRANSPORTATION** (*distances estimated from city/town hall*)

Road Access    US Routes  
                     State Routes      **16, 112, 113**  
 Nearest Interstate, Exit      **I-93, Exits 23 - 24**  
                     Distance      **40 miles**

Railroad      **No**  
 Public Transportation      **No**

Nearest Public Use Airport, General Aviation  
**Eastern Slopes, Fryeburg ME**      Runway      **4,200 ft. asphalt**  
 Lighted?      **Yes**      Navigation Aids?      **Yes**

Nearest Airport with Scheduled Service  
**Portland (ME) International**      Distance      **62 miles**  
 Number of Passenger Airlines Serving Airport      **13**

Driving distance to select cities:  
 Manchester, NH      **89 miles**  
 Portland, Maine      **66 miles**  
 Boston, Mass.      **126 miles**  
 New York City, NY      **339 miles**  
 Montreal, Quebec      **230 miles**

**COMMUTING TO WORK** (*ACS 2010-2014*)

Workers 16 years and over  
 Drove alone, car/truck/van      **88.2%**  
 Carpooled, car/truck/van      **6.3%**  
 Public transportation      **.0%**  
 Walked      **2.5%**  
 Other means      **.0%**  
 Worked at home      **3.0%**  
 Mean Travel Time to Work      **20.5 minutes**

**Percent of Working Residents: ACS 2010-2014**

Working in community of residence      **7.4**  
 Commuting to another NH community      **91.2**  
 Commuting out-of-state      **1.4**

**RECREATION, ATTRACTIONS, AND EVENTS**

Municipal Parks  
 YMCA/YWCA  
 Boys Club/Girls Club  
 Golf Courses  
 Swimming: Indoor Facility  
 Swimming: Outdoor Facility  
 Tennis Courts: Indoor Facility  
 Tennis Courts: Outdoor Facility  
 Ice Skating Rink: Indoor Facility  
 Bowling Facilities  
 X Museums  
 Cinemas  
 Performing Arts Facilities  
 X Tourist Attractions  
 Youth Organizations (i.e., Scouts, 4-H)  
 X Youth Sports: Baseball  
 X Youth Sports: Soccer  
 X Youth Sports: Football  
 X Youth Sports: Basketball  
 X Youth Sports: Hockey  
 X Campgrounds  
 X Fishing/Hunting  
 Boating/Marinas  
 X Snowmobile Trails  
 Bicycle Trails  
 X Cross Country Skiing  
 X Beach or Waterfront Recreation Area  
 X Overnight or Day Camps

Nearest Ski Area(s): **Cranmore, King Pine**

Other:

## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Selectmen  
Town of Albany, New Hampshire

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Albany, New Hampshire as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



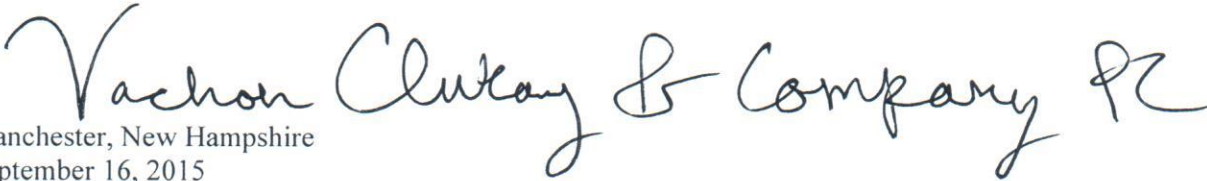
### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Albany, New Hampshire, as of December 31, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages i-v and 16-17 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

  
Manchester, New Hampshire  
September 16, 2015

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2014

Presented herewith please find the Management Discussion & Analysis Report for the Town of Albany for the year ending December 31, 2014. The responsibility for accuracy of the data, the completeness and fairness of this documentation (including all disclosures) rests with management. To the best of our knowledge and belief, the data contained herein is accurate in all material aspects. This report and its content have been designed to fairly present the Town's financial position, including the result of operations of all the funds of the Town. All the disclosures necessary to enable and to assist the reader in acquiring an accurate understanding of the Town's financial activities have been included.

The Town's management is responsible for establishing accounting and internal control structures designed to ensure that the physical, data, informational, intellectual, and human resource assets of the Town are protected from loss, theft and misuse, and to ensure that adequate accounting information is maintained and reported in conformity with generally accepted accounting principles (GAAP). Management also strives to ensure that these assets are put to good and effective use. The internal control structure is designed to provide reasonable assurances that these objectives are attained.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The financial statements presented herein include all of the activities of the Town of Albany using the integrated approach as prescribed by GASB Statement 34.

This discussion and analysis is intended to serve as an introduction to the Town of Albany's financial statements. The basic financial statements are comprised of three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the basic financial statements

***Government-Wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to most private-sector companies.

The statement of net position presents information on all of the Town's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference between the four reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

***Fund Financial Statements***

A fund is a grouping of related accounts that is used to maintain the control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and to



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2014

demonstrate compliance with finance-related legal requirements. The Town maintains two fund types: governmental and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, our readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between the governmental activities statement of net position and statement of activities.

The Town maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and the statement of revenues, expenditures and changes in fund balance for the General Fund, which is considered a major fund.

The Town adopts an annual appropriation budget for its governmental funds. A budgetary comparison has been provided for the General Fund to demonstrate compliance with this budget.

Fiduciary funds are used to account for resources held for the benefit of parties outside of the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs.

***Notes to the Basic Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

***Required Supplementary Information***

The basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes a budgetary comparison schedule for the Town's General Fund (a major governmental fund) and includes a reconciliation between the reported activity of the revenues, expenditures and transfers for budgetary purposes (Schedule 1) and the activity as presented in the governmental fund financial statements (Exhibit D).

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2014

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Statement of Net Position**

Net Position of the Town of Albany as of December 31, 2014 and 2013 is as follows:

	<u>2014</u>	<u>2013</u>
Capital and other assets:		
Capital assets	\$ 359,332	\$ 370,193
Other assets	<u>911,186</u>	<u>833,115</u>
Total assets	<u>1,270,518</u>	<u>1,203,308</u>
Deferred outflows of resources:		
Total deferred outflows of resources	<u>-</u>	<u>-</u>
Liabilities:		
Long-term liabilities		
Other liabilities	<u>487,428</u>	<u>367,524</u>
Total liabilities	<u>487,428</u>	<u>367,524</u>
Deferred inflows of resources:		
Yield taxes collected in advance	<u>32,195</u>	<u>18,685</u>
Total deferred inflows of resources	<u>32,195</u>	<u>18,685</u>
Net position:		
Net investment in capital assets	359,332	370,193
Unrestricted	<u>391,563</u>	<u>446,906</u>
Total net position	<u>\$ 750,895</u>	<u>\$ 817,099</u>

**Statement of Activities**

Changes in net position for the years ending December 31, 2014 and 2013 are as follows:

	<u>2014</u>	<u>2013</u>
Program revenues:		
Charges for services	\$ 115	\$ 247
Operating grants and contributions	<u>32,881</u>	<u>32,473</u>
Total program revenues	<u>32,996</u>	<u>32,720</u>



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2014

General revenues:		
Taxes	290,709	273,948
Licenses and permits	202,796	181,059
Intergovernmental revenue	35,339	32,669
Interest and investment earnings	644	624
Miscellaneous	14,419	20,203
Total general revenues	<u>543,907</u>	<u>508,503</u>
Total revenues	<u>576,903</u>	<u>541,223</u>
Program expenses:		
General government	244,490	214,862
Public safety	101,885	103,084
Highways and streets	184,750	197,746
Sanitation	56,084	51,984
Health and welfare	22,235	32,093
Culture and recreation	33,613	32,698
Conservation	50	
Total expenses	<u>643,107</u>	<u>632,467</u>
Change in net position	(66,204)	(91,244)
Net position - beginning of year	<u>817,099</u>	<u>908,343</u>
Net position - ending of year	<u>\$ 750,895</u>	<u>\$ 817,099</u>

Taxes and licenses and permits represent the largest sources of income for the Town and together brought in \$493,505 of revenues compared to \$455,007 during 2013. This represents an increase of \$38,498 or 8%. Other revenues consisted of charges for services, operating grants and contributions, interest and investment earnings, and miscellaneous revenues. Total revenues recognized during the year ended December 31, 2014 increased from the previous year by \$35,680 or 7%. The increase is attributable to the additional license and permit fees received in the current year.

The Town's expenses cover a range of services. The largest expenses were for general government (38%), public safety (16%), highways and streets (29%), and sanitation (9%), which accounted for 92% of total expenses. Total expenses recognized during the year ended December 31, 2014 increased from the previous year by \$10,640 or 2%.

### FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

#### ***General Fund***

The Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned and Unassigned. Complete descriptions of these classifications may be found on page 10 of the Notes to the Basic Financial Statements.



**TOWN OF ALBANY, NEW HAMPSHIRE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Year Ending December 31, 2014**

The General Fund is the main operating fund of the Town. At the end of the current year, the General Fund had an unassigned fund balance of \$148,930. Additional fund balance components at year end amount to \$96,077 and are detailed on page 14 of the Notes to the Basic Financial Statements.

The total General Fund balance decreased \$72,562 from December 31, 2013.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Budgetary information for the major governmental fund (the General Fund) is included in the Required Supplementary Information section.

Actual revenues on the budgetary basis were higher than the budgeted amount by \$58,776 or 11%. The revenue raised from taxes was more than the estimated amount by \$13,909. In addition, revenue from licenses and permits were more than the estimated amount by \$43,106.

The Town underexpended its budgeted appropriations by \$28,036 or 4%. The largest savings were within the general government function, which expended \$18,376 less than the budgeted amount. Demonstrating fiscal restraint, town officials were able to manage the town's business under budget.

**CAPITAL ASSET AND LONG-TERM OBLIGATIONS**

**Capital Assets**

The Town of Albany considers a capital asset to be an asset whose costs exceed or equal \$10,000 and has a useful life of greater than one year. Assets are depreciated using the straight-line method over the course of their useful life. See Note 5 in the Notes to the Basic Financial Statements for a summary of all capital assets.

**Long-Term Obligations**

During the year the Town had no bonds, capital leases or other long-term obligations outstanding.

**REQUESTS FOR INFORMATION**

This financial report is intended to provide our citizens and creditors with a general overview of the Town's finances and to show a measure of accountability for the money it receives. If you have any questions about this report or need to get additional information, contact the Board of Selectmen at, 1972-A Route 16, Albany, NH 03818, Telephone number 603-447-6038.

EXHIBIT A  
**TOWN OF ALBANY , NEW HAMPSHIRE**  
**Statement of Net Position**  
December 31, 2014

	Governmental Activities
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$ 636,726
Investments	93,054
Taxes receivable, net	179,675
Prepaid expenses	1,731
Total Current Assets	<u>911,186</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	220,000
Depreciable capital assets, net	139,332
Total Noncurrent Assets	<u>359,332</u>
Total Assets	<u>1,270,518</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Total Deferred Outflows of Resources	<u>-</u>
<b>LIABILITIES</b>	
Current Liabilities:	
Accounts payable	56,548
Due to other governments	427,524
Deposits	3,356
Total Current Liabilities	<u>487,428</u>
Noncurrent Liabilities:	
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>487,428</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Yield taxes collected in advance	32,195
Total Deferred Inflows of Resources	<u>32,195</u>
<b>NET POSITION</b>	
Net investment in capital assets	359,332
Unrestricted	391,563
Total Net Position	<u>\$ 750,895</u>

*See accompanying notes to the basic financial statements*

EXHIBIT B  
**TOWN OF ALBANY , NEW HAMPSHIRE**  
**Statement of Activities**  
For the Year Ended December 31, 2014

Functions/Programs	<u>Expenses</u>	<u>Program Revenues</u>		Net (Expense) Revenue and Changes in Net Position
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
Governmental Activities:				
General government	\$ 244,490	\$ 115		\$ (244,375)
Public safety	101,885			(101,885)
Highways and streets	184,750		\$ 32,881	(151,869)
Sanitation	56,084			(56,084)
Health and welfare	22,235			(22,235)
Culture and recreation	33,613			(33,613)
Conservation	50			(50)
Total governmental activities	<u>\$ 643,107</u>	<u>\$ 115</u>	<u>\$ 32,881</u>	<u>(610,111)</u>
General revenues:				
Property and other taxes				290,709
Licenses and permits				202,796
Grants and contributions:				
Rooms and meals tax distribution				35,339
Interest and investment earnings				644
Miscellaneous				14,419
Total general revenues				<u>543,907</u>
Change in net position				(66,204)
Net position - beginning				817,099
Net position - ending				<u>\$ 750,895</u>

*See accompanying notes to the basic financial statements*

EXHIBIT C  
**TOWN OF ALBANY , NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
December 31, 2014

	General Fund	Nonmajor Governmental Fund	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 627,250	\$ 9,476	\$ 636,726
Investments	93,054		93,054
Taxes receivable, net	179,675		179,675
Prepaid expenses	1,731		1,731
Total Assets	<u>901,710</u>	<u>9,476</u>	<u>911,186</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Total Deferred Outflows of Resources	-	-	-
Total Assets and Deferred Outflows of Resources	<u>\$ 901,710</u>	<u>\$ 9,476</u>	<u>\$ 911,186</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 56,548		\$ 56,548
Due to other governments	427,524		427,524
Deposits	3,356		3,356
Total Liabilities	<u>487,428</u>	<u>\$ -</u>	<u>487,428</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Yield taxes collected in advance	32,195		32,195
Unearned property tax revenue	137,080		137,080
Total Deferred Inflows of Resources	<u>169,275</u>	<u>-</u>	<u>169,275</u>
Total Liabilities and Deferred Inflows of Resources	<u>656,703</u>	<u>-</u>	<u>656,703</u>
<b>FUND BALANCES</b>			
Nonspendable	1,731		1,731
Committed	94,245	9,476	103,721
Assigned	101		101
Unassigned	148,930		148,930
Total Fund Balances	<u>245,007</u>	<u>9,476</u>	<u>254,483</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 901,710</u>	<u>\$ 9,476</u>	
Amounts reported for governmental activities in the statement of net position are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds			359,332
Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis			137,080
Net position of governmental activities			<u>\$ 750,895</u>

See accompanying notes to the basic financial statements



## EXHIBIT D

## TOWN OF ALBANY, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds

For the Year Ended December 31, 2014

	General Fund	Nonmajor Governmental Fund	Total Governmental Funds
Revenues:			
Taxes	\$ 273,447		\$ 273,447
Licenses and permits	202,796		202,796
Intergovernmental	68,220		68,220
Charges for services	115		115
Interest and investment income	637	\$ 7	644
Miscellaneous	14,419		14,419
Total Revenues	<u>559,634</u>	<u>7</u>	<u>559,641</u>
Expenditures:			
Current operations:			
General government	220,782		220,782
Public safety	101,885		101,885
Highways and streets	183,788		183,788
Sanitation	56,084		56,084
Health and welfare	22,235		22,235
Culture and recreation	33,613		33,613
Conservation		50	50
Capital outlay	13,809		13,809
Total Expenditures	<u>632,196</u>	<u>50</u>	<u>632,246</u>
Net change in fund balances	(72,562)	(43)	(72,605)
Fund balances at beginning of year	<u>317,569</u>	<u>9,519</u>	<u>327,088</u>
Fund balances at end of year	<u>\$ 245,007</u>	<u>\$ 9,476</u>	<u>\$ 254,483</u>

## TOWN OF ALBANY, NEW HAMPSHIRE

Reconciliation of the Statement of Revenues, Expenditures  
and Changes in Fund Balances of Governmental Funds  
to the Statement of Activities

For the Year Ended December 31, 2014

Net Change in Fund Balances--Total Governmental Funds	\$ (72,605)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.	(10,861)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	<u>17,262</u>
Change in Net Position of Governmental Activities	<u>\$ (66,204)</u>

See accompanying notes to the basic financial statements

EXHIBIT E  
TOWN OF ALBANY , NEW HAMPSHIRE  
Statement of Fiduciary Net Position  
Fiduciary Funds  
December 31, 2014

	Agency Funds
ASSETS	
Investments	\$ 116,559
Total Assets	<u>\$ 116,559</u>
LIABILITIES	
Due to other governments	\$ 116,559
Total Liabilities	<u>\$ 116,559</u>

*See accompanying notes to the basic financial statements*

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2014**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Albany, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Albany, New Hampshire (the "Town") operates under the Town Meeting/Board of Selectmen form of government and performs local governmental functions as authorized by State Law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basis of Presentation***

The Town's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net position presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

***Fund Accounting***

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town employs the use of two categories of funds: governmental and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources less liabilities and deferred inflows of resources is reported as fund balance. The following is the Town's major governmental fund:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

**2. Fiduciary Funds:**

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category of the Town is comprised solely of agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency funds consist of capital reserve funds of the Albany School District, which are held by the Town as required by State Law.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 2). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes, charges for services and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

**2. Unearned Revenue:**

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as unearned revenue.

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2014, the Town applied \$150,000 of its unappropriated fund balance to reduce taxes.

***Investments***

Investments are stated at their fair value in all funds. Certificates of deposit with a maturity of greater than ninety days from the date of issuance are included in investments.

***Taxes Receivable***

Taxes levied during the current fiscal year and prior and uncollected at December 31, 2014 are recorded as receivables net of reserves for estimated uncollectibles of \$25,000.

***Capital Assets***

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair values as of the date received. Infrastructure records have been maintained effective January 1, 2004 and are included in these financial statements. The Town maintains a capitalization threshold of \$10,000. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

	<u>Description</u>	<u>Years</u>
Infrastructure		20
Buildings and improvements		30

***Other Post-Employment Benefits***

Other Post Employment Benefit Obligations that are required to be reported by Government Accounting Standard Board (GASB) Statement 45 are not material to these financial statements.

***Net Position***

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

***Fund Balance Policy***

The Town segregates fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts constrained to specific purposes by their providers through constitutional provisions or by enabling legislation. Restrictions may be changed or lifted only upon the consent of the external resource provider or enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority (Annual Town Meeting). Commitments may be changed or lifted only by the governing body taking the same formal action that imposed the constraint originally. The governing body's action must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
- *Assigned Fund Balance*: Amounts the Town intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- *Unassigned Fund Balance*: Amounts that are not obligated or specifically designated and is available for any purpose; these amounts are reported only in the General Fund, except for any deficit fund balance of another governmental fund.



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

In instances when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

***Interfund Activity***

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include depreciation expense and the allowance for uncollectible taxes.

**NOTE 2—PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$106,832,084 as of April 1, 2014) and are due in an annual installment on December 22, 2014. Taxes which are paid after the due date accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Albany School District, Carroll County, and Conway Village Fire District, all independent governmental units, which are remitted to them as required by law. The Town also collects education taxes for the State of New Hampshire, which are remitted directly to the school district. Taxes appropriated during the year were \$1,092,524, \$115,150, and \$928 for the Albany School District, Carroll County, and Conway Village Fire District, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes. At December 31, 2014, the balance of the property tax appropriation due to the Albany School District is \$427,524.

**NOTE 3—RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2014, the Town was a member of and participated in a public entity risk pool (Trust) for

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2014.

***Property and Liability Insurance***

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$5,000,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

***Worker's Compensation***

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

**NOTE 4—DEPOSITS AND INVESTMENTS**

Deposits and investments as of December 31, 2014 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and cash equivalents	\$ 636,726
Investments	93,054
Statement of Fiduciary Net Position:	
Investments	116,559
	<u>\$ 846,339</u>

Deposits and investments at December 31, 2014 consist of the following:

Cash on hand	\$ 200
Deposits with financial institutions	846,139
	<u>\$ 846,339</u>



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

The Town's investment policy for governmental fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, money market accounts, and certificates of deposit in accordance with New Hampshire State law (RSA 41:29). Responsibility for the investments of the Trust Funds is with the Board of Trustees.

***Custodial Credit Risk***

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it.

The Town has no policy regarding custodial credit risk for its governmental funds as of December 31, 2014. However, of the Town's deposits with financial institutions at year end, \$387,345 was collateralized by securities held by the bank in the Town's name.

**NOTE 5—CAPITAL ASSETS**

The following is a summary of changes in capital assets:

	Balance 01/01/14	Additions	Reductions	Balance 12/31/14
Capital assets not depreciated:				
Land	\$ 220,000			\$ 220,000
Total capital assets not being depreciated	220,000	\$ -	\$ -	220,000
Other capital assets:				
Infrastructure	19,250			19,250
Buildings and improvements	296,970			296,970
Total other capital assets at historical cost	316,220	-	-	316,220
Less accumulated depreciation for:				
Infrastructure	(5,133)	(962)		(6,095)
Buildings and improvements	(160,894)	(9,899)		(170,793)
Total accumulated depreciation	(166,027)	(10,861)	-	(176,888)
Total other capital assets, net	150,193	(10,861)	-	139,332
Total capital assets, net	\$ 370,193	\$ (10,861)	\$ -	\$ 359,332

Depreciation expense was charged to governmental functions as follows:

General government	\$ 9,899
Highways and streets	962
Total depreciation expense	<u>\$ 10,861</u>

**NOTE 6—DEFINED BENEFIT PLAN**

***Plan Description***

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

***Funding Policy***

Covered employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of general employees was 10.77%. The Town contributed 100% of the employer cost for general employees of the Town.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2014, 2013, and 2012 were \$4,371, \$3,676, and \$3,300, respectively, equal to the required contributions for each year.

**NOTE 7—COMPONENTS OF FUND BALANCE**

The Town's fund balance components are comprised as follows:

	<u>Fund Balances</u>	<u>General Fund</u>	<u>Nonmajor Governmental Fund</u>	<u>Total Governmental Funds</u>
<b>Nonspendable:</b>				
Prepaid expenses		\$ 1,731		\$ 1,731
<b>Committed for:</b>				
Capital reserves		75,618		75,618
Cemetery trusts		18,627		18,627
Conservation			\$ 9,476	9,476
<b>Assigned for:</b>				
Designated for subsequent year expenditures		101		101
<b>Unassigned</b>				
Unassigned - General operations		148,930		148,930
		<u>\$ 245,007</u>	<u>\$ 9,476</u>	<u>\$ 254,483</u>

**NOTE 8—RELATED PARTY TRANSACTIONS**

During 2014, the Town purchased materials and services from companies owned by an immediate family member of the road agent. Total expenditures for the fiscal year ended December 31, 2014 were \$127,927. At December 31, 2014, the Town owed the related party \$30,148, which is included within accounts payable.

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2014**

**NOTE 9—COMMITMENTS AND CONTINGENCIES**

*Litigation*

There may be various claims and suits pending against the Town, which arise in the normal course of the Town's activities. In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

**NOTE 10—IMPLEMENTATION OF FUTURE ACCOUNTING STANDARDS**

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68, *Accounting and Financial Reporting for Pensions*, which the Town is required to implement for the year ending December 31, 2015. Management believes that this pronouncement will have a potentially significant impact on the Town's government-wide financial statements. Under GASB Statement 68, the Town will be required to report its estimated proportional share of the New Hampshire Retirement System's unfunded pension liability in the financial statements for fiscal years beginning after June 15, 2014.



SCHEDULE 1  
**TOWN OF ALBANY , NEW HAMPSHIRE**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis) - General Fund**  
For the Year Ended December 31, 2014

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	
Revenues:				
Taxes	\$ 276,800	\$ 276,800	\$ 290,709	\$ 13,909
Licenses and permits	159,690	159,690	202,796	43,106
Intergovernmental	68,103	68,103	68,220	117
Charges for services			115	115
Interest income	185	185	251	66
Miscellaneous	12,311	12,311	13,774	1,463
Total Revenues	<u>517,089</u>	<u>517,089</u>	<u>575,865</u>	<u>58,776</u>
Expenditures:				
Current operations:				
General government	239,158	239,158	220,782	18,376
Public safety	105,560	105,560	101,885	3,675
Highways and streets	180,000	180,000	183,788	(3,788)
Sanitation	55,834	55,834	56,084	(250)
Health and welfare	30,367	30,367	22,235	8,132
Culture and recreation	34,213	34,213	33,613	600
Capital outlay	15,000	15,000	13,809	1,191
Debt service:				
Interest and fiscal charges	100	100		100
Total Expenditures	<u>660,232</u>	<u>660,232</u>	<u>632,196</u>	<u>28,036</u>
Excess revenues over (under) expenditures	<u>(143,143)</u>	<u>(143,143)</u>	<u>(56,331)</u>	<u>86,812</u>
Other financing sources (uses):				
Transfers in	15,143	15,143	13,952	(1,191)
Transfers out	(22,450)	(22,450)	(22,450)	-
Total other financing sources (uses)	<u>(7,307)</u>	<u>(7,307)</u>	<u>(8,498)</u>	<u>(1,191)</u>
Net change in fund balance	(150,450)	(150,450)	(64,829)	85,621
Fund balance at beginning of year				
- Budgetary Basis	<u>352,671</u>	<u>352,671</u>	<u>352,671</u>	<u>-</u>
Fund balance at end of year				
- Budgetary Basis	<u>\$ 202,221</u>	<u>\$ 202,221</u>	<u>\$ 287,842</u>	<u>\$ 85,621</u>

See accompanying notes to the required supplementary information

**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
For the Year Ended December 31, 2014

**NOTE 1—BUDGET TO ACTUAL RECONCILIATION**

***General Fund***

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. General Fund budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for non-budgetary revenues and budgetary transfers in and out as follows:

	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Per Exhibit D	\$ 559,634	\$ 632,196
Difference in property taxes meeting susceptible to accrual criteria	17,262	
Non-budgetary revenues	(1,031)	
Budgetary transfers	13,952	22,450
Per Schedule 1	<u>\$ 589,817</u>	<u>\$ 654,646</u>

**NOTE 2—BUDGETARY FUND BALANCE**

The components of the budgetary fund balance for the General Fund are as follows:

<b>Nonspendable:</b>	
Prepaid expenses	\$ 1,731
<b>Assigned:</b>	
Designated for subsequent year expenditures	101
<b>Unassigned</b>	
Unassigned - General operations	286,010
	<u>\$ 287,842</u>

## SCHOOL DISTRICT OF ALBANY

### SCHOOL BOARD

Joseph Ferris, Chair  
Lisa Lynde  
Sara Young-Knox

Term Expires 2017  
Term Expires 2016  
Term Expires 2018

MODERATOR  
Edward Alkalay

TREASURER  
Colleen Cormack

CLERK  
Colleen Cormack

AUDITORS  
Grzelak & Company

### SCHOOL ADMINISTRATIVE UNIT NO. 9 PROFESSIONAL STAFF

Kevin Richard, Superintendent of Schools  
Kathryn Wilson, Asst. Superintendent  
Pamela Stimpson, Director of Special Services  
James Hill, Director of Administrative Services  
Becky Jefferson, Director of Budget & Finance  
Marie Brown, Payroll Manager  
Gail Yalenezian, Preschool Coordinator  
Gredel Shaw, Transportation Coordinator  
Christine Thompson, Grants Coordinator

## **SUPERINTENDENT'S REPORT**

### **By Kevin Richard**

To the Citizens of Albany,

The school districts of SAU 9 began the 2015-16 school year differently than in the past. For the first time in seventeen years, Dr. Carl Nelson was not at the helm. After serving the district for many years, he began a well-deserved retirement. The district(s) did not waiver in the pursuit of delivering a high quality education for all students as the administrative team continues to collaborate closely to improve our schools.

The strategic plan was finalized at the end of October, and with it comes a blueprint for guiding the district for the next five to ten years. The data collection throughout the planning process was informative and helpful in developing focus areas, goals and action plans. Our community is proud of our student and staff accomplishments and continues to support identified needs in our schools.

The data obtained has given a focus for curricular decisions, programmatic changes and personnel development. Most importantly was the development of the district mission and vision statements. The simple yet comprehensive vision statement "realizing the full potential of each and every student" are words to wake up to each day. Every member of our community will be able to contribute to the potential of all of our students.

Several district goals include: administrative focus on instructional clarity through observation and evaluation, and implementation of standards based grading in the elementary schools. Both of these goals will help in assessing our student and staff strengths with an eye toward improvement. Weekly administrative meetings are helping to ensure consistency in our approach to providing highly effective instruction and assessment practices that meet the needs of our students. Building principals and administrators have been sharing and analyzing observation feedback and assessment data to identify district strengths and weaknesses. Professional development has been designed to meet the varied needs of our committed staff.

The SAU 9 and the Albany School District have a dedicated group of school board members, administrators, staff and community partners who are committed to the accountability and improvement of our educational system while being respectful to the financial obligation of the taxpayers. We ask that you continue to support the quality school education that is afforded to the students in Mount Washington Valley.

**CONWAY ELEMENTARY SCHOOL**  
**Principal's Report**  
**By Brian Hastings**

The state of things at Conway Elementary School is excellent! Our school is in great shape in terms of the physical plant; Conway Elementary looks great! We have a dedicated and talented mix of veteran and new staff. Our staff work hard every day to teach your children and keep them safe. It is an honor to be a part of it!

Our **Strategic Plan** continues to be our core, driving stability and change for us as a school over time. All of our staff are involved in a committee. Our Committees are: *Welcoming, Science, Health and Wellness, Unified Arts, Data, Math, and Literacy*. We have the *Management* team that oversees all of the committees. Our mission, vision, core values and goals drive this process.

The **Unified Arts Committee is new this year**. This committee includes; our librarian, art teacher, physical education teacher, technology teacher, music teacher, guidance counselor, and family liaison. The charge of this committee is to pool the strengths of these staff members to collaborate and share ideas for working with students and teachers across curriculum areas and grade levels and to work together on school-wide projects. Some of those projects are Cougar Pride Families, Academic Carnival, the new Conway Elementary School website, and Job Hop Day.

One focus this year at Conway Elementary School is “**discovering strengths**” of both staff and students. Too often when students are in school, they are not looked at in terms of their strengths; rather, there is a focus on remediating their deficits. The same is true for staff. What ends up happening is that students’ and staff strengths and passions are either hidden from their educators or worse, they become hidden from themselves because they do not get acknowledged and encouraged. We are all reading *Strengths Finder 2.0* and discussing ways we can bring out the best in all of us.

The staff at Conway Elementary School have taken steps to ensure that each students’ strengths and talents are discovered and nurtured. A new



**Recognition Committee** has been established to assist teachers in finding, recognizing and showcasing their students' strengths.

This year Conway Elementary fully implemented the **Everyday Mathematics 4** (EM4) program at all grade levels, K-6. Everyday Mathematics is a research-based program developed by the University of Chicago Mathematics Project. Our teachers are participating in the district-wide professional development as well as in-house workshops and PLC's to allow them to collaborate on perfecting their skills in mathematics instruction. Mathematics is an integral part of the greater curriculum conversation at Conway Elementary School. EM4 is a rigorous program and one that our staff is excited to use as a vehicle to guide our students as they build lifelong confidence and competence in mathematics.

We are a data driven school! Our **Strategic Plan Data Committee** is responsible for revamping the data template that we use to affect instruction. The committee is also charged with keeping staff updated with data entry for interventions, progress monitoring students, transferring student information to other schools, printing out data for school information, and adding interventions to Performance Pathways. Committee members are available to assist staff with any questions they may have. A picture may be worth a thousand words, and in education, information speaks volumes. Data analysis can provide a snapshot of what students know currently, what they should be able to do, and how they are progressing over time. With appropriate analysis and interpretation of data, educators can make informed decisions as to what they should be focusing on instructionally.

CES has adopted **Reader's Workshop**. Reader's Workshop is a powerful way to structure reading classes. This model involves encouraging students to choose their own books as well as providing significant amounts of time for them to read independently. This is called "Independent Reading". By allowing students to choose their own books, with teacher guidance of course, we are fostering a love of reading that will last a lifetime! Research shows that when children spend more time reading, they become better learners. Teachers provide guidance and encouragement to students so they can learn to select appropriate books and discover the joy in reading. In Reader's Workshop, there is also a conferencing component with students, as well as mini lessons on a whole host of topics related to literature. Our school library media specialist is

very involved with this effort showcasing books of various genres throughout the year in the library media center. Additionally, each class has its own library of books. Staff have built wonderful classroom libraries for their students. Our goal as a staff is to have reading become a lifestyle for our students.

Our **Annual Barbecue** in the fall was again very well attended this year.

Our annual **Food Drive** for the Conway Congregational Church was a huge success. Over 1000 pounds of food was delivered to their food pantry.

The Conway Elementary **K-Kids** continue to volunteer at the Dinner Bell, which is held at the church. There are many other wonderful activities for our students and families at CES.

Last year we started a '**mindfulness**' initiative at CES. Mindfulness basically focuses on helping students be ready to learn. We know that for one reason or another, students often do not come to school "in the zone" or ready to learn. It involves safe movement within the classroom with stretching and yoga and stand-up desks. Deep breathing and visualization are steps to help quiet the body to be "in the zone" and ready to learn. This has had a positive impact on our students.

In closing, it continues to be an honor to work at CES and advocate for such a great group of families and students. I am lucky to be part of this school!



**A. CROSBY KENNETT MIDDLE SCHOOL**  
**Principal's Report**  
**By Jocelyn Judge**

In 2015, A. Crosby Kennett Middle School continued to honor our traditions and our historic nature while preparing our students for lives in a world that changes increasingly fast.

Again, the KMS staff experienced transitions as we hired 6 new teachers. While the average years of service to the building is 8, our new teachers over the past two years have a wide range of teaching experience. Approximately 15% of our staff are Kennett High School alumni and graduated from the very building in which they now work. The traditions of our building and our high quality of education continue through the generations.

The Read Every Day program is in its eighth year at Kennett Middle School. Our students and staff all pause for 20 minutes each morning to pick up a book of their choice. As with anything, practice is vital to performing well. Our reading skills improve with daily practice and studies have shown that reading has a wide variety of benefits. These studies show that people who read have reduced stress, are more engaged in civic and cultural activities<sup>1</sup>, and “while simply being an avid reader does not ensure success, successful people are assuredly avid readers.”<sup>2</sup>

Academically, our students continue to receive a broad exposure. Our curriculum is aligning with the Common Core State Standards and our first taste of the Smarter Balanced state tests happened in the spring of 2015. We learned quite a lot and continue to make improvements to how we teach so that our students are best prepared for high school, college, and the workplace. Almost 40% of our students were on the honor roll all three terms last year with an average of 52.5% of the students making honor roll each term. Fifty students earned high school credit for Algebra and 100 earned credit for World Languages (either Spanish or German).

Along with our strong, standards based curriculum, students receive a balance of developmental activities in the arts, athletics, and clubs and activities. Over 65% of our students participate in athletics or clubs throughout the school year. Because of the transitions that our own valley

is going through, we continue to look for ways to make the most out of our resources. We continue to be able to welcome some Bartlett athletes to our football and field hockey programs and may expand this offering to an intramural basketball program in the future. Having the students work together athletically before moving on to Kennett High School is a terrific experience for all involved.

In February through May, our students contributed to and participated in Conway's 250th anniversary celebration. KMS researched and presented materials about Conway's ski history. We learned about the social, economic, and cultural changes that occurred because of the industry and heard first-hand from some influential people.

We have been fortunate to implement a 1:1 computing program in our school. Each of our 275 students now has a school-issued Chromebook to connect to a wealth of information outside our school walls during the school day. Information is a keystroke away as our students interact digitally with the curriculum. Most universities and professional development programs offer some type of computer-based learning. Teaching our students how to learn digitally is an invaluable skill that they will use for the rest of their lives.

We continue to put into practice what we have learned at KMS through the annual 8<sup>th</sup> grade trip to Philadelphia. In addition to the academic connections the students make while on the trip, they also strengthen the social bonds they have with other students and adults in the building. They work together, show responsibility, and have experiences that cannot be replicated in our building. It is exciting and fulfilling to see their maturity and intellect as 8<sup>th</sup> graders when two short years ago they were entering our building as young 7<sup>th</sup> graders.

As our students contribute to the KMS community, they also contribute to the greater community and world. Last year, they raised \$1,155 for community charities such as food pantries, Angels and Elves, and Jen's Friends. This fall, they have raised over \$660 (\$662.36). In addition to financial contributions, our students also have participated in community service events. By participating in these activities and raising money, our students have reduced their own stress, become healthier, supported our

community, learned, come together to have an impact, and realized that they can make a difference.

With the warmer weather come new transitions. We will begin preparing our current 6<sup>th</sup> graders to become 7<sup>th</sup> graders. Our current 7<sup>th</sup> graders will begin to take on leadership roles in the building. Our current 8<sup>th</sup> graders will begin their transition to the high school and the wide range of possibilities that await them there. The various activities planned for this spring all contribute to preparing our students for their new academic and extra-curricular adventures.

A Crosby Kennett Middle School educates the whole child during a transitional time in their lives. We are dedicated to each student and give them genuine caring and individualized attention. Our dedication to our core values promotes the best education for all the students we serve.

1. La Rosa, Erin. "12 Scientific Ways Reading Can Actually Improve Your Life," <http://www.buzzfeed.com/erinlarosa/12-scientific-ways-reading-can-actually-improve-your-life#.kvKmJPj4oZ>
2. Duczeminski, Matt. "10 Reasons Why People Who Read A Lot Are More Likely To Be Successful," <http://www.lifehack.org/articles/communication/10-reasons-people-read-lot-likely-successful.html>

**KENNETT HIGH SCHOOL**  
**Principal's Report**  
**By Neal Moylan**

Kennett High School students and staff began the school year with a wonderful new addition to our campus. With the leadership of the Millen Foundation and strong community support, the Stoney Morrell Covered Bridge was dedicated on Thursday, September 20<sup>th</sup> before a crowd of enthusiastic students and community members. It was a wonderful "teachable" moment for our students as it spanned many, many different disciplines. The students and community members marveled at this once in a lifetime event as a team of oxen pulled the bridge into place. Final excavation work on the bridge was completed Tuesday, 9/22, and the bridge is now set in place for decades.

Kennett High School students and staff continue to achieve at high levels inside and outside the classroom as our commitment to Excellence in Education continues to yield impressive results. The focus on creating real world relevancy, using technology to advance teaching and learning and developing a student centered environment is a continuation of the initiatives which had been our focus last year. We have enhanced these initiatives by adopting our district focus on clarity within each one of our objectives. Several notable achievements help demonstrate this success. The Kennett dropout rate continues to rank as one of the lowest in the state at 0.12%. The New Hampshire Department of Education featured Kennett and Concord high schools in a documentary involving successful rural dropout prevention strategies. This film was produced by Clemson University, and will be used as a resource for many states with rural populations who are also battling the dropout problem. This year Eagle Academy of Kennett High School held its 17<sup>th</sup> graduation ceremony on Thursday, January 7<sup>th</sup>, with 13 new graduates this year. During the past 9 years Eagle Academy has now had 250 students graduate from our program. This is a significant milestone, one which we are all proud to report.

For the third year in a row we have been added to the U.S. News & World Report state and national high school ranking. The U.S. News & World Report ranked Kennett High School #13 of the 88 New Hampshire high schools they reviewed. The rankings were based on student ethnicity, location, school type and results in state assessments and Advanced Placement tests. KHS continues to extend student



achievement in our advanced placement programs. We had 86 students take 156 AP exams last spring which is the largest number of Kennett students taking AP exams ever. Kennett students with AP exam scores of 3+ was 76%, besting the state average of 74% and the global average of 61%. While our SAT scores dipped slightly this year they remain on par with the national average. To address this issue and improve our performance, all our juniors were administered the PSAT in October which is excellent preparation for the new SAT test which will be administered as the new state mandated test for juniors next March. Teachers have worked with students on a number of testing strategies and inserted additional enhancements into their everyday curriculum. We were pleased that five Kennett students qualified for the National Merit Scholarship program. Over 1.5 million students nationwide take the PSAT and only 3 percent qualify as a National Merit candidate. The qualifying students were recognized in the 2016 National Merit Scholarship Program this fall. We also had 58 pair of students presenting their science projects at the 2015 MWV Science Fair, winning most of the top awards.

This year our staff had several specific initiatives to support our commitment to educational excellence. We placed a renewed emphasis on our Freshman House to improve our freshmen students' transition into high school. The freshmen transition day on September 1<sup>st</sup> was a tremendous success with over 95% of the incoming freshmen attending. We had almost 40 current Kennett students from the National Honor Society, Key Club, Future Educators and Student Council volunteer to help with the transition to make our students feel welcome and comfortable in their new "home." The students participated in a number of icebreaker activities to ease their anxiety and met their new team members, teachers, and toured their class schedule and the school. The benefits were evident as the first day for all students was smooth and uneventful.

Students in Penny Kittle's freshmen English class formed a partnership with Magnolia High School, in Anaheim, CA. As part of this collaboration, students from both sides of the country, Anaheim and Conway, communicated with one another throughout the school year as they collaborated to deepen their literacy skills. Both classes will read and study William Shakespeare's *Romeo and Juliet* at the same time, and students will share their thinking digitally with one another across the country as they read the play. Students from both schools will read



and comment on each other's essays using this feedback to help students from both schools improve their writing skills. The 9<sup>th</sup> grade Freshmen House teachers are also working with a number of different ideas to enhance student engagement and success. This emphasis on student engagement will focus on student choice, student to student talk, personalization and interdisciplinary units. We are also exploring a number of different ideas which include a freshmen project, a Parent Advisory Board, flex scheduling and a greater emphasis on the social and emotional child development needs.

Our school counselors also met with every freshman to discuss the importance of school counselors as a resource and explain how the counselors help students academically as well as emotionally. They emphasize the short and long term significance of grades and explained how a transcript can describe them as a potential student at a post-secondary school or entering a trade. Counselors also started the student's 4 year academic and career readiness plan and had a one on one interview with each student on their caseload to get to know them and build a strong educational relationship.

Our staff also committed to providing additional supports to our students by creating a learning lab which is staffed with teachers and held three days each week after school. The after school learning lab has been actively attended by students who have been assigned this in lieu of detention and also increasingly frequented by a number of students who are now voluntarily dropping in, looking for help with their homework and class assignment. Several teachers volunteer their time each week. I am deeply appreciative of the teachers who have given their time to help our students and am especially proud of the new teachers who have embraced this initiative.

Our students continue to excel on the athletic fields and in the performing arts. Kennett had 4 students earned a selection into the prestigious All New England Choral Festival. Finn Van Rossum earned a solo at the all New England Band Festival, Clyne Sullivan was selected to the All-State Band on horn and Brianna Descharnais was selected to the All-State Band on flute. The choral and band students also presented a tremendous holiday concert for hundreds of people in our auditorium which was also seen by hundreds of community members on the local cable TV station.

Kennett High School received the NHIAA Division II Sportsmanship Award from the Athletic Directors Association for the 2014-2015 school years. This is a terrific testimony to the conduct and behavior of all our athletes and coaches. Good sportsmanship is a skill and attitude which will serve our students as a lifelong asset. Our students continue to develop and display strong leadership skills. Conner Furtado and Taylor Nusbaum represented Kennett High School as Regional Student Ambassadors, and McKenzie Murphy was elected to the statewide Student Leadership Committee, for the NHIAA Life of an Athlete program this school year.

Our varsity football team once again won the Carroll County trophy defeating Kingswood 37-0. For the first time in 30 years both the girls and boys cross country teams qualified for the Meet of Champions. The girls finished 5th in DII and the boys finished 3rd, led by Nick Brown (3rd overall), Thomas Welch (15th) and Eilidh McKinnon (26th). Our students also demonstrated that they understand the importance of giving back to our community. Our girl's field hockey team received a 2nd place team award for raising the second largest amount as a group in the 18th annual Jen's Friends Cancer Foundation climb against cancer. Two hundred and eighty food items and 74 dollars were collected during the NH Tackles Hunger event, all donated locally to the Vaughan Community Center. Once again our KEY Club donated hundreds of hours of community service to Mount Washington Valley citizens and organizations this year. The German honor society was also very active this holiday season spreading cheer in the season of giving. The students donated checks for \$500 each to the Gibson Center for meals on wheels, the Conway Humane Society, and the local chapter of Angels and Elves. Students raised this money through their fundraising efforts this fall.

In closing, let me once again thank parents and community members for your support and participation this year. Kennett High School continues to provide a terrific education for our students. Please continue to support our students in their education and extracurricular activities. You are an important part of the educational team for student and school success. Together, as we move toward the future, we must continue to expect and achieve educational excellence to prepare our students to be successful twenty first century citizens and community members. We owe the future of our students, community and nation nothing less.

**MOUNT WASHINGTON VALLEY CAREER & TECHNICAL CENTER**  
**Director's Report**  
**By Rick Biché**

The goal of the MWVCTC is to help students gain the skills, technical knowledge, academic foundation and real-world experience they need to prepare for college and high-skill, high-demand, high-wage careers. Each of our twelve programs' competency based curriculum defines what students should know and be able to do after completing a two-year program of study. During this past year, and as we move forward, program and center improvement has focused on three main initiatives: (1) Access and Awareness; (2) Math Attainment; and (3) Student Work Ethic. These initiatives are aimed at continuously improving the rigor of our programs, boosting enrollment and best preparing students for their future careers.

Access to and awareness of CTE programs benefits students by allowing them to explore career options during high school while developing critical employment skills. Data from previous years showed that female students are under-enrolled in a number of programs. Students in the Photography program have developed themed posters for all programs aimed at non-traditional students. In addition the center has partnered with the math department to send girls to a variety of technology and STEM related workshops to increase awareness of opportunities in those fields. Girls from Kennett High School have participated in the annual Girls Technology Day, Women in Science and Technology Forum, High Technology Day and the Women Tech Ambassadors program. This coming summer we will partner with UNH to offer a girls only programming camp.

Math skills are increasingly important in all job sectors and students with better math skills may open better job opportunities. As such, and given data from the state reflecting opportunities for improvement, the center has endeavored to raise the math attainment of our students. Over the summer staff developed a career related math assessment which all students took this fall. Based on these results teachers set SMART goals for improvement within their classes and have planned lessons and units to address areas of weakness. Increasing math attainment for our students will make them more marketable when seeking jobs and lower the possibility of needing to pay for costly remedial courses in college.

This past month we have outlined key center-wide learning outcomes which relate to employability in general and some specific to work ethic. These outcomes are also aligned with the new NH DOE work ready standards for employability that will be integrated in the competencies for all programs.

- Manage schedules, commitments and workloads
- Demonstrate employability skills
- Give and take feedback
- Reflect on performance and set goals
- Demonstrate and apply effective communication skills
- Collaborate with others to reach a common goal
- Demonstrate an understanding of entrepreneurship
- Troubleshoot and problem-solve
- Understand and work to industry safety and technical standards
- Demonstrate integrity and ethics

As a result of our work on student work ethic the Center is investigating changes to grading and assessment practices that will better clarify for stakeholders, performance in the area of employability skills. The expected outcome is that students will be better able to self-evaluate their progress and set goals for improvement. The primary recommended changes at this time are:

1. Separating employability skills (including work ethic) assessment from technical skills assessment.
2. Implementing performance review conferencing to mimic workplace annual job performance reviews.
3. Revising the current work ethic rubric to more clearly communicate expectations.

The end result will be a student-informed competency based assessment system sharing much in common with the current standards based grading at the elementary level.

Career & Tech students have had some wonderful achievements over the past year. Students in our CTSO's have won many awards at the state competitions and have sent students to both National and World Championships. A few highlights include: a silver medal in drafting; bronze medal in CNC machining; a gold and bronze in computer programming; gold, silver and bronze in photography; gold in mobile robotics; gold and silver in television production; second place in hospitality; two firsts and four seconds in Health Occupations Student Organization; and second



place in Culinary ProStart. Additionally, medals were won by students in the DECA and FBLA organizations. The Kennett Coders Robotics team were able to close the deal on their strong early start in last year's VEX Robotics Competition by winning the NH VEX Robotics Championship Tournament. Team 5106E earned the title after a finals round pitted against another Kennett Coder team, 5106A. All five Kennett robots qualified for and competed in the state tournament. Following victories at the State competition, the Kennett Coders went on the road to the World Championships in Kentucky placing 16<sup>th</sup> and 30<sup>th</sup> in those competitions.

One important aspect of Career & Technical Education is the opportunity for industry certifications. Students earning industry certifications while still in high school graduate with a competitive advantage in both post-secondary and career pursuits. Three highlights this past year were in our Health Science, Automotive and Machine Tool Programs. In our Health Science Program we are very excited to announce that we have licensed eight LNA's during the past year. Allowing students the opportunity for LNA Licensure has been a long term goal for the Center which was met last spring when the first three LNA's were announced. Just this month five more students earned their LNA license and will participate in their LNA pinning ceremony at the end of the first semester. Six students in our Automotive program passed the ASE Certificate test. Students in the Machine Tool program have become certified as NASA Quality Assurance Personnel for class 1E Flight Hardware. Other important certifications this past year include the ProStart Certification in Culinary Arts, OSHA 10 certification in the Building Trades Program, and Certified Hospitality Professional in the Hospitality program. Students reported increased job opportunities as well as pay differentials after earning these certificates.

Professional Development is increasingly critical for CTE staff in order to maintain industry knowledge while continually improving teaching practice. Over the past year staff have participated in a number of industry specific trainings to help keep them abreast of developments in the fields. These include our CADD teacher participating in STEM training over the summer, our Automotive teacher working with the New Hampshire Auto Dealers Association on automotive electrical systems. The New Hampshire Career & Technical Administrators Association sponsored career cluster based training on assessment development. All staff participated in these trainings and each has begun to revise assessments based on knowledge gained at those trainings. We have also leveraged the power of our full group for our

PLC time. Previously each program had its own PLC, each a PLC of one. Now, as a group, we are collaborating on a number of tasks based on data collected across the center and community.

We are pleased to announce the addition of a five credit Running Start option for advanced machine tool students. This course costs between \$75 and \$150 depending on financial scholarships. This represents a tremendous savings over regular college tuition costs and gives student an advantage going into their first year of school.

One of the most exciting opportunities available in our center is through the partnership between our Machine Tool program and NASA, called the HUNCH program. Last year our machine tool students competed for a contract for the manufacturing of the space pencil they had designed over the past year. Now students are manufacturing locker parts for the International Space Station. In December sixteen students in the advanced machine tool class, along with teacher Andy Shaw, were joined virtually by Florence Gold, Implementation Project Manager for NASA HUNCH and Rob Thate of the Goddard Space Flight Center for a webinar training on Quality Assurance. The training covered the details of the inspection and documentation process for Class 1 E Flight Hardware. "Class 1 E flight Hardware is experimental hardware." explained Ms. Gold, "Most people don't get that far and you are already there as students!" She told the kids at the end of the training. "Put this on your resume and your college applications, you are NASA contractors."

This summer saw 105 students participate in six summer camps co-sponsored by the MWV Career and Tech Center and the MWV School to Career. These long running camps are designed to inspire middle school kids into technical careers and give them a feel for the types of opportunities they may find and the skills they will need. Open to kids in grades 6-8, the camps have given kids a chance to experience Construction, Robotics, Culinary and Baking, Photography and Health careers.

Our adult education program continues to provide varied opportunities for residents of the valley to pursue interests or develop additional skills. We offer classes during both a fall and spring semester time frame. Courses vary in length and cost and are highly affordable. For more information please see our website.

Albany School District Minutes March 10, 2015

ARTICLE 1. To Elect a Moderator for ensuing year.

Edward Alkalay was elected Moderator for the ensuing year. PASSED

ARTICLE 2. To elect a Clerk for ensuing year.

Kimberly Guptill was elected Clerk for the ensuing year but declined nomination, Colleen Cormack was the next highest votes and she accepted the nomination. PASSED

ARTICLE 3. To elect a member of the School Board for the ensuing three years.

Stan Solomon had the most votes and declined. Sarah Knox had the second most votes and she accepted PASSED

ARTICLE 4. To elect a Treasurer for the ensuing year.

Kimberly Guptill had the most votes and she declined, Colleen Cormack had the second most votes and she accepted PASSED

ARTICLE 5. To see if the School District will vote to raise and appropriate the sum of one million, three hundred seventeen thousand, nine hundred and forty -eight dollars (1317,948.) for the support of schools, for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations voted in other warrant articles. (Majority vote required) (Recommended by the School Board 3-0-0)

PASSED 51-2

ARTICLE 6. To see if the School District will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in the Capital Reserve Fund (Special Education), previously established for this purpose. (Majority vote required) (Recommended by the School Board 3-0-0)

PASSED 51-0

Article 7. To transact any other business that may legally come before this meeting.

PASSED 51-0

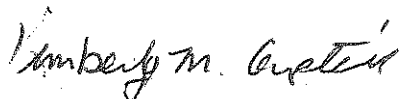
There were no comments or concerns.

Kimberly Guptill was elected as treasurer and Clerk, she declined both positions, Then next highest votes go to Colleen Cormack and she accepted both positions.

Stan Solomon was elected School Board Member (3 years), he declined the position, Then next highest votes go to Sarah Young-knox and she accepted the position.

Meeting closed 7:10PM.

Respectfully submitted,



Kimberly M. Guptill

ALBANY SCHOOL DISTRICT  
Balance Sheet  
June 30, 2015

	<u>General Account</u>
<u>ASSETS:</u>	
Cash	\$ 84,873.76
Interfund Receivable	<u>3,195.00</u>
TOTAL ASSETS	\$ 88,068.76
 <u>LIABILITIES AND FUND EQUITY:</u>	
Other Payables	\$ 400.11
Deferred Revenues	22,530.56
Unassigned Fund Balance	<u>65,138.09</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ 88,068.76

STATEMENT OF REVENUES  
For the Fiscal Year Ended June 30, 2015

	<u>General Account</u>	
<u>REVENUE FROM LOCAL SOURCES:</u>		
Total Assessments	\$831,319.00	
Earnings on Investments	<u>125.99</u>	
TOTAL LOCAL REVENUE		\$ 831,444.99
 <u>REVENUE FROM STATE SOURCES:</u>		
Adequacy Aid Grant	\$420,966.76	
Statewide Enhanced Education Tax	<u>261,205.00</u>	
TOTAL REVENUE FROM STATE SOURCES		682,171.76
 <u>REVENUE FROM FEDERAL SOURCES:</u>		
Medicaid Distributions	\$ 9,876.00	
Federal Forest Reserve	<u>24,634.65</u>	
TOTAL REVENUE FROM FEDERAL SOURCES		<u>34,510.65</u>
 TOTAL REVENUE		 \$1,548,127.40



**ALBANY SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Albany, in the County of Carroll, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to vote for School District Officers at the Town Hall in Albany on the 8th day of March 2016. The polls will open for this purpose at 10:00 a.m. and will not close before 6:00 p.m.

**ARTICLE 1.** To elect a Moderator for the ensuing year.

**ARTICLE 2.** To elect a Clerk for the ensuing year.

**ARTICLE 3.** To elect a member of the School Board for the ensuing three years.

**ARTICLE 4.** To elect a Treasurer for the ensuing year.

**YOU ARE ALSO NOTIFIED TO MEET AT THE SAME PLACE AT 7:00 P.M. TO ACT UPON THE FOLLOWING SUBJECTS:**

**ARTICLE 5.** To see if the School District will vote to raise and appropriate the sum of one million, five hundred ninety-five thousand, seven hundred and forty dollars (\$1,595,740) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations voted in other warrant articles. (Majority vote required) (Recommended by the School Board 3-0-0)

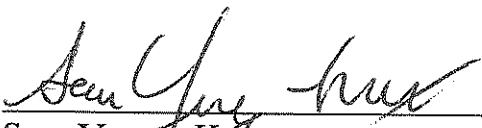
**ARTICLE 6.** To see if the School District will vote to raise and appropriate a supplemental appropriation of sixty-seven thousand dollars (\$67,000) for additional special education costs for the current school year and authorize the withdrawal of sixty-seven thousand dollars (\$67,000) from the Capital Reserve Fund (Special Education) created for that purpose. (Majority vote required) (Recommended by the School Board 3-0-0)

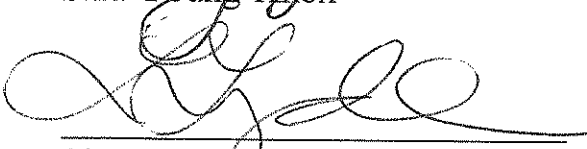
**ARTICLE 7.** To see if the School District will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in the Capital Reserve Fund (Special Education), previously established for this purpose. (Majority vote required) (Recommended by the School Board 3-0-0)

**ARTICLE 8.** To transact any other business that may legally come before this meeting.

Given under our hands, this 9<sup>th</sup> day of February 2016.

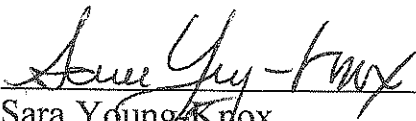
  
\_\_\_\_\_  
Joseph Ferris

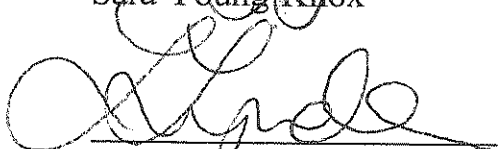
  
\_\_\_\_\_  
Sara Young-Knox

  
\_\_\_\_\_  
Lisa Lynde

A TRUE COPY OF WARRANT - ATTEST

  
\_\_\_\_\_  
Joseph Ferris

  
\_\_\_\_\_  
Sara Young-Knox

  
\_\_\_\_\_  
Lisa Lynde

ALBANY SCHOOL DISTRICT  
SUMMARY 2016-2017 BUDGET

	<b>ADOPTED BUDGET 2015-2016</b>	<b>PROPOSED BUDGET 2016-2017</b>	
Proposed Budget	\$1,332,948	\$1,595,740	19.72%
Less Special Articles:			
Capital Reserve-Special Education	-\$15,000	\$0	
Supplemental Appropriation	\$0	\$0	
<b>Total Budget, Excluding Special Articles</b>	<b>\$1,317,948</b>	<b>\$1,595,740</b>	<b>21.08% \$277,792</b>

**SUMMARY OF PROPOSED INCREASES/DECREASES:**

a/c 1100.560.101	Elementary School Tuition	\$181,676	
a/c 1100.562.101	Albany's Share of Elem Maint Trust Fund	\$35	
a/c 1100.560.102	Middle School Tuition	-\$56,266	
a/c 1100.561.102	Albany's Share of MS Bond	-\$362	
a/c 1100.562.102	Albany's Share of MS Maint Trust Fund	\$20	
a/c 1100.560.103	High School Tuition	\$74,911	
a/c 1100.561.103	Albany's Share of HS Bond	-\$624	
a/c 1100.562.103	Albany's Share of HS Maint Trust Fund	\$32	
	<b>Sub Total Tuition, Regular Educ</b>	<b>\$199,422</b>	
a/c 1200.322.120	Special Education-Consultants	\$0	
a/c 1200.330.135	Special Education-ESY	-\$1,376	
a/c 1200.560.109	Special Education-Tuition	\$48,962	
a/c 2150.330.120	Special Education-Speech Services	-\$2,775	
a/c 2160.330.120	Special Education-OT/PT Services	\$1,070	
a/c 2720.519.120	Special Education-Transportation	\$29,000	
	<b>Sub Total Special Education</b>	<b>\$74,881</b>	
a/c 2310.260.44	Workers Compensation	\$20	
a/c 2310.520.35	Insurance, Liability	\$500	
a/c 2320.311.104	SAU9 District Share	\$706	
a/c 2720.513.120	Contr Serv-Transportation	\$2,263	
	<b>Sub Total Other</b>	<b>\$3,489</b>	
	<b>TOTAL SUMMARY INCREASES</b>	<b>\$277,792</b>	

ALBANY SCHOOL DISTRICT  
2016-2017 PROPOSED BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2014-2015	ACTUALS 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
<b>1100</b>		<b>REGULAR EDUCATION</b>				
	560-101	Tuition, Elementary	674,932	674,932	537,104	718,780
	562-101	Tuition, Elem School (Trust Fund)	637	637	590	625
	560-102	Tuition, Middle School	199,995	199,995	253,034	196,768
	561-102	Tuition, Middle School (Share of Bond)	18,161	18,161	15,900	15,538
	562-102	Tuition, Middle School (Trust Fund)	710	710	661	681
	560-103	Tuition, High School	279,956	279,956	208,030	282,941
	561-103	Tuition, High School (Share of Bond)	29,507	29,507	25,844	25,220
	562-103	Tuition, High School (Trust Fund)	1,382	1,382	1,284	1,316
		<b>TOTAL 1100 REGULAR EDUCATION</b>	<b>1,205,280</b>	<b>1,205,280</b>	<b>1,042,447</b>	<b>1,241,869</b>
<b>1200</b>		<b>SPECIAL EDUCATION</b>				
	322-120	Consultant, Spec Educ	2,000	703	0	0
	330-135	Extended School Year	33,764	7,666	14,500	13,124
	560-109	Tuition, Special Education	121,945	102,352	85,700	134,662
		<b>TOTAL 1200 SPECIAL EDUCATION</b>	<b>157,709</b>	<b>110,721</b>	<b>100,200</b>	<b>147,786</b>
<b>2140</b>		<b>PSYCHOLOGICAL SERVICES</b>				
	330-120	Testing/Counseling	100	0	100	100
		<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>100</b>



ALBANY SCHOOL DISTRICT  
2016-2017 PROPOSED BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2014-2015	ACTUALS 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
<b>2150</b>	<b>SPEECH SERVICES</b>					
	330-120	S/L Evaluations	14,574	9,550	5,100	2,325
	<b>TOTAL 2150</b>	<b>SPEECH SERVICES</b>	<b>14,574</b>	<b>9,550</b>	<b>5,100</b>	<b>2,325</b>
<b>2160</b>	<b>OCCUP/PHYSICAL THERAPY SERVICES</b>					
	330-120	Occupational/Physical Therapy	2,000	1,330	490	1,560
	<b>TOTAL 2160</b>	<b>OCCUP/PHYSICAL THERAPY SERVICES</b>	<b>2,000</b>	<b>1,330</b>	<b>490</b>	<b>1,560</b>
<b>2310</b>	<b>SCHOOL BOARD SERVICES</b>					
	110-74	School Board Salaries	1,600	1,600	1,600	1,600
	260-44	Workers' Compensation	250	380	380	400
	390-74	Treasurer's Salary	550	550	550	550
	330-47	Legal/Professional Services	3,500	801	3,500	3,500
	390-17	Audit	3,000	3,000	3,000	3,000
	390-74	Salary, Clerk/Moderator	100	100	100	100
	390-117	School Board Expenses	500	235	500	500
	520-35	Insurance, Liability	0	0	0	500
	<b>TOTAL 2310</b>	<b>SCHOOL BOARD SERVICES</b>	<b>9,500</b>	<b>6,667</b>	<b>9,630</b>	<b>10,150</b>
<b>2320</b>	<b>OFFICE OF SUPERINTENDENT</b>					
	311-104	SAU #9 Share	23,009	23,009	22,485	23,191
	<b>TOTAL 2320</b>	<b>OFFICE OF SUPERINTENDENT</b>	<b>23,009</b>	<b>23,009</b>	<b>22,485</b>	<b>23,191</b>

ALBANY SCHOOL DISTRICT  
2016-2017 PROPOSED BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2014-2015	ACTUALS 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
<b>2720</b>		<b>PUPIL TRANSPORTATION</b>				
	513-120	Cont. Services-Reg. Trans.	96,684	95,084	97,525	100,451
	513-120	Cont. Services-Reg. Trans.	10,229	9,308	9,971	9,308
	519-120	Cont. Services-Sp. Ed.	16,000	16,000	30,000	59,000
		<b>TOTAL 2720 PUPIL TRANSPORTATION</b>	<b>122,913</b>	<b>120,392</b>	<b>137,496</b>	<b>168,759</b>
<b>5251</b>		<b>CAPITAL RESERVES/TRUST FUNDS</b>				
	930-105	Transfer Reserve - Sp. Ed.	15,000	15,000	15,000	0
	930-105	Transfer Expendable Trust-Tuition	0	0	0	0
		<b>TOTAL 5251 RESERVES/TRUST FUNDS</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
		<b>TOTAL APPROPRIATION</b>	<b>1,550,085</b>	<b>1,491,949</b>	<b>1,332,948</b>	<b>1,595,740</b>
		<b>SUPPLEMENTAL APPROP-SPECIAL EDUCATION</b>	<b>82,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>GRAND TOTAL APPROPRIATION</b>	<b>1,632,585</b>	<b>1,491,949</b>	<b>1,332,948</b>	<b>1,595,740</b>

ALBANY SCHOOL DISTRICT  
ESTIMATED REVENUE

	ACTUAL REVENUE 2014-15	ESTIMATED REVENUE 2015-16	ESTIMATED REVENUE 2016-2017	
Unencumbered Balance	8,959	65,138		0 Estimate
REVENUE FROM STATE/FEDERAL SOURCES:				
Catastrophic Aid	0	0	0	
Medicaid Reimbursement	9,876	3,000	8,000	
National Forest Funds	24,635	22,531	18,000	Estimate
REVENUE FROM LOCAL SOURCES:				
Interest Earned	126	0	0	
Other Local Revenue	0	0	0	
Expendable Trust-Special Education	0	0	0	
Total Revenue	43,596	90,669	26,000	
STATE OF NH ADEQUACY GRANT	420,967	439,977	440,775	** 95%
STATE OF NH EDUCATION TAX	261,205	239,104	244,335	**
DISTRICT ASSESSMENT	831,319	563,198	884,630	
GRAND TOTAL REVENUE	\$1,557,086	\$1,332,948	\$1,595,740	*

**\*\* Figures Used Are per NH DOE Report 11/15**

**\* Does Not Include Separate/Special Articles**

ALBANY SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUE 2013-2014, 2014-2015

<b>EXPENSES: SPECIAL EDUCATION</b>	ACTUAL EXPENSES <u>2013-14</u>	ACTUAL EXPENSES <u>2014-15</u>
1200.322.120 Consultant, Spec Educ	\$0	\$703
1200.330.135 Extended School Year	\$11,267	\$7,666
1200.560.109 Tuition, Special Education	\$105,016	\$102,352
2140.330.120 Psychological Testing/Counseling	\$0	\$0
2150.330.120 Speech Testing	\$10,811	\$9,550
2160.330.120 Occupational/Physical Therapy	\$4,592	\$1,330
2720.519.120 Transportation, Special Education	\$14,400	\$16,000
5251.930.105 Transfer, Capital Reserve Special Education	\$0	\$15,000
Special Education IDEA Grant	\$8,658	\$11,095
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<b>TOTAL SPECIAL EDUCATION EXPENSES</b>	<b>\$154,744</b>	<b>\$163,696</b>

<b>REVENUE: SPECIAL EDUCATION</b>	ACTUAL REVENUE <u>2013-14</u>	ACTUAL REVENUE <u>2014-15</u>
Catastrophic Aid	\$0	\$0
Medicaid Reimbursement	\$4,328	\$9,876
NH State Adequacy Allocation	\$8,074	\$14,698
Special Education IDEA Grant	\$8,658	\$11,095
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<b>TOTAL SPECIAL EDUCATION REVENUE</b>	<b>\$21,060</b>	<b>\$35,669</b>



**SCHOOL ADMINISTRATIVE UNIT NO. 9**  
**2016-17 Budget**

	<u>Func-</u> <u>tion</u>	<u>Adopted</u> <u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Albany's</u> <u>Share</u> <u>1.69%</u> <u>2016-17</u>
Other Support Services	2190	243,752	247,450	4,187
Improvement of Instruction	2210	23,773	24,176	409
School Board Services	2310	21,187	29,553	500
Superintendent	2320	315,370	301,062	5,094
Asst. Superintendent	2321	209,887	196,315	3,321
Business/Finance	2521	486,350	503,691	8,522
Operations/Maintenance	2620	61,076	62,057	1,050
Transportation	2720	<u>66,616</u>	<u>69,248</u>	<u>1,172</u>
 Gross Budget Total		 1,428,011	 1,433,552	 24,254
Plus Federal Project Expenses		10,000	10,000	169
Less Estimated Revenue		<u>60,000</u>	<u>72,813</u>	<u>1,232</u>
 Net Total Expenses (District Apportionment)		 1,378,011	 1,370,739	 23,191

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**ENROLLMENT**

(as of December 31, 2015)

	Total K-6 .... 60	Total 7-8 ... 13		Total 9-12 .... 24
Kindergarten	12		Grade 7	7
Grade 1	8		Grade 8	6
Grade 2	5		Grade 9	11
Grade 3	10		Grade 10	6
Grade 4	5		Grade 11	5
Grade 5	12		Grade 12	2
Grade 6	8			