

## **Minutes**

### **Albany NH Selectmen's Meeting**

**March 20, 2013**

At 3:30 p.m., the Selectmen's meeting was called to order. In attendance were Jack Rose, Sara Young-Knox and Kelly Robitaille. Also present were Steve Knox, Alan Valladares and Leah Valladares. The following business was conducted.

Sara made a motion to appoint Jack Rose as Chairman to the Selectboard, Kelly seconded the motion and all were in favor.

#### **Regular Business:**

- Reviewed & approved March 13 minutes-Jack made a motion to approve the minutes as submitted, Sara seconded the motion and all were in favor.
- Signed checks totaling \$13,283.64.
- Signed bank authorization card.
- Signed W-4.
- Reviewed letters from NHDOS

#### **Valladares:**

Sara told the Valladares' that the Department of Revenue's gravel appraiser had sent an e-mail with concern regarding their property on Route 16. Sara had noticed erosion from the property had made its way onto Route 16. Alan told the Board it was not from the property but from Kelly Drive which has historically washed out over Route 16 completely. The purpose for their excavation which is currently exempt from filing an intent, is to build a garage for their private use. Sara asked if they may make it into a commercial use in the future. Alan told Sara it is in the back of his mind that he may be able to use the garage for commercial use someday. Alan added he had spoken with a NHDOT worker. The state would like to put a catch basin at the bottom of the road but right now it would just fill with sand so it is not a project for now. Alan went on to say, every construction site goes through phases of not looking great. Once his project progresses, he will have a negative pitch to the road. Jack asked about the mobile home on the property. Alan replied it will be removed eventually and he would like to make a safer driveway. Jack asked if Alan had a drawing for what the property will look like. Alan said not for the property but he does for the garage but he could put something together. Jack said he would like to see a

drawing. Alan said the property would be sloped and seeded and he didn't know if he would do a rock wall or not. He wants it to look presentable. Jack asked Alan to bring in a sketch of the property and asked when he could submit it. Alan replied by the end of next month, April. Alan and Leah left the meeting.

**Steve Knox:**

Steve wanted to follow up on the meeting the Conservation Commission had with the Forest Service, who had sent a letter to the Selectmen regarding the creation of a memorandum of understanding (MOU). Steve asked if the Selectmen would be the body to come up with the MOU. Jack replied no and it would be the Conservation Commission. The first cut of the MOU is being generated by Mike Martin of the Forest Service and he is coming to the Commission's next meeting on April 2. Steve said he hoped the town would be aggressive as to putting our ideas on front. Jack agreed but it good to give Mike the first opportunity. Steve added there should be a long term written agreement that Albany may use current available access until such time we gain another access. Jack said he insisted that will be part of the MOU. Steve said it is crucial the town does not lose access. Jack replied it was absolutely the Commission's intent to have that in writing. Steve concluded by saying if Mike Martin left, the next ranger may not have the same point of view and may not agree with the town's access to the forest.

**Building permit applications:**

Jack thought there should be more land detail on the building permit application regarding terrain. Maybe the Planning Board should look into possible zoning amendments regarding getting more detail as far as the property as a whole in addition to the building. Steve told the Board that commercial lots are now required to show green space. Jack said maybe we should include something in residential as well.

**Community Development Block Grant (CDBG):**

Jack informed the Board a company named AMBIX, LLC has approached the Planning Board and is under agreement to buy the David Loring Racing property. They are a manufacturing company and have approached Community Development Finance Authority (CDFA) for an equipment grant. Jack has been contacted by Donna Lane who writes grants for CDBG. In order to proceed, Albany has to hold three consecutive public hearings because the business property is in Albany. Albany would become the requester for the grant. Sara made a motion to move forward with the

JR\_\_\_\_  
SYK\_\_\_\_  
KR\_\_\_\_

application and schedule the public hearings, Kelly seconded the motion and all were in favor. Jack asked the AA to contact Donna Lane.

At 4:30 p.m., Sara made a motion to adjourn, Kelly seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard  
Administrative Assistant