

Minutes

Albany NH Selectmen's Meeting

June 26, 2013

At 3:30 p.m., the Selectmen's meeting was called to order. In attendance were Jack Rose and Kelly Robitaille. Also present were Rob Nadler, Lee Grant and June Johnson. The following business was conducted.

Regular Business:

- Reviewed & approved June 19 minutes-Jack made a motion to approve the minutes as submitted, Kelly seconded the motion and all were in favor.
- Signed checks totaling \$2,874.34.
- Reviewed & signed letters citing violations.
- Reviewed & approved assessing contract.
- Reviewed tax exempt application-Jack made a motion to deny the charitable exemption application, Kelly seconded the motion and all were in favor.
- Reviewed letter of payment in lieu of taxes.
- Reviewed insurance certificate from Suzanne Brown-farmer who will be haying the fields of the town forest.
- Reviewed deed list-because the majority of property owners on this list live in Piper Meadows, Jack asked that Steve Parker, manager, be invited to next week's Selectmen meeting to discuss options.
- Administrator report-See below

Administrator Report:

The maintenance company will submit an estimate for the municipal sign paint job next week.

Jay VanDyne is out of town this week but will contact the office next week regarding the security window.

Dave Dascoulias will be here within a few weeks to put up the parking lot lights.

Kelly called the sign violator two parcels down from town hall. They offered to take the sign down. Kelly advised them to just come into compliance. The property owner came to town hall today for information regarding the

property and compliance of the sign. She will submit the application tomorrow.

Jack spoke with Dale from Profile Subaru to move the vehicles back and off the state right of way. He also spoke with Profile Motor Sports to have them move their vehicles back. This has been done.

The time clock sold on e-bay for \$109.45.

Dan and Kelly need to schedule health officer inspections for the Drew property on Bald Hill Rd. as well as the Reeves property on Wildwood Rd. They have not responded to the Selectmen's violation letters.

Job Description:

The TA submitted Sara's proposed changes to the Town Administrator job description. Jack and Kelly reviewed the proposed changes to delete some of the details of a few tasks and remove one task completely. Kelly thought the details should remain in the description saying the more details the better.

Jack would like to change the welfare task to identify the Town Administrator as the Welfare Officer. The TA would like to be identified as the welfare administrator and the Selectmen remain the Welfare Officers with the final say on approvals and denials. Jack amended the line to say, acts as welfare administrator, oversees and administers the welfare process verifying all sources of income and expense. Advises the Board of Selectmen of the applicant's eligibility for approval or denial. Jack made a motion to submit the originally proposed job description with the welfare administrator amendment to the Local Government Center for review and recommendations, Kelly seconded the motion and all were in favor. Jack said after the LGC reviews and approves of the description he would like Jae Whitelaw, town counsel to review.

Meeting time:

Last week, Sara asked to change the Selectmen's meeting time as she is starting a 9 to 5 job and could not attend today's meeting. Rob told the Board he researched the Selectmen meetings of five other towns. Although Albany is a smaller town, three of the five towns meet every other week. He spoke with a Madison Selectmen who said if they need to meet more often, they schedule it. Rob added it was personally more difficult for him to attend meetings at 3:30. Kelly said it would be possible for him to attend a later meeting occasionally as long as his kids weren't involved in sports but he still could not commit because his wife may start working nights and he has to be

home for the kids. Rob thought maybe after Sara got settled in her job, her boss may be flexible and let her leave early to attend the meetings. Kelly said he is not trying to put Sara out but he has family responsibilities.

June said most would notify their boss when hired that they are a Selectmen and ask to get out early one day a week. June added maybe Sara could talk to her boss. Jack asked if Kelly could meet at 5:30 next Wednesday. Kelly said he could. Jack made a motion to meet next week at 5:30 p.m., Kelly seconded the motion and all were in favor. Jack hopes Sara can figure something out and say if she can get some flexibility with her job.

Miscellaneous:

Jack said he and Rob attended the regional collaboration meeting yesterday at the White Mountain Hotel. He was very disappointed at the low attendance including the Albany representation. Two of six Albanians were present. The next meeting is September 10 at 8 a.m. at the White Mountain Hotel. Jack would like the next session to be a work session. It is a regional collaboration for regional planning. Rob noted John Arruda, Madison Selectmen, was the instigator behind the creation of a regional ambulance service. This has saved over one million dollars to date. Rob suggested that Curtis be invited to the meeting also. For instance, he would be interested in saving money on salt and there may be a regional collaboration to buy salt.

The TA requested a vacation day on Friday, July 5. Jack said he had no problem with it and Kelly agreed.

Rob noted Director Carol Andrews of the New Hampshire Association of Conservation Commissions will be in attendance of the next Conservation Commission to discuss Commissioners duties and their proper execution.

At 4:30 p.m., Kelly made a motion to adjourn, Jack seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Town Administrator