

Minutes
Albany NH Selectmen's Meeting
January 7, 2015 4:00 p.m.

At 4:04 p.m., the Selectmen's meeting was called to order. In attendance were Kelly Robitaille, Jack Rose and Cathy Ryan. Also present were Lee Grant, June Johnson, Steve Knox, Sara Young-Knox and Rick Hiland. The following business was conducted.

Regular Business:

- Reviewed & approved December 17 minutes-Kelly made a motion to approve the minutes as submitted, Jack seconded the motion and all were in favor.
- Signed checks totaling \$28,146.09.

Town Administrator Report:

Kathy has contacted PSNH regarding their Municipal Smart Start Program to see if a energy efficient plan for Albany might be available. A representative will come to Albany and explain the program and provide possible projects Albany may be interested in taking advantage of.

Kathy inquired to PSNH regarding the placement of a pole at the bottom of the driveway to house a street light as well as a light to illuminate the flag. They will be in contact soon.

Kathy is hoping to close the 2014 budget and have it updated for the Selectmen for next week.

New Business:

Kathy presented the Board with the 2015 timeline for town meeting. Kelly asked Kathy to pass this information on to the Planning Board.

Kathy gave the Selectmen a draft copy of the new personnel policy. She would like to pass it on to the NH Municipal Association for review and recommendations as was done with the Town Administrator job description. Jack made a motion to send it to the Municipal Association for review and recommendations, Kelly seconded the motion and all were in favor.

Kathy, as Town Clerk/Tax Collector, informed the Board that the Department of Safety will no longer be supporting their computers, which are outdated and no longer supported by Windows updates. The Department of Safety wants all towns to use their own internet access rather than their direct internet lines, as well as their own computers.

The Town Clerk office has two other computers in the office, one being the state owned vital records computer. Kathy has always used the state computers because if there was a problem with them, it was the state's responsibility to come and fix it, free of charge. Since this will no longer be the case, she would like to utilize the two computers that exist in the office but purchase town clerk software that offers all of the town clerk functions as well as the bookkeeping aspect of the office. Some functions offer the availability to citizens to perform their business online.

Old Business:

Since there has been no response from Sandwich Selectmen regarding their proposal for Albany to take over road maintenance on their section of Ferncroft Rd. in Wonalancet in exchange for free use of their transfer station by Wonalancet residents, Curtis will contact them one more time and then leave it up to them to contact us.

The Selectmen discussed the dedication of the town report. No votes were taken.

Public Comment:

The Board discussed PSNH and the various programs they offer. Cathy has had two good experiences with their programs. Steve thought the Board should contact Colleen Cormack, who has a lot of experience with energy efficiency, to weigh the pros and cons.

The Board discussed building updates, energy updates and security dates.

Steve Knox said all of these improvements are part of the Master Plan and the Board should work with the Planning Board to create a Capital Improvement Plan.

The Board discussed the sound system for town meeting. Kelly thought a system may be rentable. Kathy will contact Sound Resort. Kelly suggested any party rental shop may be able to help us out.

Selectmen Representative reports:

Kelly informed the Board that Valley Vision is holding a meeting and they are excited to have a representative from Albany join in.

Jack will be meeting with NH Fish and Game on behalf of the Conservation Commission. They have completed the property transfer of the old DOT maintenance property on the Kancamagus Highway that abuts the town forest.

Jack is hoping to have a memorandum of understanding drafted in the near future to find out in detail what Albany has to work with. Conversations with Fish and Game last year included the full use of one building in order for farmers to process vegetables from the farmland. It also included a right of way for farm use through the back of the lot that would connect with the planned road to the farmland. Pole barns may also be available to store farm equipment. Jack noted everything will be in writing.

The North Country Council submitted a regional plan. A copy has been forwarded to the Planning Board.

Jack announced the North Country Council may request to hold occasional meetings in Albany in order to attract more local towns to participate.

Public Comment:

Rick Hiland asked if there is any plan to implement anything from the emergency management plan. Kelly thought it should be wrapped into building upgrades. Rick said the town is in violation of the grant it received to put the plan in place. Kelly would like to look into that. Rick thought at least the minimal should be done. The federal government is coming back on people who receive money and do not follow through. There are strings attached to the grants. The town has to enact something. The plan should be looked at every year.

Kathy will ask the state field representative about it.

NonPublic Session RSA 91-A:3(a):

At 5:00 p.m. Jack made a motion to move into nonpublic session citing RSA 91-A:3 II (a). Kelly seconded the motion and all were in favor. Roll call was unanimous in the affirmative.

KR____

JR____

CR____

At 5:25 p.m., Jack motioned to move into public session, seconded by Kelly and all were in favor.

At 5:26 p.m., Jack made a motion to adjourn, Cathy seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Town Administrator

DRAFT