

Minutes

Albany NH Selectmen's Meeting

February 26, 2014

At 4:25 p.m., the Selectmen's meeting was called to order. In attendance were Jack Rose, Kelly Robitaille and Rob Nadler. Also present were Lee Grant, June Johnson, Steve Knox and Joe Ferris. The following business was conducted.

Regular Business:

- Reviewed & approved February 19 minutes-Jack made a motion to approve the minutes as submitted, Kelly seconded the motion and all were in favor.
- Signed checks totaling \$1,864.31.
- Reviewed Time Warner franchise fee letter.
- Reviewed & approved letter of cease and desist- Jack made a motion to approve the letter to the landlord of the violation and require him to respond, Rob seconded the motion and all were in favor.
- Reviewed final notice letter to Edward Guppy-see below
- Discuss unsealing nonpublic minutes from February 6 and February 12 meetings-see below
- Planning Board update-see below
- Town Administrator Report-see below

Edward Guppy:

Rob would like to amend the letter by taking out the section of what the town intends to do with the property. Rob was curious if Mr. Guppy could come back within three years to get his property back. Steve Knox added if the notices being sent are not being responded to, then Mr. Guppy loses his rights. Joe Ferris thought the letter should be served to Mr. Guppy in the hospital by the Sheriff's Department. Rob suggested sending it to the hospital also. Rob added we are following what the town attorney said but we can go a step further. Kelly would like to contact town counsel for a last opinion and approval of the final notice. Rob asked Kathy to send the letter to the town attorney for approval and then send the letter certified to Mr. Guppy's sister as well as to Mr. Guppy in the hospital.

Unseal Nonpublic Minutes:

Kathy told the Board, town counsel suggested if the reason for sealing the minutes no longer exists, the Board should vote to unseal the minutes. After review of the sealed minutes, Kelly said the minutes from February 12, suggest Kathy will choose her additional hours which is not the case, the Selectmen will make that decision. Rob made a motion to unseal the nonpublic minutes from February 6 and February 12, Kelly seconded the motion and all were in favor.

Planning Board update:

Rob told Kathy that when an applicant submits an application to the Planning Board, she should make the applicant aware the application has been received and it has not been formally accepted by the Planning Board yet.

Rob would like to know if the town has the right to inspect all of the services stations in town for proper disposal of oil and solvents they use. Maybe code enforcement could inspect. Jack thought NH DES should be involved in order to find out.

Rob reported that Planning Board's technical advisor, David Maudsley noted the ZBA applications are outdated and Andy Davis, ZBA Chair should be contacted to update the application and worksheet.

The Planning Board is starting a one year plan to digitalize records. Rob suggests at the next combined board meeting, town wide digitized records should be looked at in addition as to what should be expected from an applicant in electronic format.

Rob said the Planning Board is interested in getting on the mailing list for the "Town and City" publication put out by NH Municipal Association.

Rob would like to look into enforcement issues within the town. He would like to define structures and what is allowed and what is to be taxed. Specifically, the temporary garages that have become popular. Rob added it should be addressed by both the Planning Board and Selectmen as it is a town wide issue. It needs to be discussed and not ignored. Steve noted tax revenue would be a consideration.

Miscellaneous:

Rob submitted a report from the Economic Council's Collaboration meetings that were put together by Theresa Kennett. The report is an update of where

JR____
KR____
RN____

the collaboration stands now. Rob asked for it to be scanned in as part of today's minutes.

Town Administrator Report:

Kathy reported that all materials for the annual town report have been submitted to Minuteman Press for printing. The reports will be available on March 4.

At 5:00 p.m., Jack made a motion to adjourn, Rob seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Town Administrator

See MWVEC Collaboration report below.



Developing a Regional Vision for Improving Economic Opportunity & Growth, Sustainable Development, and Quality of Life

MT. WASHINGTON REGIONAL COLLABORATION PROGRESS REPORT
For the time period: January 1, 2014 through February 25, 2014

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The Mt. Washington Valley Regional Collaboration (MWVRC) is a cooperative, voluntary initiative sponsored by the MWV Chamber of Commerce, Economic Council, Housing Coalition, and the White Mountain Board of Realtors with a mission to improve economic opportunity, sustainable development, and quality of living in the region. Since May of 2013, the sponsors have worked with community and business leaders, employers, and citizens to host and facilitate discussion forums, administer and collate surveys, and conduct one-on-one interviews to identify regional priorities. The following is a briefing on progressing identified priorities:

1. **Land Use Planning and Infrastructure:** Develop a collaborative, focused, regional approach to:
 - Examine the growth challenges affecting the region.
 - Develop an understanding of key and emerging planning and infrastructure issues which require a regional response.
 - Provide technical resources that will help inform communities about practices and policies that will encourage economic growth and ensure a diversity of housing options.

Progress to date:

- The MWV Regional Collaboration Planning Committee (MWVRCPC) secured funding and developed and posted an RFP to hire a land use planner to examine current conditions and recommend strategies that will yield the desired outcomes [stated above].
- One proposal was received and reviewed by the MWVRCPC. An interview was subsequently scheduled with the respective firm for Thursday, February 27th at 2 p.m. at the Tech Village.
- The MWVRCPC is in the process of developing an outreach effort to inform municipalities about the regional analysis and recommendation process and to assure communities that this is an interactive process that, with their participation, will yield a valuable resource for them to consider in future planning endeavors.

2. **Transportation:** Engage local, regional, and state officials in a process to develop a unified voice about transportation infrastructure needs:
 - Identify and advocate for transportation infrastructure challenges and opportunities.
 - Communicate needs to NH and Maine Depts. of Transportation and the greater community.

Progress to date:

- MWVRCPC developed a case statement and presentation packet to advocate for municipal funding to support the Eastern Slope Regional Airport. To date, the Conway Municipal Budget Committee and the Conway Board of Selectmen voted to recommend support for a special article in the amount of \$10,000 for airport operations.

3. Economic Growth: Build trust and foster working relationships between and among elected and appointed officials and business representatives to discuss regional issues and determine strategies to meet challenges and harness opportunities.

Progress to date:

- The MWVRCPC is in the process of establishing a high level steering committee with broad regional representation from the government and business sectors. The Steering Committee will be underpinned by the MWVRCPC in order to progress identified opportunities.
- The Tamworth Economic Development Committee hosted a Tax Increment Financing discussion forum for the towns of Albany, Freedom, Madison, and Tamworth to help elected and appointed officials understand the benefits and rules of establishing TIF Districts.

5. **Education:** Establish a working group comprised of educators and employers to:

- Discuss and improve work readiness, particularly among workers who enter the workforce immediately following high school graduation.
- Examine existing programs that integrate school and work.
- Brainstorm new opportunities for business leaders and employers to become involved in innovative work readiness programs.
- Determine a process for MWV to achieve a unified voice about the value of education and the roles it plays in economic development

Progress to date:

- The MWVRCPC Chair met with the MWVEC Education Committee on February 13th to inform about the identified educational priorities and to ask if the MWVEC Education Committee would consider facilitating initial discussions involving both school administrators and employers. The response was positive.

Other News:

- The MWV Regional Planning Committee welcomes three new members. The White Mountain Board of Realtors appointed Matt Perry, Bill Soule, and Greydon Turner to represent their organization. Theresa Kennett provided an orientation for the new committee members on February 25th. Work plans, budgets, and surveys were reviewed, progress to date was discussed, and handbooks containing the above referenced documents were issued.