



Town of Albany, NH
Planning Board Monthly Meeting
March 8th 2021

Call to Order: 7:03

Chair Sean Wadsworth read the Town of Albany Checklist to ensure meetings are compliant with the Right-To-Know law during the NH State of Emergency Declaration

Attendance (Roll call):

Physically Present: Sean Wadsworth (Chair), Peter Carboni (Vice Chair), Curtis Coleman, Bryan Bailey

Present by Phone: Morris West (Alternate)

Excused: Joe Ferris (Select Board Rep)

Others Present by Phone:

Chair Wadsworth appointed Mr. West as a voting member for this meeting

Peter Carboni made a motion to approve the minutes of February 8th 2021. Bryan Bailey seconded. The motion carried 5-0-0 by roll call vote.

Correspondence: Planning Board Training webinars

- a. NHMA – Tuesday April 6th
- b. NHMA – Tuesday May 18th
- c. OSI - Saturday May 15th Planning Board how to

Old Business:

Profile Subaru SPR Checklist. Chair Wadsworth discussed the SPR process as outlined by the Office of State Initiatives (OSI). The OSI published Planning Board Handbook, presents the process for a Planning Board to receive a SPR application, and to go through the Site Plan Review Checklist. The APB members reviewed the checklist as submitted by Horizon Engineering on behalf of Profile Subaru. The items found to be incomplete or needing clarification are as follows:

Plat Requirements:

12. One bench mark tied into any previously established benchmark
14. Location of all existing and proposed deed restrictions, covenants, etc...
19. Location of proposed signage
20. Location/type of existing/proposed lighting for outdoor facilities

Maps and/or Plans Required:

1. All easements and right of way of record
5. areas where power and/or phone lines exist or are proposed.

Mr. Wes Smith of Horizons Engineering will be notified of these items needing attention for the SPR application.



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Other Business:

Peter Carboni initiated a discussion about Short Term rentals (AirBnb) in regards to fire/safety issues. Mr. Carboni will talk with Chief Solomon to ask if there have been any instances of fire/safety concerns related to short term rentals in Albany.

Mr. Coleman made a motion to adjourn. Peter Carboni seconded. The motion carried 5-0-0 by roll call vote.

Next meeting to be held on April 12th at 7pm

Respectfully submitted,

Sean Wadsworth – Chair/Secretary