



Albany Selectmen's Meeting Minutes

Albany, New Hampshire March 3, 2021 at 4:00 P.M.

1. Call to Order: Chairman Hiland called the meeting to order at 4:03 p.m.

Note: This meeting may be streamed at www.TownHallStreams.com and to participate you may call 1-480-660-5317. Use conference code 540682

2. Pledge of Allegiance: Chairman Hiland led the meeting in The Pledge.

3. Attendance: In Person: Chairman R. Hiland, Selectman G. Zeiders, Town Administrator, K. Collins. **By Phone:** Selectman J. Ferris – alone.

4. New Business:

A. Approval of February 17, 2021 Selectmen's Meeting minutes, including (2) sets on sealed Non Public Minutes

Selectman Ferris made a motion to accept the minutes of the February 17, 2021 Selectmen's Meeting, including (2) sets of sealed Non Public minutes. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye, Selectman Ferris – aye, Selectman Zeiders – aye. **Motion passed; 3-0-0.**

B. Approval of March 3, 2021 consent file

___(1)Review & Sign manifest in the amount of \$ 312,816.25, this includes items from 2/24/2021

___(2)Review & Sign manifest in the amount of \$ 7,194.25, this includes items from 3/3/2021

___(3)Review, approve and sign Pistol Permit for resident at 2279 NH Route 16

___(4)Review, approve and sign Commercial Building Permit for 29 Route 113 for a hair salon w/letter stating she meeting town regulations

___(5)Review, approve and sign Application for Veteran's Tax Credit for resident at M7, L120

___(6)Review, approve and sign Residential Building Permit for 20 Brookside Drive – roof over existing deck.

___(7)Review, approve and sign Residential Building Permit for 70 Moat View Drive – new home

(8) Review, approve and sign Residential Building Permit for M6A, L167, Bald Hill Road

Chairman Hiland made a motion to approve the March 3, 2021 consent file, except Item 8 which will be placed under old business, pending additional information. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye, Selectman Ferris – aye, Selectman Zeiders – aye. Motion passed; 3-0-0.

C. Review, discuss, approve and sign 2021 Assessing Services Agreement

Chairman Hiland made a motion to table this until the next meeting so he has a chance to carefully review, it will be placed under old business. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye, Selectman Ferris – aye, Selectman Zeiders – aye. Motion passed; 3-0-0.

5. Town Administrators Report:

A. Review, discuss and approve request for absence for Town Administrator 4/15 – 4/25/2021

The Board reviewed the TA's request for time off and approved it, as submitted.

B. Review, discuss (and revise, if necessary) Covid Screening Policy for Town Hall operations

The TA asked the Board to take some time to review the current policy and update if necessary. There was some discussion regarding the 14 days quarantine vs. 10 days. We will leave it at 14 days for now and re-visit in a few months. The Board of Selectmen would like it re-sent to committees/boards and staff.

C. Review, discuss and set dates for April Selectmen's Meetings.

The Town Administrator will be out of town one Wednesday in April and the Treasurer will be out of town for two Wednesdays in April so we should set dates for Selectmen's Meetings, accordingly.

The meetings will be on March 31, 2021, April 14, 2021 and April 28, 2021

6. APPOINTMENTS: none

7. Old Business:

A. Chapel Committee/Historical Society – Received a second written proposal on steeple work – emailed to Chair on 2/23/2021. There will be a third estimate coming for the steeple work.

B. Federal Land Access Program (FLAP) – Results of drilling were completed and report is being generated. Chairman Hiland will send an email to the engineer.

C. Cable TV contract (2021) – Selectman Ferris has asked Chairman Hiland to review the legal opinion and make suggestions to the Board for a counter offer. Chairman Hiland will try to get this done in the next week.

D. Review, discuss, and approve contract for services for the Humane Society, for 2021 – sent a letter to Executive Director asking for an indemnification clause in agreement per Primex

8. Other Business (and Board reports):

A. Planning Board – Selectman Ferris – The PB meets next Monday.

B. NHMA – Chairman Hiland – There is a lot of municipal legislation being worked on now.

C. Carroll County Broadband – Chairman Hiland – Still in the RFI process and dealing with 2 pieces of legislation in Concord including legislation concerning grants. There is also legislation to correct the original legislation that requires a vote of town meeting to appoint members to the planning committee of CC Broadband Committee. The Town of Wakefield just got T Mobile installation of 5G and it may be coming up Route 16.

D. Other: none

9. Correspondence:

A. Letter from Town of Conway’s Planning Board re: Potential Regional Impact of project on Artist Falls Road

The Board reviewed the Notice from Conway’s Planning Board

B. Letter from NH Division of Forest & Lands with list of Forest Fire Wardens and Deputy Wardens

The Board reviewed the list of Wardens and Deputy Wardens. Chairman Hiland asked the TA to forward this list to Chief Solomon for verification.

C. Email from Scott Hall/NEPA Specialist prescribed fire burning on federal land in the Town of Albany and public input

The Board reviewed the email from Scott Hall.

D. (2) letters from Charter with upcoming changes

The Board reviewed the (2) notices of upcoming changes from Charter Communications

E. Letter from Charter Communications with amount of 4th Qtr. 2020 franchise fee \$1,982.19

The Board reviewed the quarterly franchise letter.

10. Public Comment: none

11. Next Meeting: March 17, 2021 at 4:00 PM at Albany Town Hall

12. Non-Public Sessions: as necessary

RH
 JF
 GZ

13. Adjournment: *Chairman Hiland made a motion to adjourn at 4:25, Selectman Zeiders seconded. Roll Call Vote:* Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed: 3-0-0.**

Submitted by:
Kelley A. Collins
Town Administrator