

MEETING MINUTES

ALBANY CONSERVATION COMMISSION

Tuesday, January 5th, 2021. 6:00 pm

Meeting was held remotely using a Polycom2 Conference Calling System

Members present: Cathy Ryan, Cort Hansen, Kevin Tilton, Sean Wadsworth (via phone), Leah Valadares – Alternate (via phone). Absent: Mike Steward.

Cathy called the meeting to order at 6:09 pm. Cathy read the declaration (order#12) related to public meetings during the current health crisis authorizing government boards to meet remotely. Cathy asked for a roll call vote of the members present.

Under new business Cathy asked for a motion to approve the minute of the 10/6/20 meeting. Cort made a motion to approve the minutes of the 10/6/20 meeting. With a second from Cathy, a roll call vote was made by Cathy and by a 5-0 vote the motion to approve the minutes of the 10/6/20 meeting was approved.

The operating budget for the commission was discussed and it was agreed to maintain the budget for the FY2021 the same as the FY2020. Attendance at \$2940.00, expenses at \$1000.00 and a legal line of \$1.00 for a total of \$3941.00. Cathy asked for a motion to approve the budget for FY2021 of \$3941. Cort made a motion to approve the budget for FY2021. With a second from Cathy, a roll call vote was made by Cathy and by a 5-0 vote the motion to approve the budget for FY2021 was passed.

Cort said that he would draft a letter for the 2021 Town Report and send it to members for approval.

Cathy said that she was going to resign as a full member of the commission and step down to become an alternate member on the commission. Cathy proposed that Leah take her place as a full voting member. With a motion from Cort and second from Kevin a vote was taken to accept Cathy's resignation as chair and reassignment as an alternate and by a vote of 5-0 the motion was passed. Cathy asked for a motion to move Leah to full member and with a motion from Leah and second from Kevin a vote of 5-0 approved the motion to make Leah a full member.

A discussion of material costs for the Crossover Trailhead parking area was had. Costs associated with material type and delivery along with finish work required to smooth and grade the lot were discussed with the desire to improve the lot in the spring of 2021. Kevin said he could do some calculations come spring as to material quantity needed.

Cathy asked about plowing of the lot for the winter. Volunteers have been plowing the lot for the last several years but they are not available this winter. Cort said he could assist if needed.

Cathy brought up establishing a Forest Land Use Policy for people or organizations interested in using the Albany Town Forest. Leah was able to view what the Conway Conservation Commission has for a policy on the CCC web page.

Sean discussed the GWP ordinance planning and said we should draft a proposal. He indicated that grant money from NHDES could be used and to look to GMCC for information as to how best coordinate an outreach program for the Town. Cathy suggested looking to creation of an on-line site to put the plan up digitally for inspection by the public.

Kevin said that with winter he will have more time to work on a Boundary Management Plan and noted that there has been some recent boundary blaze work done by the Town of Conway on the Bald Hill portion of the Town Forest.

With no other business to discuss Cathy asked for a motion to adjourn. With a motion from Kevin and with a second from Cort the meeting was adjourned at 6:45 pm after a 5-0 roll call vote.

The next scheduled meeting would be Tuesday, February 2nd, 2021 at 6:00pm.

Cort Hansen, Conservation Commission Secretary.