



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
December 30, 2020 at 4:00 P.M.

- 1. Call to Order:** Chairman Hiland called the meeting to order at 4:00 p.m.

Note: This meeting may be streamed at www.TownHallStreams.com and to participate you may call 1-480-660-5317. Use conference code 540682

- 2. Pledge of Allegiance:** Chairman Hiland led the meeting in The Pledge

- 3. Attendance:** **In Person:** Chairman R. Hiland, Selectman G. Zeiders, Town Administrator K. Collins; **By Phone:** Selectman J. Ferris, Treasurer C. Merrow; Chairman of the Chapel Committee, Dorothy Solomon, and Mr. Solomon.

- 4. New Business:**

- A. Approval of December 16, 2020 Selectmen's Meeting minutes, include (2) sets of sealed Non Public Minutes (A&B) and one set of Non Public minutes (C)**

Selectman Ferris made a motion to accept the all minutes of the December 16, 2020 meeting, as presented. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye.
Motion passed: 3-0-0.

- B. Approval of December 30, 2020 consent file**

__Review & Sign manifest in the amount of \$ 3,053.29, this includes items from 12/23/2020

__Review & Sign manifest in the amount of \$ 20,721.48, this includes items from 12/30/2020

Selectman Ferris made a motion to approve the consent file of December 30, 2020, as presented. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye.
Motion passed: 3-0-0.

- C. Review, discuss and approve abatement for town-owned (tax dedeed) property located at 45 Bridge Street**

The TA noted that this property was taken by tax deed by the town in August 2019 and was never listed as exempt so a tax bill was created. This abates the town's tax on the property.

Chairman Hilande made a motion to authorize and sign the abatement in the amount of \$2786.77. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye.
Motion passed: 3-0-0.

D. Review, discuss and accept resignation of Deputy Health Officer, Cathy Ryan

Chairman Hiland made a motion to accept Cathy Ryan's resignation as Deputy Health Officer with regret, Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed: 3-0-0.** Chairman Hiland would like the TA to write a letter of thanks to Mrs. Ryan and make sure the minutes reflect how much they appreciate her serving in this position for the town.

E. Review, discuss, and approve contract for 2021 mortgage searches for liens and deeds with Sanders Searches, LLC and authorize payment of 25%.

The Board reviewed the contract and invoice.

Chairman Hiland made a motion to enter into a contract with Sanders Searches, LLC for mortgage searches for liens and deeds. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed: 3-0-0.**

5. Town Administrators Report:

A. Review & discuss insurance claim for damage to town hall building

Chairman Hiland called Peter Carboni who gave him the name of Rick Elsie and he came down and buttoned it up as best he could. Selectman Ferris suggested using Richard Hurd to do the repairs. The TA may call Peter Carboni to see if he has any more names.

B. Status update on CARES grant money for elections

The TA let the Board know that we received the \$862 for the Cares Grant for the extra expense of processing absentee ballots.

Chairman Hiland would like the TA to ask Curtis Coleman to attend the 1/6/2021 meeting to discuss bonding road projects.

6. APPOINTMENTS: None

7. Old Business:

A. Chapel Committee/Historical Society – Review and discuss deed for Chapel – this has been sent to town counsel for legal review.

Mrs. Solomon needed some information off the deed and the TA provided it.

B. Federal Land Access Program (FLAP) – drilling has been completed and we have received the fully executed copy of the grant documentation. Chairman Hiland has a call in to the engineer.

C. Cable TV contract (2021) – review draft franchise agreement from Charter Communications. Chairman Hiland has a call into the Town Attorney to see if they can assist us with this.

D. Library cards: Draft MOU is pending. Review and discuss payment of \$1800 balance for 2020 library services
Chairman Hiland is in favor of sending out the check for the balance of 2020 services and continuing to try to negotiate a written agreement for 2021 services. Chairman Hiland will bring a revised, draft MOU to next week's meeting. Chairman Hiland did note that the Library Director has proven very difficult to deal with. The Board agreed to send the \$1800 check prepared by the Town Administrator with a letter noting that the Town does not, in any way, agree to the current way of billing for services.

Chairman Hiland made a motion to send the \$1800 balance of 2020 billing to Conway Public Library with a letter stating that this in no way constitutes and agreement to the disputed billing practices. Selectman Ferris seconded.

Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed: 3-0-0.**

E. Parks & Recreation Services: Review and discuss payment of \$30K balance for 2020 P & R services. Chairman Hiland has been in contact with the Town Manager in Conway and he is waiting to hear back from them.

F. 2021 proposed Budget

TA sent out year end expenditure and revenue reports, updated 2021 budget and rough draft 2021 warrant.

G. Review and discuss 2020-2022 audit services RFP results

Chairman Hiland thinks if we go for a bond we will probably need an audit. Selectman Zeiders thinks that Roberts & Greene is the most cost effective.

The TA recommends, with all things being equal, Roberts & Greene.

Chairman Hiland made a motion to hire Roberts & Greene for 2020-2022 audits. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed: 3-0-0.**

8. Other Business (and Board reports):

A. Planning Board – Selectman Ferris – haven't had a meeting

B. NHMA – Chairman Hiland – Chairman Hiland has been voted secretary for two more years. They are just gearing up for advocacy.

C. Carroll County Broadband – Chairman Hiland – still in the process of getting selectboards around the county to sign letters for RFIs.

RH
JF
GZ

D. Other:

9. Correspondence:

A. Review correspondence from US Bankruptcy Court notifying the Town that White Mountain Organic Growers case was dismissed December 11, 2020. The Board reviewed the document.

B. Review and discuss Invitation from Saco Headwaters Alliance to learn more about protecting our water resources. Chairman Hiland has had a few conversations regarding this group. Chairman Hiland recommends sending this request to Sean Wadsworth

C. Review and discuss letter from Charter Communications regarding Upcoming Changes – the Board reviewed the letter.

10. Public Comment: none

11. Next Meeting: January 6, 2021 at 4:00 PM at Albany Town Hall

12. Non-Public Sessions: as needed

13. Adjournment:

Chairman Hiland made a motion to adjourn this meeting at 4:41 p.m.

Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye;

Selectman Ferris – aye; Selectman Zeiders – aye. Motion passed: 3-0-0.

Submitted by:

Kelley A. Collins

Town Administrator