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# Albany Selectmen's Meeting

## Minutes – Budget Worksession

### Albany, New Hampshire

### December 9, 2020 at 4:30 P.M.

**1. Call to Order:** Chairman Hiland called the meeting to order at 4:30 p.m.

**Note:** This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com) and to participate you may call 1-480-660-5317. Use conference code 540682

**2. Pledge of Allegiance:** Chairman Hiland led the meeting in The Pledge.

**3. Attendance: In Person:** Chairman R. Hiland, Selectman G. Zeiders, Road Agent, C. Coleman, Treasurer, C. Merrow, Town Clerk/Tax Collector, C. Ryan and Town Administrator, K. Collins; **By Phone:** Selectman J. Ferris

**4. New Business:**

**A. Approval of December 2, 2020 Meeting minutes**

*Selectman J. Ferris made the motion to accept the minutes of the December 2, 2020 Selectmen's meeting, as presented. Selectman G. Zeiders seconded. Roll Call Vote:* Chairman R. Hiland – aye; Selectman J. Ferris – aye; Selectman G. Zeiders – aye. **Motion passed 3-0-0.**

**B. Approval of December 9, 2020 consent file**

\_\_Review & Sign manifest in the amount of **\$20,861.04**, this includes items from 12/9/2020

\_\_Review, approve and sign an Intent to Cut for M7, L120 on 1058 Bald Hill Road

*Selectman J. Ferris made the motion to accept the consent file of December 9, 2020, as presented. Selectman G. Zeiders seconded. Roll Call Vote:*

*Chairman R. Hiland – aye; Selectman J. Ferris – aye; Selectman G. Zeiders – aye. Motion passed 3-0-0.*

**C. Set dates for Selectmen's Meetings in January 2021**

The Board reviewed the calendar with some budget deadlines and set the following meeting dates: 1/6 and 1/20/2021. The Board may consider moving meetings from 5:30 to 4:30 p.m. for the winter months.

**D. 2021 Budget Worksession**

Meet with Road Agent, Curtis Coleman to review 2021 proposed budget

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The Board reviewed the 2020 expenditures to date, as well as proposed 2021 budget items. Curtis is comfortable with keeping the budget as it is. The winter maintenance is heavily front loaded in January, February and March.

Discussion on paving. The way we've been doing the \$50k paving is small jobs every year. There has been discussion regarding doing a WA for bonding and doing more paving at one time. We could get better prices if we bid out bigger jobs. The Town may save as much as 15 – 20%. Probably need to sit down and work those numbers. A mile of paving is around \$75K. Chairman Hiland noted he has contacted the Bond Bank and the rate right now is 1.25 – 1.75%. It is a similar amount of money annually but we would get a better product. Chairman Hiland has asked C. Coleman to put a plan together listing the roads he would do. Town Administrator told the BOS that we should check with bond bank and make sure we know what the requirement for bidding or RFQs is, if we borrow from them. Chairman Hiland will speak to Josh at HEB with regard to overseeing the paving project. Curtis will provide an estimate per road for the work that needs to be done. The TA reminded the Board that there are deadlines for public hearings for bonds in excess of \$100,000.

**Meet with Town Clerk/Tax Collector (TC/TX) Cathy Ryan to review 2021 proposed budget**

Reviewed and discussed line items with TC/TX.

**Budget Worksession**

The Board went through the budget line by line to review proposed needs for 2021. The Town Administrator will agenda the budget as Old Business on subsequent agendas.

**5. Next Meeting: December 16, 2020 at 5:30 PM at Albany Town Hall**

**Adjournment:** Chairman Hiland made a motion to adjourn at 7:12 p.m. Selectman Ferris seconded. **Roll Call Vote:** Chairman R. Hiland – aye; Selectman J. Ferris – aye; Selectman G. Zeiders – aye. **Motion passed 3-0-0.**

Submitted by  
Kelley A. Collins  
Town Administrator