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# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
October 7, 2020 at 5:30 P.M.



- 1. Call to Order:** Chairman Hiland called the meeting to order at 5:33 p.m.
- 2. Pledge of Allegiance:** Chairman Hiland led the meeting in The Pledge

**Note:** This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com) and to participate you may call 1-480-660-5317. Use conference code 540682

- 3. Attendance: In Person:** Chairman R. Hiland, Town Administrator K. Collins, Deputy Town Clerk Tax Collector C. Ryan **By Phone:** Selectman Ferris (alone in the room) and Dorothy Solomon/resident and Chair of Chapel Committee

#### **4. New Business:**

##### **A. Approval of September 30, 2020 Selectmen's Meeting minutes.**

*Selectman Ferris made a motion to approve the minutes of the September 30, 2020 meeting, as presented. Chairman Hiland seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye. Motion passed 2-0-0*

##### **B. Approval of October 7, 2020 consent file**

Review & Sign manifest in the amount of \$10,135.91, this includes manifest items from 10/7/2020

Review, approve and sign Intent to Cut Timber for M7, L120

Review, approve and sign Local Approval for Individual Sewage Disposal System

*Selectman Ferris made a motion to accept the consent file of October 7, 2020, as presented. Chairman Hiland seconded. Discussion: none. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye. Motion passed 2-0-0*

##### **C. Review, discuss and accept the resignation of Town Clerk/Tax Collector, DeAnn LeBlanc**

*Selectman Ferris made a motion to accept DeAnn LeBlanc's resignation from the position of Town Clerk/Tax Collector, effective 10/7/2020. Chairman Hiland seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye. Motion passed 2-0-0*

**D. Discuss and appoint Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector**

*Chairman Hiland made a motion to appoint Cathy Ryan as Town Clerk Tax Collector effective 12:01 a.m. 10/8/2020. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye. Motion passed 2-0-0*

Cathy Ryan thanked the Board and submitted a written recommendation to appoint Matthew Parker as the Deputy TC/TX

*Chairman Hiland made a motion to appoint Matthew Parker as Deputy Town Clerk Tax Collector, effective 12:01 a.m. on 10/8/2020, Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye. Motion passed 2-0-0*

**5. Town Administrators Report:**

**A. Update Selectmen on (3) payment plans**

The Town Administrator made the Board aware that all three payment plans are currently in compliance. To date we have collected \$1100 in payments and \$6,326.51 in tax deeded redemptions.

**B. Review, discuss and set dates for November and December BOS meetings**

Chairman Hiland asked Selectman Ferris if 11/4, 11/18, 12/2 and 12/16 work for him, for November and December meetings and they do. The November meetings will be 11/4 and 11/18 and 12/2 and 12/16 for December meetings

**6. APPOINTMENTS: none**

**7. Old Business:**

**A. Appointments to Town Boards & Commissions: Planning Board, ZBA, Conservation Commission**

- Review & discuss appointment of candidate to vacant selectman's position

*Chairman Hiland made a motion to appoint Captain (retired) Glenn Zeiders of Albany NH to the vacancy in the position of selectman, effective immediately, until the Friday after the March 2021 town meeting/election. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye. Motion passed 2-0-0*

**B. NH State Surplus – in process**

**C. NH State Bridge Aid – Drake Hill Rd bridge - in process**

**D. Chapel Committee/Historical Society – the door has been repaired. The scraping and painting was supposed to start this week, but did not.**

**E. Federal Land Access Program (FLAP)** – drilling has been completed and we have received the fully executed copy of the grant documentation

**F. Cable TV contract (2021)** – waiting for draft

**G. Route 16 Moulton property** –

**H. 110 Golden Oaks Rd** -waiting for ownership documentation - we received an email from Steve Parker and he thinks it would be cheaper to pay the tax bill and just tear it down as it is abandoned and collapsed. Chairman Hiland suggested removing this from old business until he contact us about this. Selectman Ferris would like it to remain on the agenda.

**I. Library cards:** Waiting to review draft MOU

**J. Process for making town hall campus ‘no smoking’ (added at 6/10 meeting)** – Signs have been delivered, just need to decide on location.

Curtis will put up this sign when he does the No Parking signs on Ferncroft.

**K. Review and discuss reviewing the Town’s Emergency Operations Plan** – in the process of making this request with our vendor

**8. Other Business (and Board reports):**

**A. Planning Board** – TA will leave the phone plugged in when she leaves tonight.

**B. NHMA – Selectman Hiland** – Friday’s policy meeting was attended by about 45 people and everything presented passed including all the broadband issues.

**C. Carroll County Broadband – Selectman Hiland** – They had a meeting Monday.

**D. Other:** none

**9. Correspondence:**

**A. Review notice from Town of Lincoln Planning Board for a site plan review for a proposed 120 foot high telecommunication cell tower for 749 US Route 3.**

The Board reviewed the notice from Lincoln’s Planning Board

**B. Review Drought Update from NH Dept of Environmental Services**  
The Board reviewed the notice from DES regarding the current drought

**C. Review, discuss and approve order of new violation books for use by Carroll County Sheriff’s Department**

The Board reviewed the workorder for \$837.00 with the proof for printing of the new violation books. They would like the TA to place the order.

**10. Public Comment:** none

**11. Next Meeting:** October 21, 2020 at 5:30 PM at Albany Town Hall

**12. Non-Public Sessions:** none

**13. Adjournment:** Chairman Hiland adjourned the meeting at 6:03 p.m.

Respectfully submitted:  
Kelley A. Collins  
Town Administrator

