



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
 October 23, 2019

Call to Order: At 5:34 p.m., Chairman Hiland called the Selectmen's meeting to order.

Pledge of Allegiance:

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris
 Town Administrator: Kathy Golding
 Public: Dorothy Solomon and Chuck Merrow

APPOINTMENTS: Chuck Merrow (Treasurer):

Chuck presented three policies for the Selectmen to review; Internal Controls, Investment and a Manifest Policy. Chuck is working with the Bank of NH to get Albany's general funds into a municipal account to yield interest. Currently, Albany does not receive any interest on its accounts. The Bank of NH is willing to lower their minimum balance in order to allow Albany to participate.

Chairman Hiland would like Chuck to have a Deputy Treasurer to take over the Treasurer's duties in his absence and to have this process placed in the policies. Selectman Ferris would like to add "Deputy Treasurer" into the policies.

New Business:

- **Approval of October 16 minutes:** *Selectman Ferris made a motion to approve the minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Approval of the consent file:** *Selectman Ferris made a motion to approve the consent file, Selectperson Ryan seconded the motion. Chairman Hiland made a motion to amend the consent file to add acceptance of \$2,785.00 from the class action PILT lawsuit, Selectman Ferris seconded the motion to amend and all were in favor (3-0-0). The main motion was called to a vote and all were in favor (3-0-0).*

Review & sign manifest/checks	\$6,411.23
Acceptance of class action PILT lawsuit	\$2,785.00

Town Administrators Report:

Rick Hurd reported the work to be done to replace the broken vinyl siding will cost more than what is currently in the budget. The repairs will wait until 2020.

The Town received \$16,591.20 in shared revenue/municipal aid from the State of NH. It will be used to offset the tax rate and included on the revised revenue report (MS-434R). The Selectmen do not need to hold a public hearing to accept the money.

Three taxpayers on the small claims court list have paid their balances in full. One taxpayer's notice came back as undeliverable. Their notice will be served by a Sheriff's Deputy.

The Town Administrator will attend the Local Public Administration (LPA) certification class tomorrow in Concord at the NHDOT offices.

Old Business:

- **NH State Surplus** – in process
- **Town Hall – building maintenance** – repair vinyl siding – see above
- **NH State Bridge Aid** – in process
- **Chapel Committee/Historical Society** – in process
- **Federal Land Access Program (FLAP)** – in process
- **Business Roundtable meeting** – Chairman Hiland spoke with Dale Petell of Profile Motors. He has volunteered his meeting room for the next roundtable meeting. He is also interested in hooking up to the Conway Village Fire District's septic system. This will require a vote of the Village District to expand their boundaries to include Profile Motors. Chairman Hiland has reached out to the Village District's Supervisor to begin the process.
- **Cable TV contract (2021)** – in process-Chairman Hiland has reached out to the person in charge at Spectrum to set up a meeting. He has not heard back from them yet.
- **Route 16 Moulton property** – in process – there has been no correspondence from the property owners. *Chairman Hiland made a motion to turn the legal process over to Town Counsel, Matt Serge, Selectman Ferris seconded the motion and all were in favor (3-0-0).*
- **110 Golden Oaks Rd.** -waiting for ownership documentation
- **Treasurer's duties** – see above – Chuck Merrow, Treasurer
- **Vendor/Vending cart ordinance** – in process – no action taken
- **Zoning Ordinance & Sign ordinance recommendations** – request sent to Planning Board
- **Tax Deed & Property Auctions** – auction December 7 at 10:00 a.m.
- **Small Claims Court** – see above Town Administrator's report

Other Business (and Board reports):

Planning Board – Rick- next meeting November 11 at 7:00 p.m.

NHMA – Rick – the Board of Directors met Friday and discussed Municipal Aid

Carroll County Broadband – Rick – met Thursday. They have been awarded a grant to begin the feasibility study. The next meeting is on November 14 at the Moultonborough Town Hall at 10:00 a.m. They will be meeting with Great Works Internet (GWI). Consolidated has also expressed interest in meeting with the committee. Chairman Hiland has reached out to Spectrum as well.

Conservation Commission – Cathy – next meeting November 5 at 6:00 p.m.

School Board – Joe – next meeting November 12 at 5:30 p.m. Joint Board meeting November 14.

Other: None

Correspondence: None

Public Comment: None

Next Meeting: November 6 at 5:30 p.m.

Adjournment: At 6:18 p.m., *Chairman Hiland made a motion to adjourn, Selectman Ferris seconded the motion and all were in favor (3-0-0).*

Respectfully Submitted,

Kathleen Golding
Town Administrator