

Albany Selectmen's Meeting Minutes

**Albany, New Hampshire
 June 12, 2019 5:00 P.M.**



Call to Order: At 5:04 p.m., Chairman Hiland called the Selectmen's meeting to order.

Pledge of Allegiance:

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris
 Town Administrator: Kathy Golding
 Public: Dorothy Solomon

New Business:

- **Approval of the May 15 nonpublic minutes:** *Selectman Ferris made a motion to approve the minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Approval of the May 22 minutes:** *Selectman Ferris made a motion to approve the minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Approval of the May 22 nonpublic minutes:** *Selectman Ferris made a motion to approve the minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Approval of the consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

Signed payroll checks and vouchers	\$1,701.90
Reviewed & signed previously approved accounts payable & issued checks	\$10,886.11
Reviewed & approved one septic design	Map 9 Lot 28.3
Reviewed & approved one vending cart permit	
Approve request for leave	
Reviewed & approved mortgagee	Tax Collector

title search contract	
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- **Building Permit Administrator Job Description:** The Board discussed changing the building permit fee structure and the sign permit fee. Chairman Hiland would like to include the new fees in the building permit administrator’s job description that is being drafted.

Town Administrators Report:

The violation letter sent to Blake Family Towing has been forwarded to the Planning Board for their records.

Road Agent, Curtis Coleman has offered his employee’s services to paint the trim of the exterior of Town Hall at an hourly rate. The Board agreed to move forward and paint the trim.

The Primex Property & Liability Annual Schedule of Exposures has been updated.

The Town Administrator processed two applications for Veteran’s credits. The Town Administrator reviewed all Veteran’s credits and Elderly Exemptions to ensure all applicants are qualified to receive such credit on their tax bills.

The Town Administrator met with representatives from the Bank of NH. They have a few new programs to offer Albany. They will be taken into consideration and reviewed.

The Town Administrator spoke with Bob Chapman. He reported the cleanup at 2219 NH Route 16 is 100% complete and if the Selectmen would like anything further to be done, he can be contacted. The Board appreciates Bob’s efforts and would like to send him a thank you note.

The Town Administrator reached out to Kathy Carrier to see if she and Bob Parrish would like to continue as representatives on the newly combined Saco & Swift River Local Advisory Boards. Kathy replied she and Bob would like to continue to be representatives.

APPOINTMENTS: Mark & Laurie Lundblad: Did not show up.

Old Business:

- **Treasurer’s Office** – complete
- **NH State Surplus** – in process
- **Town Hall – building & parking lot maintenance** – building repairs and paint trim & moldings etc.
- **NH State Bridge Aid** – in process
- **Chapel Committee/Historical Society** – in process

- **Security/Fire system upgrade** – no action taken
- **Federal Land Access Program (FLAP)** – submitted – waiting
- **Business Roundtable meeting** – TBD
- **Road Standards update** – HEB Engineering - in process
- **Cable TV contract (2021)** – in process
- **North Country Council** – need volunteer to serve as Albany Commissioner
- **Broadband Initiative meeting** – grants may be available through USDA for a feasibility study. A meeting will be held at the Albany Town Hall on June 24.
- **NCIC – 2219 NH Route 16** – complete
- **Policy for non-profit petitioned warrant articles:**
- **Route 16 Moulton property** – in process
- **Saco-Swift River Local Advisory Committee:** - Kathy Carrier and Bob Parrish will continue to represent Albany.

Other Business (and Board reports):

Planning Board – Rick- the Planning Board reviewed the status of Blake Family Towing. The Board voted not to require a site plan review (4-1-0). Chairman Hiland voted in the negative in accordance with Albany’s current ordinances. He will consult with legal counsel at NHMA for an opinion on the vote.

NHMA – Rick – a meeting will be held on Friday.

Conservation Commission – Cathy – members shared information that had been received from different meetings they attended. The forest trails have been cleaned up. New Commissioner Kevin Tilton has surveying experience and has offered to make sure the forest boundaries remain marked. The next meeting will be in August.

School Board – Joe – the Board discussed early college options. Kennett high school graduation ceremony is to be held on Saturday. The next meeting will be in August.

Other: none

Correspondence: E-mail from Conway Library
NH Division of Land & Forests Fire Warden appointment of Jonathan Powers
White Mountain Realtors-On Common Ground-magazine

Public Comment: none

Next Meeting: June 26 at 5:00 P.M.

Adjournment: At 5:54 p.m., *Selectman Ferris made a motion to adjourn, Chairman Hiland seconded the motion and all were in favor (3-0-0).*

RH____
CR____
JF____

Respectfully Submitted,

Kathleen Golding
Town Administrator