



Albany Selectmen's Meeting

Minutes-Amended

Albany, New Hampshire

May 15, 2019

Call to Order: At 5:05 p.m., Chairman Hiland called the Selectmen's meeting to order.

Pledge of Allegiance:

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris
 Town Administrator: Kathy Golding
 Public: Dorothy Solomon

New Business:

- **Approval of the May 1 and May 8 minutes:** *Selectman Ferris made a motion to approve the May 1 minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0). Chairman Hiland made a motion to approve the May 8 minutes as submitted, Selectperson Ryan seconded the motion, Chairman Hiland and Selectperson Ryan were in favor. Selectman Ferris abstained as he was excused from the meeting (2-0-1).*
- **Approval of the consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

Signed payroll checks and vouchers	\$850.95
Approved accounts payable invoices	\$881.90
Reviewed & signed previously approved accounts payable & issued checks	\$145,393.64
Approved request for leave	
Reviewed year to date budget report	

- **Approve the Combined Saco-Swift River Local Advisory Committee:** *Chairman Hiland made a motion to table the approval of the*

Combined Saco-Swift River Local Advisory Committee, Selectman Ferris seconded the motion and all were in favor (3-0-0).

Town Administrators Report:

NH Representative, Susan Ticehurst, e-mailed the office to say she most likely will be able to come to the State Representative meeting on May 22 at 7:00 p.m.

The new water dispenser is due to be delivered tomorrow.

Chuck Merrow and the Town Administrator have completed the QuickBooks transformation. The next step will be to make minor changes to account numbers.

The parking lot is tentatively scheduled to be sealed on Thursday or Friday next week, weather pending.

APPOINTMENTS: None

Old Business:

- **QuickBooks Pro transformation** – complete
- **Treasurer's Office** – in process
- **NH State Surplus** – in process
- **Town Hall – building & parking lot maintenance** – parking lot sealing tentatively scheduled for May 23
- **NH State Bridge Aid** – in process
- **Chapel Committee/Historical Society** – Peter Donkonics is in the process of doing inventory of the contents of the Chapel.
- **Security/Fire system upgrade** – waiting for additional quote
- **Federal Land Access Program (FLAP)** – submitted – waiting
- **Business Roundtable meeting** – TBD
- **Road Standards update** – in process
- **Cable TV contract (2021)** – in process
- **North Country Council** – need volunteer to serve as Albany Commissioner
- **Broadband Initiative meeting** – a letter was sent to towns that have not responded asking if they are interested, to appoint a representative to represent the Town and to join the initiative. A list of accomplishments has been made and will be sent out to the attendees of recent meetings. Grants may be available.
- **NCIC – 2219 NH Route 16** – cleanup in progress
- **Meeting with State Representatives and Senator** – May 22 @ 7:00 p.m.
- **Policy for petitioned warrant articles**: no action taken.
- **Route 16 Moulton property** – in process
- **Review auditor's reports** – Selectmen approved reports.

- **Health Officer report dilapidated building** – Chairman Hiland suggested the park manager pay the principal of the taxes owed on the building and the Selectmen *may* abate the interest. ***Chairman Hiland mentioned that he was not interested in subsidizing the trailer park business for their bad business decisions with taxpayers' money.*** Selectman Ferris is against abating any of the taxes ***on the trailer in Piper Meadows Trailer Park.*** Selectperson Ryan is open to compromise. Selectman Ferris suggested inviting the park manager into a meeting.
- **Discuss bi-weekly meetings & approval of manifest: Chairman Hiland made a motion to go to bi-weekly meetings for the months of June, July and August (2nd and 4th Wednesdays of each month) and in an emergency, a meeting may be called at the discretion of the Chairman of the Board with proper notice. The Board will deviate from the Rules of Procedure regarding approving invoices and signing checks. It will be done in one meeting. Selectman Ferris seconded the motion and all were in favor (3-0-0).**

Other Business (and Board reports):

Planning Board – Rick- The Planning Board discussed driveway regulations and street standards. They also discussed building permits and updating the zoning ordinances.

NHMA – Rick – on May 17, there will be a vote on SB 103 about multi-town bonding. The NHMA recommended and wrote an amendment that passed the house committee 18-0 with the amendment.

Conservation Commission – Cathy – next meeting June 4 at 5:00 p.m.

School Board – Joe – SAU 9 study committee met. A funding presentation is to be held tonight. SAU 9 meeting was cancelled and will not be held until August. The Albany School Board signed their manifest at their last meeting.

Other:

Correspondence: Town of Conway-Potential Regional Impact Notice

Report of possible zoning violation Map 3 Lot 7 – Selectman Ferris was told by the property owner that the building in question is on wheels and was placed temporarily until the snow melted, a concrete slab ***would*** be poured, and some trees ***would*** be cut down ***and the shed relocated.*** A permit will be obtained.

Planning Board-zoning violation Map 6 Lot 75 – the Planning Board has requested enforcement action from the Board of Selectmen. The commercial activity has expanded and morphed onto the neighboring properties. A sign permit was approved. The commercial activity no longer qualifies as a home business or home occupation. Chairman Hiland suggested a letter be drafted, enclose the supporting

documentation, an application for a site plan review and request the property owners to appear before the Planning Board for approval.

Public Comment: Dorothy asked if the Selectmen's bi-weekly meetings will continue to be at 5:00 p.m. The Board replied, yes.

Next Meeting: May 22 at 5 PM

NonPublic Session RSA 91-A:3 II (c): abatement application

At 5:45 p.m., *Selectman Ferris made a motion to move into nonpublic session citing RSA 91-A:3 II (c) in order to review an abatement application.*

Selectperson Ryan seconded the motion and all were in favor (3-0-0). Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye.

At 6:39 p.m., *Selectperson Ryan motioned to move into public session, seconded by Chairman Hiland, all were in favor (3-0-0). Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye.*

At 6:31 p.m. it was determined that the minutes of the session shall not be publicly disclosed. *Chairman Hiland motioned to seal the minutes, to not publicly disclose the minutes because it is determined that divulgence of the information will likely affect adversely the reputation of any person other than a member of the Board. Selectman Ferris seconded the motion and all were in favor (3-0-0). Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye.*

Adjournment:

At 6:41 p.m., *Selectperson Ryan made a motion to adjourn, Selectman Ferris seconded the motion and all were in favor (3-0-0).*

Respectfully Submitted

Kathleen Golding
Town Administrator

NOTE: *amended changes in BOLD, Italic and Underlined.*