



# Albany Selectmen's Meeting Minutes

## Albany, New Hampshire April 24, 2019

**Call to Order:** At 5:06 p.m., Chairman Hiland called the Selectmen's meeting to order.

**Pledge of Allegiance:**

**Attendance:**

Members present: Rick Hiland, Cathy Ryan and Joe Ferris

Town Administrator: Kathy Golding

Public: Steve Knox, Dave Babson, Terry McCarthy, Joe Costello and Ken Robichaud

**New Business:**

- **Approval of the April 17 minutes:** *Selectman Ferris made a motion to approve the minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Approval of the consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

Signed payroll checks and vouchers	\$3,612.66
Approved accounts payable invoices	\$646.75
Reviewed & signed previously approved accounts payable & issued checks	\$7,625.34
Reviewed & approved MS-535	Financial report
Approved request for leave	

**Town Administrators Report:**

The Crystal Rock water account has been cancelled and they are scheduled to pick up the remaining water bottles and cooler.

The audit is complete and the signed MS-535 will be uploaded to the tax rate setting portal.

The property tax lien is scheduled to be executed on Monday, April 29.

The State Representative and Senator meeting has been tentatively scheduled for May 22 at 7:00 p.m. As of right now, Ed Butler has confirmed he will be here.

The request for reimbursement for the EMPG grant will be submitted. This is for the Emergency Operation Plan update.

The Town Administrator is working on an abatement application based on poverty. She would like permission to contact Town Counsel regarding an abatement versus a deferral. The Board agreed to allow the Town Administrator to contact Town Counsel.

The Health Officer and the Deputy Health Officer are working on two cases. One is regarding an open boil order that has been in place for almost two years and the other is a dilapidated building that has a caved in roof.

Selectperson Ryan has been signed up for the Code Enforcement class presented by NH Municipal Association.

**APPOINTMENTS: Carroll County Commissioners/Administrator: 5:15 pm**

Chairman Hiland told the Commissioners he would like to work together, along with the Delegation, to get some things accomplished in Concord, such as an increase in the Meals and Rooms revenue as was promised and not realized.

Ken Robichaud, County Administrator, told the Board the Commissioners have tried to keep the County tax rate low. Even though the budget increased, it was offset by revenues.

Chairman Hiland would like to see economic development in Carroll County to keep our young people here. He and Steve Knox are vying to bring broadband internet to our area.

The Board and the Commissioners discussed Passaconaway Rd. and the current status of Albany application for FLAP funding.

The Commissioners/Administrator left the meeting.

**Old Business:**

- **QuickBooks Pro transformation** – in process
- **Treasurer's Office** – in process
- **NH State Surplus** – in process

- **Town Hall – building & parking lot maintenance** – waiting for additional quotes – schedule sealing of parking lot.
- **NH State Bridge Aid** – in process
- **Chapel Committee/Historical Society** – May 6 at 6:00 p.m.
- **Security/Fire system upgrade** – waiting for additional quote
- **Federal Land Access Program (FLAP)** – submitted – waiting
- **Business Roundtable meeting** – TBD
- **Road Standards update** – contract signed, work to begin
- **Cable TV contract (2021)** – in process
- **North Country Council** – need volunteer to serve as Albany Commissioner
- **Broadband Initiative meeting** – Chairman Hiland and Steve Knox met with the Hart’s Location Board of Selectmen. They are interested in participating.
- **NCIC – 2219 NH Route 16** – April 15 cleanup extended to April 30
- **Meeting with State Representatives and Senator** – May 22 @ 7:00 p.m.
- **Meeting with Governor’s Executive Councilor** – May 1 @ 5:15 p.m.
- **Enforcement policy (Boards/Commissions/Committees)**: The Board reviewed the policy. It will be voted on at the next meeting and added to the Board’s Rules of Procedure.
- **Policy for petitioned warrant articles**: no action taken
- **Route 16 Moulton property** – in process

Carroll County Commissioner, Amanda Bevard joined the meeting. She apologized for being late. The Board reviewed the prior topics of conversation they had with the Commissioners earlier. Amanda asked about the farmer’s land management agreement that Albany has. She discussed the County Farm. Chairman Hiland will refer her to a woman he met from Concord who deals with agreements as such.

**Other Business (and Board reports):**

**Planning Board – Rick**- next meeting May 13 at 7:00 p.m.

**NHMA – Rick** – the Board of Directors went over legislation and advocacy. Their budget is in good shape.

**Conservation Commission – Cathy** – next meeting

**School Board – Joe** – the Board reorganized at their meeting and received an update from the Albany School Options Committee.

**Other:** Selectman Ferris contacted NHDES regarding drinking water requirements for Town Hall. He is waiting for a response.

Selectperson Ryan noted Home Depot has drinking water dispensers. The Town Administrator will look into the options.

Chairman Hiland noted Tim Sorgi of Moat View Drive has concerns regarding the no parking signage at the intersection of Moat View Drive and the Kancamagus Highway. Last year a state trooper refused to issue a parking ticket because there was no sign. The Board asked the Town

RH \_\_\_\_  
CR \_\_\_\_  
JF \_\_\_\_

Administrator to send a letter and a copy of the parking regulations to Troop E notifying them of the no parking zones in Albany.

*Chairman Hiland made a motion to reappoint Sara Young-Knox as Albany's representative to the Mount Washington Valley Economic Council and Steve Knox as the alternate representative, Selectman Ferris seconded the motion and all were in favor (3-0-0).*

**Correspondence:** None

**Public Comment:** None

**Next Meeting:** May 1 at 5 PM

**Adjournment:**

*At 6:30 p.m., Selectman Ferris made a motion to adjourn, Chairman Hiland seconded the motion and all were in favor (3-0-0).*

Respectfully Submitted,

Kathleen Golding  
Town Administrator