



Albany Selectmen’s Meeting

Minutes

Albany, New Hampshire

September 26, 2018

Call to Order: At 5:05 p.m., Chairman Hiland called the Selectmen’s meeting to order.

Pledge of Allegiance:

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris

Town Administrator: Kathy Golding

Public: Dorothy Solomon, Rob Nadler, Tom Quigley and Curtis Coleman

New Business:

- **Approval of the September 19 minutes:** Selectman Ferris made a motion to approve the September 19 minutes as submitted, Selectperson Ryan seconded the motion and all were favor (3-0-0).
- **Approval of consent file:** Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).

Signed payroll checks and vouchers	\$3,773.27
Approved accounts payable invoices	\$25,560.84
Reviewed & sign previously approved accounts payable & issued checks	\$5,442.29
Approved one building permit	Map 9 Lot 175

- **Discuss North Country Council Ten Year Plan questions:**
 1. Is there an existing project on the attached list that your community does not support? If so, please send an explanation why this project is not a priority for your community in a letter addressed to Alex Belenz, Planner at NCC, by **November 9th, 2018**. All Select Board members replied, no.
 2. Is there a project that is not on the attached list that your community would like to nominate for the **2021-2030 Ten Year plan**? If so, NCC and NHDOT require information about each new nominated project. A project proposal

form and instructions are available at www.nccouncil.org/typ. The form must be submitted by **November 9th, 2018**. **Please read through all of the supporting materials and instructions, coordinate with other municipal officials as appropriate, and contact me with any questions or requests for assistance.** If you nominated a project in the last **Ten Year Plan**, and you would like to resubmit an application for that project, please contact me before filling out a new application. All Select Board members replied, no.

3. Are there other transportation-related issues or opportunities in your town that you wish to communicate to NCC? Please send me an e-mail at abelenz@nccouncil.org with your response, or to schedule a meeting or appearance at a future local board meeting to discuss further. Chairman Hiland would like to see the Conway Bypass firmly added to the list. Selectman Ferris does not support that. Current roads should be maintained before building new ones. Selectperson Ryan supports the Conway Bypass. Chairman Hiland does not support rumble strips, which is on the list of projects.

Town Administrator Report:

An appointment has been set up for a meeting between Chairman Hiland and Josh McAllister, HEB Engineers to go over the data to be put into the application for the Federal Land Access Program funding (FLAP). Chairman Hiland noted he wants Josh's opinion and let him know it was agreed with Jim Innes and John Kamb, White Mountain National Forest that the same phase of the project that Albany applied for in the Transportation Alternative Program (TAP) funding will be applied for in FLAP.

An e-mail was sent to all of the State Representatives and the candidates to remind them of the public forum to be held in the Albany Town hall this evening. Senator Bradley cannot make it and has declined.

The Selectmen's Rules of Procedure have been updated, forwarded to the Board and uploaded to the website.

A mailing has been sent to Town Counsel, Matt Serge regarding the damage to Passaconaway Rd. by the logging operation over the past five years. The second subject was the Moulton property on Route 16 which is classified as a junkyard. Pictures were included in this mailing.

The green card from the certified mailing sent to the bank who now owns 2219 NH Route 16 regarding the cleanup of fire debris has been returned to the office. No contact has been made by the bank yet.

The Department of Revenue returned the MS-1V (Village District Assessing Report). There was no data in it. The data was uploaded into the report and re-uploaded to the portal.

The property owner whose property was taken by Tax Collector's Deed recently has sent payment for all back taxes, interest and penalties. A deed has been prepared for the Selectmen to sign the property back to the former owner. Chairman Hiland made a motion to sign the deed transferring ownership to the former owner, Blaser Property Services, LLC, c/o Christopher Blaser, Selectman Ferris seconded the motion and all were in favor (3-0-0).

The 80th Annual Tax Collector's Association conference was held last Wednesday through Friday. There were many great sessions with a lot of information on new legislation. One session was on record retention committees. There were only two towns in the room that had formal committees and only one was active.

Two new E-911 addresses have been applied for. There will be some building activity in the near future for Albany.

APPOINTMENTS:

Tom Quigley (ClaimLinx):

Tom explained the basic premise behind his health insurance company. The Town would purchase a high deductible plan and use the savings from the premium to fund the deductible and co-pays through a health savings account. His company would administrate the policy for a flat fee.

Tom left the meeting.

Curtis Coleman (Road Agent):

Chairman Hiland told Curtis that Jim Innes and John Kamb from the White Mountain National Forest both agreed Albany should use the same phase of Passaconaway Rd. to apply for FLAP as was done for TAP.

Chairman Hiland discussed the quote received for the sealing and crack sealing for the Town Hall parking lot. It was agreed to do the crack sealing this year and the overall sealing next year. Chairman Hiland noted the quote is good until the end of May 2019.

Curtis informed the Board that he plans to do some paving within the next few weeks. It will include a portion of Wildwood Rd. and Bald Hill Rd. from the town line just past Stacey Lane.

Chairman Hiland told Curtis that the Town Attorney had been contacted and he suggested the Board meet with a representative from Cersosimo Lumber regarding damage done to Passaconaway Rd. Curtis pointed out it would be difficult to prove

they did the damage. Chairman Hiland would like to schedule the meeting for the end of October and have the representatives from the Forest Service present as well. The Board agreed to set up the meeting for October 24. Curtis left the meeting.

Old Business:

- Emergency Management/Operations Plan – October 24 at 5 pm.
- Town Hall – building & parking lot maintenance-Chairman Hiland will schedule the crack sealing of the town hall parking lot.
- State Bridge Aid – application filed and received by NHDOT – waiting
- Generator purchase/grant – grant application submitted – waiting for final approval
- QuickBooks Pro transformation – in process
- Chapel Committee/Historical Society – September 27 at 7 pm
- Security/Fire system upgrade and evaluation – scope of work to be drafted – in process.
- Transportation Alternatives Program (TAP) – submitted - waiting
- Federal Land Access Program (FLAP) – in process.
- Business Roundtable meeting – TBD (October) –
- Records Retention Committee meeting– TBD (October)
- Road Standards update – in process
- Winter road maintenance policy – in process.
- Cable TV contract (2021) – waiting for copy of contract -
- Cersosimo Lumber – meeting to be scheduled for October 24.
- Treasurer’s office – Chairman Hiland would like to meet with Computer Port to learn how the network and security are currently set up.
- Claim Lynx – see above
- NH State Surplus – in process
- North Country Council – need volunteer to serve as Albany Commissioner
- NHMA Annual Conference-November 14 -15

Other Old Business: follow-ups

- Route 16 Moulton property/campground – Certified letter sent - junk cars, trucks and campers clean-up— no action taken.
- Route 16 – 2219 NH Route 16 – fire cleanup update – a letter sent to bank-no response as of yet-see above.

Other Business (and Board reports):

Planning Board – Rick- Sean Wadsworth has volunteered to take on the Secretary position. He is making progress with the Planning Board records.
ESAA – Rick – the Board of Directors will be meeting on October 15 to approve the new bylaws. If approved, they will move to the general membership for approval on November 5.

Conservation Commission – Cathy –next meeting October 2 at 6:00 p.m.
School Board – Joe –the SAU 9 board met and recognized local businesses and volunteers who assisted with all of the summer programs held for the children. The next Albany meeting is to be held on November 13 at 5:30 p.m.
Other: Chairman Hiland announced the 2019 NH Municipal Association’s dues will be \$1,071.

Correspondence: NH School Safety Preparedness Task Force Report

Public Comment: None

Next Meeting: October 3 at 5 PM

Adjournment: At 6:27 p.m., Chairman Hiland made a motion to adjourn, Selectman Ferris seconded the motion and all were in favor (3-0-0).

Respectfully Submitted,

Kathleen Golding
Town Administrator